



Minutes of Mirfield Town Council Meeting

Held on: Tuesday 15th March 2016 at 7.30pm

Held at: St Mary's Community Centre, Church Lane, Mirfield

Councillors Present:

V Lees-Hamilton (Chairman) J Nottingham, J Hirst, M Bolt, A Burton, S Guy, K Sibbald, S Benson, P Tolson, P Blakeley, D Pinder, K Taylor, J Taylor, M Ibberson

In Attendance:

Clerk: Lisa Staggs

Public: J Tomlinson Walsh, R Hartley, B Fox, P Doubell, P Dawson, C Stocks

Press: None

MTC241/2015 Chairman's Welcome and Remarks:

The Chairman Cllr Lees-Hamilton welcomed everyone to St Mary's.

MTC242/2015 Public Question Time:

J Tomlinson Walsh is present and updates on the Summer Arts Festival. She reports that 4 interns from MFG are helping with the media for the event.

Cllr Lees-Hamilton Proposed to suspend standing orders and bring forward MTC249(3), MTC250(1) & 248(1) Cllr Guy Seconded Vote: All in favour

MTC243/2015 Apologies For Absence

Councillors to send apologies and reasons for absence to the clerk or chairman for approval

Cllrs: M Burton, C Walker,

MTC244/2015 Declaration of Interest

Councillors to declare an interest, if applicable to any item on the agenda or not declared on the members register of pecuniary interests.

Cllr K Taylor – Heavy Woollen Planning

Cllr S Guy – Royal British Legion, Mirfield Rifle Volunteers, Mirfield Library

Cllr Benson – Project Mirfield

Cllr Pinder – Royal British Legion, Mirfield Rifle Volunteers, Mirfield Community Partnership

Cllr Tolson – Team Parish

MTC245/2015 Confirmation of Minutes

To approve minutes of the ordinary meeting of 1st March 2016 as a true and correct record including payments of Nil

Cllr Bolt **Proposed** the minutes were a true and correct record Cllr Guy

Seconded Vote: 13 in favour Cllr Burton Abstained

Matters Arising From The Minutes:

To receive information non the following ongoing issues and decide further action where necessary.

1. To receive an update on defibrillators – Cllr Guy confirms the first one was installed on Saturday outside Mirfield Business Centre. After a slight hitch with the electrician, via Social Media Steve & Brandon from Think US offered to install at short notice and have offered their services for the rest of the installations FOC. Cllr Guy reports that John Spikings has been and checked everything is ok. MTC would like to thank Cllr Ibberson for allowing the location at Mirfield Business Centre and Think Us for the installation. Cllr Blakeley reports the first aider from Mirfield Show is happy to give free awareness events at all the locations. Cllr Lees-Hamilton thanks Cllr Guy for a fantastic job.
2. To receive an update on neighbourhood plan – Cllr Bolt reports Locality have issued an updated Road Map. Work on the plan continues.
3. To receive an update on Mirfield Matters Survey – Cllr Bolt reports that following the meeting he has 5 work streams. He confirms he will circulate details via email and Cllrs can volunteer which they want to be involved with and input on how this is achievable.
4. To receive an update on Council Offices – Cllr Lees-Hamilton reports she is still waiting for a builder to inspect the offices. Cllr Burton states he will contact a builder known to him and also review spot listing. Cllr Pinder to look into the possibility of a conservation area for Eastthorpe to include the council buildings. Clerk reports that the cost for post redirection for a business is very expensive and the amount of post received does not warrant the payment. She confirms she can collect every other Tuesday before the meeting. Cllr Pinder **Proposed** to continue with the postal delivery to the council offices Cllr Benson **Seconded Vote: All in favour** Clerk also reports that the laptop was beyond repair, she has sourced a purchased a new one from CCL. She confirms that she has 1 months free trial of Microsoft Office but after this will need to purchase as it is required for the majority of her tasks.
5. To receive an update on Mirfield Public Toilets – Cllr Pinder reports that the new system of opening and closing the toilets between the Eastthorpe Cllrs is working well. Cllr Blakeley reports that Jake Hinchliffe will plan a free design of linking the public toilets and library via a corridor.
8.45pm R Hartley & J Tomlinson Walsh leave
6. To receive an update on flood prevention – Cllr Lees-Hamilton reports that herself and Cllrs Bolt & Benson visited Dr Reddys to gather information on the Boxing Day flood and also on proposals of flood prevention using their land. Cllr Bolt reports that Kirklees, Canal & River Trust & the Environment Agency will be attending the meeting 24th March. He reports that most businesses have now heard from the flood grant organisers and that Kirklees cabinet will be reviewing the flood risk management on 23rd. Cllr Blakeley reports that the bridge at Woodend has been condemned by Network Rail and is not fit for pedestrian access. Cllr Bolt states that in 2010 this was signed off by Kirklees Cabinet & Environment Agency as an emergency access point from Chadwick Fold Care Home. Cllr Bolt also reports that Robert Goodwill government flood envoy has sent a copy of MTC's response to the Local Plan to DEFRA.

Finance:

To approve the following accounts for payment

1. To note BT Direct Debit - **Noted**

MARCH		
Payee	Description	Amount
Extra Miles	Final Payment	£ 287.50
Clerk L Staggs	March Salary	£ 776.94
HMRC	March PAYE	£ 265.84
Trinity Methodist	Room Hire (Meeting)	£ 35.00
Staples	Stationary	£ 110.64
Copymark	Annual Service Charge	£ 48.00
CCL Computers	Laptop	£ 239.96
Just Gardens	February Maintenance	
TOTAL		£ 1763.88

Cllr Bolt **Proposed** item 2-9 payment en block Cllr Pinder **Seconded Vote: All in favour**

10. To receive a bank reconciliation to 29/02/16 – **Noted**

11. To receive a spend/income comparison with the adopted budget - **Noted**

MTC248/2015

Grant Applications:

1. To consider grant applications submitted: Mirfield Tennis Club – Brian Fox is present. Cllr Bolt reports that the process for this money should come firstly from Kirklees Budgets – New Homes Bonus – MTC. He confirms the Clerk has been chasing Jackie Ingham who has delayed and obstructed the request. He thanks the Clerk for her hard work chasing this. Cllrs all agree that as this benefits a wider area than Mirfield, monies should be allocated from New Homes bonus via Area committee. Cllr Bolt states that this could be called before the scrutiny committee and that he and the 2 other ward Cllrs will use any and all means to call a single item agenda meeting for this. Brian confirms that funding is in place from LTA but if the remaining balance cannot be found the Tennis Club will have to pay this back. He hopes the system will be installed before the start of the season or at least before Wimbledon. Cllr Blakeley **Proposed** the Clerk writes to David Sheard & Adrian Lythgo noting the delays in response to emails and lack of help/assistance on this matter Cllr Burton **Seconded Vote: All in favour** 7.50pm Brian Leaves

2. To receive updates from previously approved grants: **None**

MTC249/2015

Planning

1. To consider planning applications received from Kirklees Council.
 - 2016/90547 Newgate Removal of condition 6 bus stops – Cllr Bolt reports that the builder wants the condition removing as there was no provision to fulfil. Cllr Bolt **Proposed** Clerk writes to Kirklees stating that when conditions are put on an application they should be simple/measurable & realistic. If it is unrealistic for a condition to be met, this is a dereliction of duty on the officer's part Cllr Lees-Hamilton **Seconded Vote: All in favour**
 - 2016/90783 The Ship Inn – Cllrs all agree that they fully support this application
2. To consider planning decision notifications from Kirklees Council – **No Comments/Noted**
3. To consider potential controversial applications: **2016/90642 Westfield**

Assessment Centre – Chris Stocks (resident) is present. Chris states that he has written to Kirklees (Louise Clarke) regarding the decision to demolish the building but has had no response. He asks for MTC to support. Cllr Lees-Hamilton reports a conversation with James Bulmer (Riva Homes) stating that Riva had not yet put in a planning application. Cllr K Taylor states that as Riva owns the property they can knock it down. She states she will email Kirklees informing them of the residents concern for this. Chris mentions the possibility of ‘Spot Listing’ buildings with English Heritage. Cllr J Taylor to look in to this. Cllr Pinder **Proposed** Cllr Taylor shares his information via email on Spot Listing with Cllrs and that if appropriate agree to proceed with spot listing buildings of historical value Cllr Benson **Seconded Vote: All in favour** 8.15 C Stocks leaves

4. To discuss Kirkburton Neighbourhood Plan – Clerk to write to Kirklees & Kirkburton PC stating that MTC objects to areas of Kirkburton that borders Mirfield, being left without representation in local planning on their proposed Neighbourhood Plan.

MTC250/2015

Internal Matters

To receive information on the following items and decide any action where necessary.

1. To receive a presentation for Ambassadors from the independent panel – Peter Doubell & Peter Dawson are present on behalf of the independent panel. Peter Doubell confirms that the panel met and have put forward 4 good strong candidates from the nominations received. The candidates are Leah Silvester, Richard Hartley, Claire Moorhouse & Jenny Tomlinson Walsh for their contribution to Mirfield. Cllr Bolt Proposed that MTC accept the 4 recommendations of the panel Cllr Ibberson **Seconded Vote: All in favour**. Richard & Jenny are present at the meeting and both state they are flattered & honoured to accept. Cllr Lees-Hamilton thanked P Dawson & P Doubell and asked the Clerk to write to Chris Breare and thank the panel on behalf of MTC. Clerk to write to Claire & Leah. 8.20pm P Doubell leaves.

Cllr Lees-Hamilton Proposed to reinstate standing orders Cllr Pinder
Seconded Vote: All in favour

2. To receive a report and update on damaged fence at Lowlands Allotments – Defer
3. To discuss World Client and data transfer & decide a course of action – Clerk updates Cllrs on World Client in light of the situation with emails and Kantara. Concerns are for the data saved in the email folders. Cllr Bolt **Proposed** MTC authorise the Clerk to obtain advice for the safe removal & storage of data from World Client with a £200 budget Cllr Lees-Hamilton **Seconded Vote: All in favour**
4. To discuss Tax Assist Payroll Service & decide a course of action – Clerk reports that from 1st April Tax Assist will no longer administer the payroll. She states that a CD/Download can be obtained from HMRC and that she has previously managed payroll Cllr Bolt **Proposed** the Clerk obtains relevant software/download from HMRC and she administers the payroll on behalf of MTC from 1st April Cllr Guy **Seconded Vote: All in favour**
Cllr Lees-Hamilton Proposed to suspend the standing order regarding not reversing decisions within six months prior to the substantive discussion on item 5 Cllr Guy Seconded Vote: All in favour
5. To receive an update on New Audit Regime & agree a special motion

regarding decision to opt out –Clerk updates Cllrs on further information received from YLCA. She reports that the council were not in receipt of the full facts when the decision to opt out was made at the meeting 2nd February MTC211(3). Since this decision further literature has been sent by YLCA and after reading all the correspondence to date the Clerk recommends that MTC reconsider their decision in light of new documentation. Cllrs discuss the documentation and updates provided by YLCA Cllr Bolt **Proposed** in light of the new information received after 2nd February MTC reverses the decision MTC211(3) and Opts in the new Sector Led Audit Regime Cllr Benson **Seconded Vote: All in favour Cllr Lees-Hamilton Proposed to reinstate the standing order regarding not reversing decisions within six months Cllr Guy Seconded Vote: All in favour**

MTC251/2015 **Correspondence**

To receive the following new items of correspondence and decide any action where necessary.

1. PCC Newsletter – **Noted**
2. HTF Update – **Noted**
3. White Rose Update - **Noted**
4. Rural Action Yorkshire – **Noted**
5. Fields In Trust update – **Noted**
6. Streetscape Newsletter – **Noted**
7. YLCA Section 137 Expenditure – **Noted**
8. Rural Action Yorkshire - **Noted**

MTC252/2015 **Matters for Report and Information**

Members wishing to raise items under this heading should consult the Chairman prior to the meeting.

Cllr Bolt reports that there will be a Beacon to commemorate Queen's 90th birthday 21st April at Crossley Farm and that Mirfield Round Table will cover the insurance for the event. He explains this is the only one in the area as Kirklees cabinet declined to commemorate the event. There will be entertainment and My Mirfield are looking to contact the various concessions from the Christmas Market. Cllr Blakeley reports that there is a potential cost for the fireworks but states that he is Firework trained. Ward Cllrs to contact district committee for possible grant towards fireworks.

MTC253/2015 **The Date Of The Next Town Council Meeting:**

Cllr Lees-Hamilton thanked Cllrs for their input and support.

Date of next meeting **Tuesday 5th April 2016**

Time Meeting Closed.....**9.30pm**.....