

Minutes of the Regular Meeting

Joint Powers Board
Northwest Suburban Integration School District #6078

October 15, 2014

Call to Order

Chair Tynjala called the regular meeting of the Joint Powers Board to order at 6:16 PM on Wednesday, October 15, 2014 at the Northwest Suburban Integration School District Office. Members present: Kris Abrahamson, Jane Bunting, Janelle Collier, Tammie Epley, Ken Ogden, Chris Riddle, Jeff Simon, and Jon Tynjala. Also in attendance were Interim Executive Director Gretchen Peel and Superintendent Dan Hoverman (Mounds View).

Approval of Agenda

Motion by Riddle, seconded by Epley, to approve the agenda as presented for October 15, 2014. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Executive Director, Programming and Other Reports

- Financial Update:** Peel presented the monthly budget update. In addition, Peel shared appreciation for the services provided by Business Manager Carole Nielsen. Nielsen will take the lead for the annual NWSISD financial audit scheduled for tomorrow (October 16, 2014).
- NWSISD Update:** Peel presented an update of program activities to date. It has been a busy and productive fall for NWSISD staff. Peel highlighted a few program activities which included:
 - Operation Graduation, a conference held for 9th and 10th grade girls to learn about careers and various occupations and about the college classroom experience;
 - Professional Staff Development geared to NWSISD STEM/STEAM magnet schools with facilitator Lee Schmitt from Hamline University based on using Inquiry to engage all learners, with 26 participants from across NWSISD member districts participating;
 - Diversity Coordinators Meeting was held on October 2 with the meeting focus to walk through the approved AI plans requirements/information and approved budget; a follow-up meeting is scheduled for December 3;
 - Inter-District Partnership Meeting was held on October 8 with 32 participants from NWSISD member districts;
 - Operations: Peel reported that work continues with staff to review all job descriptions, and align tasks to the AI plan, develop operational program work plans, and create templates for goals and performance standards. In addition, all guidelines, policies and procedures have been revised.
- Executive Director Search Update:** Peel shared that the Executive Committee, consisting of Board Members Abrahamson (Rockford), Tynjala (Mounds View), Superintendent Bonine (Brooklyn Center), and Superintendent Maguire (Osseo) met on October 1, 2014 (with Peel and Ward) to revise the strategic direction and requirements for the Executive Director. Peel thanked both the Executive and Search Committee members for their hard work. The search firm will narrow the candidate selection to four. These finalists will meet with NWSISD staff members on November 3rd and staff will complete a feedback sheet. Finalists will then be interviewed by the Search Committee and Superintendent Advisory Group on November 13. The search committee will make the final determination and select one or two candidates to move forward to interview with the entire Joint Powers Board on November 19. At that meeting, if all are in agreement, a motion may be made to proceed with contract negotiations with the finalist.

Discussion and Action Items

1. **Discussion of Criteria for Adding a School as a NWSISD Magnet School:** Discussion was held regarding the criteria which was developed by the Superintendent Advisory Group for adding a school as a NWSISD Magnet School. The NWSISD Policy #624 Magnet Schools Lottery was also reviewed. Requests to add three magnet schools (Hayes Elementary and R.L. Stevenson Elementary in Fridley, and Coon Rapids High School Biomedical Program in Anoka-Hennepin) are on the agenda for discussion and approval. The Superintendent Advisory Group reviewed the requests using the criteria and has recommended approval of these schools.

2. **Discussion/Proposal to Add Coon Rapids High School Biomedical (STEM) Program**
Motion by Ogden, seconded by Riddle, to add Coon Rapids High School Biomedical (STEM) Program as an approved NWSISD Magnet School effective immediately for the 2014-15 school year. Upon vote being taken, all voted in favor, none voted against. Motion carried.

3. **Discussion/Proposal to Add Hayes Elementary**
Motion by Simon, seconded by Epley, to add Hayes Elementary PYP IB Program as an approved NWSISD Magnet School effective immediately for the 2014-15 school year. Upon vote being taken, all voted in favor, none voted against. Motion carried.

4. **Discussion/Proposal to Add R. L. Stevenson Elementary**
Motion by Chris Riddle, seconded by Jane Bunting, to add R. L. Stevenson Elementary PYP IB Program as an approved NWSISD Magnet School effective immediately for the 2014-15 school year. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Consent Agenda

Motion by Abrahamson, seconded by Simon, to approve the Consent Agenda of routine action items including check register for September 2014, and minutes from the regular Joint Powers Board meeting held on September 17, 2014. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Adjournment

Motion by Abrahamson, seconded by Epley, to adjourn the meeting at 7:00 PM. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Jane Bunting
Board Clerk