

City of Fair Grove

Annual Budget

2021 - 2022 Fiscal Year

Tuesday, June 22, 2021

BILL NO 21-13 ORDINANCE NO 213

Annual Budget Worksheet

General Fund-Revenues

	19 20	20 21		21 22	Comment
	Actual	Budget	Projected	Proposed	
Asset sales			\$ 11,350	\$ 6,000	vehicle
Bldg permits	9,721	7,000	8,500	5,000	
Donations	1,250	8,000	4,881	3,000	MIRMA
Franchise fees-cable/elect	68,038	75,000	69,600	70,000	
Grant receipts	10,576	10,500	5,920	131,132	EM-TAP
Interest Income	3,422	2,800	4,800	3,000	
LET Local/POST	609	650	541	600	POST
License&permits	8,217	7,000	6,000	7,000	
Misc income (1)	1,514	2,000	61,900	2,000	claim/Huff
Motor vehicle tax(state)	54,940	57,000	57,000	57,000	
Municipal Court Income	59,914	44,800	30,500	44,800	
Muni Partnership Project	14,285	14,285	14,285	14,285	
Property tax	92,237	93,066	102,500	100,000	
Railroad&utility	379	500	3,454	600	
Rent	9,765	9,765	9,765	10,250	5% raise
Road&bridge (streets)	11,470	11,500	12,205	12,000	
Sales tax regular	185,867	186,000	198,824	199,900	
Sales tax-cap imp	92,933	93,000	99,412	99,950	
Sales tax-streets	92,933	93000	99,412	99,950	
Sales tax -law GC	34,619	36,403	42,220	41,000	
Fund Balance				38,029	
Totals	\$ 752,689	\$ 659,269	\$ 743,657	\$ 945,496	

Fund Expenditures (Schedules)

General	\$ 169,090	# \$ 186,554	\$ 191,378	\$ 170,693
Police Dept.	340,441	305,032	262,029	376,471
Court	67,881	88,975	70,723	75,513
Streets	237,896	152,708	138,650	322,819
Parks	-	11,000	11,000	
Totals	\$ 815,308	\$ 744,269	\$ 673,780	\$ 945,496

Revenues Over (Under) \$ 69,877 \$ 0

City of Fair Grove

Annual Budget Worksheet

General Fund-General Expenditures

	19 20	20 21		21 22	Comment
	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Proposed</u>	
Accounting	5,023	5,500	5,800	5,700	
Advertising	\$ 841	\$ 900	\$ 1,200	\$ 1,000	
Annual audit	2,160	2,240	2,240	2,240	
Assessor fees	589	610	700	800	
Capital expenditures	0		12,595	1,500	carpet-paint 1/2 lap
Codification	1,834	2,000	2,661	2,500	
Collection Fees	1,379	1,400	1,550	1,650	
Computer Maintenance	1,396	1,400	725	1,500	
Contract labor	7,035	9,000	7,000	8,000	Hopper/Quility Clean
Dues	1,098	1,200	1,318	1,300	mml/smcog/cc
Election costs	1,554	1,800	1,450	1,800	
Emergency Management	18,991	22,050	19,000	19,599	
Engineering Expense	5,693	2,500	1,500	2,500	
Equipment & Repairs	105	350	503	500	phone/calculator
Insurance-City	4,855	5,200	3,864	4,636	
Legal	1,934	2,500	7,562	5,000	
Misc Expencc	1,660	3,000	3,000	3,000	spring cl/pop
Ofc supplies&post.	1,171	1,350	1,745	1,500	
Plan & Zoning		0			
Printing	0	0	35	0	
Repairs & maint.	1,051	3,000	4,680	8,000	drainage lot stripe HVAC
Salaries/taxes/insurance	73,000	82,454	76,100	59,374	
Supplies & misc.	383	400	400	400	
Telephone	3,049	2,500	3,665	2,200	
Travel & training	3,944	4,000	1,630	3,794	MML-MIRMA-CC
Street Lights	26,830	27,200	26,705	27,200	
Utilities	3,515	4,000	3,750	4,000	
Website				1,000	
Totals	<u>\$ 169,090</u>	<u>186,554</u>	<u>191,378</u>	<u>170,693</u>	

Note 1:

Note 2:

City of Fair Grove

Annual Budget Worksheet

MUNICIPAL COURT

Income

	19 20	20 21		21 22	Comments
	Actual	Budget	Projected	Proposed	
Court fee income	55,000	40,000	31,550	40,000	
Court facilities fees	4,800	4,800	4,800	4,800	
	<u>\$ 59,800</u>	<u>\$ 44,800</u>	<u>\$ 36,350</u>	<u>\$ 44,800</u>	

Expenditures

	19 20	20 21		21 22	Comments
		Budget	Projected	Proposed	
Judge expense	3,600	4,200	3,600	3,600	\$300 per court
Prosecuting Attny	\$16,907	\$21,000	12,885	\$ 18,000	
Capital Exp		\$1,000	981	\$ 1,000	1/2PC sign scanner
Computer Maint	\$281	\$250	490	\$ 800	
Court Clerks	42,800	55,965	47,175	45,983	
Dues	60	60	60	60	
Insurance	2,427	2500	1,932	2,320	
Ofc Supplies Postage	1,091	1,300	1,800	1,450	
Misc. Exp	318	700	800	800	clerk bond
Travel & Training	397	2,000	1,000	1,500	
Facilities rent					room, utilities
	<u>\$ 67,881</u>	<u>\$ 88,975</u>	<u>\$ 70,723</u>	<u>\$ 75,513</u>	

City of Fair Grove
Annual Budget Worksheet
 Police Department Expenditures

	Act #	19 20	20 21		21 22	Comment
		Actual	Budget	Projected	Proposed	
Advertising	6030	\$ -	\$ 50	\$ 175	\$ 175	
Cap expenditures	6170	6,654	4,786	33,500	4,500	vehicle/car cam/2body/2lpto
Com software/Maintenance	6220	4,411	4,800	6,000	6,000	ITI
Debt Ser-car lease	6330	16,887	11,909	11,909	26,000	vehicle
Dog impound	6370		0			
Drug dog/handler	6390		0			
Dues	6410	469	500	483	500	
Equipment& repair	6490	3,562	2,500	3,700	3,000	
Insurance City	6530	15,474	16,200	12,317	15,000	
Legal fees	6630		250		250	
Misc. expense	6650	466	500	1,370	500	
Ofc supplies&postage	6690	1,134	1,300	1,600	1,500	
Printing	6770	379	450	200	400	citations
Repair & maint.	6830	4,251	5,500	6,500	5,500	
Reserve Officer fuel allow		1,000	800	400	800	
Salaries/taxes/insurance		263,500	229,487	163,800	284,676	
Supplies	6930	1,782	2,500	1,025	2,000	
Telephone-internet	6950	2,603	2,500	3,345	3,670	new phone
Travel & training	6990	2,061	2,500	1,505	2,000	1,000 ammo
Uniforms	7010	2,246	2,500	2,000	2,000	
Utilities	7030	4,628	5,000	4,400	5,000	
Vehicle Fuel	7050	8,934	11,000	7,800	13,000	
Totals		\$ 340,441	\$ 305,032	\$ 262,029	376,471	

Note 1:

Note 2:

City of Fair Grove Annual Budget Worksheet

Streets Expenditures

Streets	19 20	20 21		21 22	Comments
	Actual	Budget	Projected	Proposed	
Advertising	0	30	0	30	
Capital expenditures	0	\$ 1,000	\$ -		
Contract labor	4,051	6,000	4,600	6,000	snow
Construction(TAP)		0	-	177,597	TAP sidewalk
Debt service/trk pmt		0	-	-	
Equipment & Repairs	1,218	2,000	2,000	2,000	note 1
Engineering Exp	2,245	1,000	-	1,000	
Printing	0	0	-	-	
Insurance	910	990	725	870	
Repairs & main	114,247	78,965	80,000	70,000	Hickory St 15,000
Partnership Projects-	45,919	14,285	-	14,285	change to sewer/tap grant
Storm water	45,255	5,000	11,475	5,000	
Salaries/taxes/insurance	14,600	13,838	13,300	12,537	
Supplies	3,421	5,000	3,500	5,000	
Misc expense.	196	300	-	300	
Telephone	454	500	450	500	
Travel & Training	0	200	-	200	
Tools	246	500	-	4,000	concrete saw
Uniforms	0	100	0	100	
future tractor arm		20,000	20,000	20,000	
Vehicle -Tractor/fuel	5,134	3,000	2,600	3,500	truck expenses, tires, etc
	<u>\$ 237,896</u>	<u>152,708</u>	<u>\$ 138,650</u>	<u>\$ 322,819</u>	

Note 1. tractor-brushhog-dump repairs, mower blades, dump blades,

AMERICAN RECOVERY PLAN

<u>Income</u>	<u>Actual</u>	<u>21 22 Budget</u>	<u>21 22 Projected</u>	<u>22 23 Proposed</u>
ARP funds		140,000		
Total Income	0	\$140,000	\$0	\$0

<u>Expenditures</u>	<u>19 20 Actual</u>	<u>20 21 Budget</u>	<u>20 21 Projected</u>	<u>21 22 Proposed</u>
Sewer		0		
Not for profits	approximate	125,500		cc upgrade
	approximate	14,500		
Total Expenditures	0	140,000	0	0

Emergency Management

	19 20	20 21	20 21	21 22
<u>Income</u>	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Proposed</u>
City to Emergency Management	13,290	15,460		14,505
Donations (WalMart)				1,384 1st aid/canopy
Government Grants	6,064	6,591	5,186	3,710
Misc. Income				
Total Income	19,354	\$22,051	\$5,186	\$19,599
<u>Expenditures</u>	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Proposed</u>
Capital Expenditures		0		
Dish/Utube	450	600	493	0
Dues				0
Equipment	1,451	1,025	1,350	1,584 donate?
Equipment repairs				
Insurance	477	477	477	200
Greene County contract	4,305	4,304	4,304	4,424
Rent office			650	1,300
Misc. Expenses	0	0		1,000
Siren Repairs & Maintenance	1,231	3,865	2,515	1,650
Contract Labor	7,400	8,100	6,920	8,100
Supplies (office)		225	50	29
Travel & Training	149	0		
Utilities	530	540	441	530
Vehicles-Fuel, Oil & Repairs	2,400	1,952	950	300 trk
Wireless Internet	961	962	963	482
Total Expenditures	19,354	22,050	19,113	19,599

City of Fair Grove

Annual Budget Worksheet

Sewer Fund Revenues

	19 20	20 21		21 22	Comments
	Actual	Budget	Projected	Proposed	
transfer from Rev/payments	21,000	21,000	21,000	21,000	transfer and balance
transfer from GO Bond	33,500	33,500	33,500	33,500	
Interest Income	4,073	2,000	5,200	3,500	
Grant-Donation	6,091	5,625	2,130	2,500	mirma
Misc.	5	0			
Sewer Sales	292,605	297,000	302,624	305,000	
Fines and Penalties	4,994	5,000	4,742	5,000	
Tap-in fees	3,000	1,800	3,300	2,400	
Impact fees	4,000	2,400	5,700	3,600	
Depr. & Replace/Fund bal				220,000	
	<u>\$ 369,268</u>	<u>\$ 368,325</u>	<u>\$ 378,196</u>	<u>\$ 596,500</u>	

Fund Expenditures

Sewer	<u>\$ 354,934</u>	<u>555,269</u>	<u>\$333,324</u>	<u>\$ 596,500</u>
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Revenues Over (Under)	-186,944	44,872	0
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City of Fair Grove

Annual Budget Worksheet

Sewer Fund Expenditures

	19 20	20 21		21 22	Comments
	Actual	Budget	Projected	Proposed	
Accounting	2,512	2,750	3,000	3,000	
Advertising	16	\$ 50		\$ 50	public hearing bids
Analytical Services	3,036	3,500	4,200	5,000	amonia & sludge ecoli
Auditing	2,160	2,240	2,240	2,240	40%gen40%sewer20%park
Bond Agent Fees	3,466	3,450	3,350	3,104	mdnr/rev/go
Capital Exp	-		3,405	151,000	control pan, sand, pumps-gener
Collection Fees	14,528	14,700	15,110	15,500	5%
Computer Main.		150		1,000	NEW computer
Contract Labor	12,000	15,000	13,050	14,000	clean stream
Clean Sewer lines		2,000		2,000	
Sewer I&I	30,000	40,000		60,000	smoke
Construction		120,000		8,622	CC upgrade plusARPFunds
Dues	498	500	500	500	MRWA
Engineering	-	8,000		8,000	
Equipment & repairs	320	9,500	10,000	9,500	generator maintenance
Fees	1,467	1,600	1,500	1,600	Primacy+ MO One Call
Insurance City	4,854	5,200	3,864	4,650	
Interest exp	6,973	6,500	6,300	5,500	rev bond/go bond
Lab supplies	396	1000	1550	1,500	lab equip
Legal		200	370	500	
Misc expense	474	1,500	200	1,500	lime field
Printing		0		200	fog/business cards
Office supplies & Post	1,102	1,200	1,600	1,500	
Debt Service (GO)	26,600	27,000	27,000	27,400	GO Prin
Principal Rev Bond	16,200	16,500	16,500	16,700	rev bond
Transfer to Rev/payments	21,000	21,000	21,000	21,000	1750 MONTH
Dep & replacement fund	48,000	48,000	48,000	48,000	\$4000 a month
Rep & Maintenance	32,756	74,240	35,500	57,500	
Salaries/taxes/insurance	62,500	63,439	59,000	59,584	
Supplies	1,401	1,700	1,000	1,500	
Tools	246	250		250	
Tele/Internet/Tablet	3,537	3,500	5,390	4,000	atlas
Travel & Training	150	1,000	135	500	
Uniforms	0	100		100	
Utilities	53,915	55,000	47,500	55,000	generator fuel/electric/trash
Vehicle	4,827	4,500	2,060	4,500	trk repair/fuel
	<u>\$ 354,934</u>	<u>\$ 555,269</u>	<u>\$ 333,324</u>	<u>\$ 596,500</u>	

Fair Grove District Park Budget

		19 20	20 21	20 21	21 22	
	<u>Income</u>	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Proposed</u>	
	Fund Balance		82,320		13,195	
City Allocation to Park	3800	11,000	11,000	11,000	0	
Concessions	4055	3,775	3,000	11,500	14,000	
Donations	4060					
Government Grants	4090	23,001				DNR-tile
Greene County Park Tax	4470	65,781	65,000	75,500	79,000	
Fair Grove Sales Park Tax	4470	49,466	46,000	48,500	48,000	
Interest Income	4170	1,039	700	1,350	700	
O'Bannon Lease		26,977	0		150,000	
Misc. Income	4250	150	300	250	300	mower rent
Program Fees - other	4310		10,000			
Program fees - Soccer	4311	3,895		7,560	7,500	
Program fees - Basketball	4312	4,748		4,736	5,000	
Program fees- Flag-FB	4313			1,871	2,000	
Program fees- Cheerleading	4314			900	1,100	
Program fees - Baseball	4315	3,691		8,685	8,000	
Shirt Sales	4255			2,754	3,000	
Total Income		193,523	\$218,320	\$174,606	\$331,795	

	<u>Expenditures</u>	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Proposed</u>	
Accounting	6010	812	1,000	1,000	1,000	
Advertising	6030		100		100	
Auditing	6110	1080	1120	1,120	1,120	
Capital Expenditures	6170	100,460	50,000	22,000	150,000	con-splash
Concessions	6225	5,509	4,000	5,500	6,500	
Contract labor- other	6250	10,570	1,000		1,000	
Contract labor-Baseball	6255		2,500	6,500	6,000	
Contract labor- Soccer	6251		10,000	4,060	3,500	
Contract labor-Basketball	6252		3,500	4,190	4,200	
Contract labor- Flag-FB	6253			2,565	2,500	
Contract labor- Cheerleading	6254			1,500	1,500	
Dues	6410	118	350	495	495	
Engineering	6470					
Equipment / Repairs	6490	855	5,000	1,035	3,000	ice mac-tractor
Insurance	6530	1,820	1,950	1,450	1,520	
Interest Expense	6550		5,000	3,050	3,000	LEASE
Legal	6630		500	0	500	
Misc. Expenses	6650	26	500	0	500	
Office supplies & Postage	6690	475	600	130	500	
Principal/Debt Service	6330	11,978	70,000	70,000	60,000	LEASE
Printing	6770	0		275	300	
Program Expenses-Trick	6781	3,277	2,000	0	2,000	
Program Expenses-Soccer	6782	1,193	3,000	4,422	4,000	
Program Expenses-Basket	6783	3,895	3,500	7,103	6,000	
Program Exp- Winter	6784	628	1,000	0	2,000	
Program Expenses-Baseball	6785	8,612	3,000	8,515	8,000	
Prgram Expenses- Flag-FB	6786			5,705	5,000	
Program Expenses- Cheerleading	6787			1,350	1,300	
Program Expenses- other	6780	820	2,000	2,000	1,000	
Repairs & Maintenance	6830	6,641	10,000	425	3,000	fields, play
Rent expense	6790					
Salaries & Related Expenses	5010	14,403	25,000	11,500	42,000	
Parent Shirts	6788			2,045	2,000	
Supplies misc-TP, etc	6930	1,684	2,000	2,500	2,000	
Telephone/Internet	6950	918	1,000	0		
Travel & Training-mileage	6990	1,080	1,200	0		
Utilities	7030	4,236	5,000	4,000	4,500	
Vehicles-Gas & Oil	7050	979	1,500	820	1,500	
Website Develop/Work	6995	395	1,000	260	260	
Total Expenditures		182,464	218,320	175,515	.331,795	

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City of Fair Grove

Annual Budget Worksheet

Debt Service General Obligation Bond \$500,000

Income

	19 20	20 21		21 22	Comment Comments
	Actual	Budget	Projected	Proposed	
Interest	\$ 1,060	\$ 1,500	\$ 1,600	\$ 1,500	
FUND BALANCE				4,100	
Property taxes	28,615	42,000	27,000	28,000	
Railroad and utility	118	500	862	500	
	<u>\$ 29,793</u>	<u>\$ 44,000</u>	<u>\$ 29,462</u>	<u>\$ 34,100</u>	

Expenditures

	19 20	20 21		21 22	Comments
				Proposed	
Assessment Fees	180	300	180	200	
Advertising	-				
Bond Agent fees					under sewer fund
Collection fees	431	600	425	450	
Interest	-				under sewer fund
Principal payments					under sewer fund
Transfer to sewer	33,500	33500	33,500	33,500	
	<u>\$ 34,111</u>	<u>\$ 34,400</u>	<u>\$ 34,105</u>	<u>\$ 34,150</u>	

City of Fair Grove Budget Worksheet - Salaries

2021-2022

2080 work hours in a year)

	Anniversary Date	Current Rate	Last Raise	Proposed Rate	Part Time	Hours	Overtime Hours	Overtime Amt	Total
Chief	11/1/2020	54,704	11/1/2020	54,704					\$ 54,704
Officer 1	6/1/2019	17.40	11/1/2020	17.40				0	\$ 36,192
Officer 2	11/30/2020	17.40	11/30/2020	17.40				0	\$ 36,192
Officer 3	1/2/2021	17.40	1/2/2021	17.40				0	\$ 36,192
Officer 4	1/5/2021	17.40	1/5/2021	17.40				0	\$ 36,192
Officer 5	new			17.40				0	\$ 18,096
City Clerk	9/26/2002	50,470	7/1/2019	52,470	3months			-	\$ 13,118
Asst Clerk	3/1/2010	16.63	7/1/2020	17.46			20	524	\$ 36,841
Public Works	4/7/2010	17.35	7/1/2020	18.22			200	5466	\$ 43,364
NW Dir/Inspector	new							0	\$ -
ADMIN/CC	Novak								\$35,500
PT intern	Intern	9.45	14.00 change on October 1s	9.45	300	12 months			\$ 2,835
Payroll tax 8.75%									
Chief		4,786.60	Emp Ins	waive					\$ 349,225
Officer 1		3,166.80	Retirement	9,842.00					
Officer 2		3,166.80	waive	1,447.68					20,039
Officer 3		3,166.80	9,842.00	1,447.68					
Officer 4		3,166.80	9,842.00	1,447.68					
Officer 5		1,583.40	9,842.00	723.84					
City Clerk		1,147.78	3,281.00	1,154.34					
Asst Clerk		3,223.55	9,842.00	3,241.97					
Public Works		3,794.32	9,842.00	3,816.00					
NW DIR/INSP		0.00	waive	3,124.00					
Admin/CC		3,106.25							62,333
PT clerical Intern		248.06							\$ 462,154
		30,557.16							
									62,333.00
									20,039.03

NOTES : (1) All raises will be effective first pay period after July 1 of each year or after probation or specific time

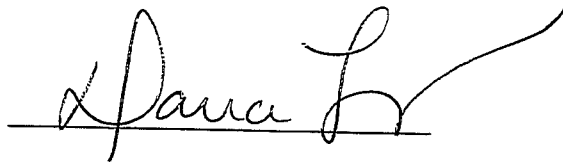
	\$ 349,225
Retirement	20,039
Payroll Tax	30,557
Emp Ins.	62,333
<u> </u>	<u>\$ 462,154</u>

City of Fair Grove
Annual Budget Worksheet
 Capital Expenditures and Major Repairs
Budget Year 2021-2022

		<u>Budgeted Cost</u>	Comment
<u>General Fund</u>			
	2 new computer	2,000	
	1/2 pc COURT		
		<u>2,000</u>	
<u>Emergency Management</u>			
<u>Police Fund</u>			
	2 body cam		
	1 car cam	4,500	
	vehicle purchase	26,000	
		<u>30,500</u>	
<u>Streets Fund</u>			
	Hickory Street overlay		
		<u>0</u>	
<u>Sewer Fund</u>			
	control pan, sand, pumps-gener		
		<u>0</u>	

City of Fair Grove, Missouri
Budget Message

I, Dana Louderbaugh, Budget Office of City of Fair Grove,
Missouri, certify that the accompanying budget was properly prepared and
adopted by the governing body on July 1, 2021

A handwritten signature in black ink, appearing to read "Dana L.", is written over a horizontal line. The signature is stylized and cursive.

City of Fair Grove, Missouri
Budget Message

To the citizens of Fair Grove:

Budget for 2021 2022

General expenditure remain relatively the same.

ARP Funds will increase the budget significantly.

Police expenditures have increased due to the hiring of 1 additional officer and purchasing a used vehicle.

Street expenditure remain relatively the same, with overlaying Hickory Street and pressure paving others.

Sewer expenditures have increased significantly to do major upgrade to CC Lift Station and repairs to the wastewater system.

Mayor Short City of Fair Grove