

Heights at Porter Ranch
Resident Information Form/Parking Sticker Application
Security@TheHeightsAtPorterRanch.org

Please Check One Box:

Resident/Owner ___ Landlord ___ Tenant ___

First Name: _____ LastName: _____

Address in the HOA: _____

MailingAddress (If applicable): _____

Primary Phone Number: _____ Secondary PhoneNumber: _____

Alternate Phone Number 1: _____ Alternate Phone Number 2: _____

Primary Email Address: _____ Secondary Email Address: _____

Requested 4 digit numeric Security Access Code: ____ _

Dwelling Live Visitor Management System - Resident Online Access (PC & Mobile Device):

Please use case-sensitive formatting and print clearly

Username (Use email address): _____ Requested Password (For DwellingLive App): _____

Notification preferences for when Guests or Service Personnel arrive: Email ___ Text ___ None ___

Cell Phone Number: _____ Cell Carrier: _____

Members of Household

First Name	Last Name	Phone Number	Relationship to Applicant	Indicate Change
				Add ___ Delete___
				Add ___ Delete___
				Add ___ Delete___
				Add ___ Delete___
				Add ___ Delete___

If there are more than 5 members in your household, please use an additional Resident Information form.

Permanent Guests (Permanent/Temporary Guests may be added, changed or deleted in the DwellingLive app.)

First Name	Last Name	Relationship to Applicant	Indicate Change
			Add ___ Delete ___
			Add ___ Delete ___
			Add ___ Delete ___
			Add ___ Delete ___
			Add ___ Delete ___

If there are more than 5 permanent guests, please use an additional Resident Information form.

Service Personnel (Service Personnel may be added, changed or deleted in the DwellingLive app.)

Company Name	First Name	Last Name	Service Type	Indicate Change
				Add __ Delete__
				Add __ Delete__
				Add __ Delete__
				Add __ Delete__
				Add __ Delete__

If there are more than 5 service personnel, please use an additional Resident Information form.

Vehicle Info - Indicate if Vehicle is Oversized or if Excessive Vehicles at Address - See Rules & Regs for details

Make	Model	Color	Year	License Plate	Resident Decal #	RFID #	Change
							Add __ Delete__
							Add __ Delete__
							Add __ Delete__
							Add __ Delete__
							Add __ Delete__

If there are more than 5 vehicles, please use an additional Resident Information form.

Vehicle Information Landlords

Security Access Code ____

Make	Model	Color	Year	License Plate	Resident Decal #	RFID #	Change
							Add __ Delete__
							Add __ Delete__

If there are more than 2 vehicles, please use an additional Resident Information form.

Address: _____

Primary Phone Number: _____ Secondary Phone Number: _____

Primary Email Address: _____ Secondary Email Address: _____

By initialing below I affirm that I understand:

1. Security Access Code is for household members only. Sharing with individuals outside your household compromises security protocols and may be a violation of the HOA Rules and Regs. 2. When Permanent/Temporary Guests and Service Personnel enter the HOA, you will not be called to allow access. 3. Service Personnel WILL require residents be notified when they present to the guardhouse. 4. RFID tags are ONLY for household members. 5. Transferring an RFID tag to another vehicle is subject to fines and the purchase of replacement tags. 6. For new vehicle temporary license plates and replacement license plates, information must be submitted to the guardhouse on plate changes within 30 days of receipt of new plates or RFID tag will be suspended, without notice, until license plate information is received. 7. Residents will be responsible for all rules violations of guests including parking and stop sign violations. See Rules and Regs on HOA website.

Name _____ Initials _____ Date _____