



To: All Councillors  
Press  
Notice Board (members of the public are welcome to attend)

Lisa Staggs – CLERK. ....

Dear Councillor,  
You are hereby summoned by the Chairman to attend a meeting of:

## MIRFIELD TOWN COUNCIL

To be held on: Thursday 24<sup>th</sup> June 2021 at 7.00pm  
To be held at: St Mary's Community Centre Car Park

A period of 15 minutes will be allowed during the meeting for questions and comments from members of the public on matters relevant to the Town council. There should only be one speaker per topic, each member is allowed three minutes in which to speak (approximately). Questions MUST be received 7 days prior by email or post to the Clerk to mirfieldtowncouncil@gmail.com, with details of what they wish to speak about including the wording.

Recordings may be made at the meeting by attendees. Anyone intending to record proceedings should inform the Chairman or Clerk of the meeting of their intentions to record prior to commencement of the meeting. Anyone intending to record a meeting or part thereof, will be asked by the Chairman to identify themselves. All recordings must be made in accordance with any regulations relating to such matters and in accordance with Mirfield Town Council Recording Policy.

### AGENDA

MTC289/2019	<b>CHAIRMAN'S WELCOME AND REMARKS:</b>
MTC290/2019	<b><u>APOLOGIES FOR ABSENCE</u></b> 1.To receive apologies 2.To approve reasons for absence. (Members are reminded that apologies MUST be sent to the Clerk or Chairman if they are unable to attend.)
MTC291/2019	<b><u>DECLARATION OF INTEREST</u></b> To receive any declarations of interest to any item on the agenda including any pecuniary interests whether they have been declared under the Council's Code of Conduct or Members Register of Pecuniary Interests  For members to declare if they have been lobbied on any matters on the agenda
MTC292/2019	<b><u>CONFIRMATION OF MINUTES:</u></b> To approve the minutes of the ordinary meeting of 5 <sup>th</sup> May 2021 as a true and correct record including payments of <b>Nil</b> .
MTC293/2019	<b><u>CLERKS REPORT:</u></b> 1. To note the following decisions made between meetings by the Clerk under Delegated Powers as agreed in the Full Council Meeting 12 <sup>th</sup> May 2020 &

	<p>upheld 5<sup>th</sup> May 2021.</p> <ul style="list-style-type: none"> <li>• Payment of Clerk Salary, Working Allowance, NEST Pension &amp; HMRC for May</li> <li>• Payment of Just Gardens Maintenance of Eastthorpe Gardens May £80.00</li> <li>• Payment of Monthly Zoom Pro for May £14.39</li> <li>• Payment of Condolence Inserts Kirklees £510.00</li> <li>• Payment of 2 x wreaths £50.00</li> <li>• Payment of Hanging Baskets First Impressions £1584.00</li> <li>• Receipt of CTR Grant Kirklees Council £3873.60</li> </ul> <p>2. To receive and note Bank reconciliation to 31/5/21</p> <p>3. To receive and note monthly budget</p>
<b>MTC294/2019</b>	<p><b><u>INTERNAL MATTERS:</u></b></p> <p>To receive information on the following items and decide any action where necessary</p> <ol style="list-style-type: none"> <li>1. To approve Annual Return Annual Governance Statement 2020/2021 – Documents circulated prior to the meeting.</li> <li>2. To approve Annual Return Annual Accounting Statements 2020/2021 – Documents circulated prior to the meeting.</li> </ol>
<b>MTC296/2019</b>	<p><b><u>MATTERS FOR REPORT &amp; INFORMATION:</u></b></p> <p>Members wishing to raise items under this heading should consult the Chairman prior to the meeting</p>
<b>MTC297/2019</b>	<p><b><u>FUTURE MEETING DATES TO AGREE:</u></b></p> <p>THE DATE OF THE NEXT FULL TOWN COUNCIL MEETING: <b>TBC</b></p> <p><b>Time Meeting Closed:</b>.....</p>

<http://www.mirfieldtowncouncil.com>

*Lisa Staggs*  
Town Clerk