

## Suggested Procedures of Evaluation of the Superintendent of Schools

### Policy

Evaluation is essential to and an integral part of a systematic approach to management. It is also a necessary element to a program of planned improvement.

The Board of Education recognizes this need. Consequently, as part of the evaluation procedures for the operation of the School District, it has established the required evaluation, at least annually, in compliance with *Part 100 of the Commissioner's Regulations*.

### Basic Principles:

It is the intent of the Board of Education that the evaluation procedure will enable the Superintendent to:

- Understand with increasing accuracy the scope of his/her duties and responsibilities.
- Establish long and short-term goals.
- Place priorities on tasks that are most critical in the performance of his/her duties and responsibilities.
- Clarify relationships with those he/she directs and with those who direct and supervise her/him.
- Improve the day-to-day operational effectiveness, efficiency and enhance public self-image.
- Receive suggestions and direction regarding desired improvement.
- Receive commendation and esteem for his/her accomplishments.

### BOARD OF EDUCATION

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