

APPROVED MINUTES
PINE TOWNSHIP REGULAR BOARD MEETING
MONDAY SEPTEMBER 14, 2020 AT 7:00 P.M.

CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Hansen, followed by the Pledge of Allegiance and prayer.

PRESENT: Edwin Hansen, Supervisor; Marla Sprague, Clerk; Rachel Pitcher, Treasurer; William H. Burr, Trustee; Lynwood Cannon, Trustee

STAFF PRESENT: Linda Hansen, Deputy Supervisor; Barbara Kaaikala, Deputy Clerk; Becky Crawford, Road Committee Secretary

APPROVAL OF AGENDA

Burr moved, supported by Cannon, to approve the agenda. Motion carried.

PUBLIC VOICE

None.

APPROVAL OF MINUTES

Hansen requested addition of *following CDC Guidelines* under the Zoom/Teleconference Meetings heading. Sprague moved, supported by Pitcher to approve the August 10, 2020 Minutes with that correction. Motion carried.

TREASURER/FINANCIAL REPORTS (on file)

Tabled until the October 12, 2020 Board meeting.

ZONING ADMINISTRATOR REPORT

Buchholz was absent from the meeting. Eight zoning permits were given to Sprague prior to the meeting.

ROAD REPORT

None

FIRE DISTRICT REPORT (on file)

Burr reported the firemen's meeting was held on September 3, 2020.

CEMETERY REPORT

No report by Vicki Shindorf.

OLD BUSINESS

FARNSWORTH PARK PICNIC TABLES

Picnic tables to be ordered at the end of September. Burr will help assemble the tables. Cannon requested that the tables be bolted down or otherwise secured.

SOLAR ENERGY ORDINANCE

Pitcher moved, supported by Cannon, to accept the ordinance as presented by the Planning Commission.

Roll call vote: Burr – Yes; Hansen – Yes; Pitcher – Yes; Cannon – Yes; Sprague - Yes

NEW BUSINESS

SUPERVISOR REPORT

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Hansen reported that the 2019-2020 budget has not been finalized. Hansen has contacted the Michigan State Police regarding the speed limit around Spring lake in response to the Spring Lake petition for a 15 mph speed limit.

BALLOT DROP BOX INSTALL

Sprague reported the ballot box has arrived and is stored at Peasley Trucking until it can be installed at the Township. Installation will be on the east side of the parking lot so that there will be no confusion between the ballot box and the US mailbox. Sprague moved, supported by Pitcher, to hire Richard Shindorf to install the ballot box. Motion carried.

ELECTION PLANNING COMMISSION AND ZBA MEMBERS

Cannon moved, supported by Pitcher, to reappoint Rosemary Witt to a 3-year term on the Pine Township Planning Commission. Motion carried.

Pitcher moved, supported by Cannon, to reappoint Pat Sweet to a 3-year term on the Pine Township Zoning Board of Appeals. Motion carried.

Cannon moved, supported by Pitcher, to reappoint Terry Lindsey to a 3-year term on the Pine Township Zoning Board of Appeals. Motion carried.

RIVERSIDE CEMETERY FENCE

Cannon moved, supported by Pitcher, to install a new fence on the east side of Riverside Cemetery. Hansen and Shindorf will make a plan for the fence. Motion carried.

DELINQUENT FY2019 QUALIFYING STATEMENTS

Pitcher reported that Qualified Forest Form 4 will be sent after checks are signed tonight.

STATE OF MICHIGAN LIQUOR LICENSE REFUND

Sprague reported the 2018 annual form was not sent in; however, the quarterly one was. Sprague has filled out the form and faxed it to the State. A refund of \$743.13 will be issued.

AUDIT UPDATE

Sprague has emailed the auditor and will call soon.

LAKEVIEW MUSEUM REQUEST FOR HISTORICAL TOWNSHIP RECORDS

Pitcher moved, supported by Burr, to donate the Pine Township historical records to the Lakeview Museum as requested by the Museum. Motion carried.

DAN KETELAAR FOIA REQUEST

Ketelaar had requested a copy of the No Wake Resolution on Rainbow Lake. Sprague sent the Resolution as requested.

CLERK REQUEST FOR POSTAGE FOR ABSENTEE BALLOTS

Sprague requested 400 50-cent stamps and 300 70-cent stamps for mailing of absentee ballot requests and ballots for the upcoming November Presidential election. She reported that clerks are being strongly encouraged to place stamps on the return envelopes going out to voters. Townships will be reimbursed for the purchase of the stamps for the return envelopes, but not for the stamps to mail absentee ballots to voters.

Pitcher moved, supported by Cannon to approve the stamp purchase. Motion carried.

PAYMENT OF BILLS

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Cannon moved, supported by Pitcher, to pay checks 1898, 1900-1901; 1903-1904; 1907; 1914; 1920-1957 (check 1929 was void) in payment of township bills in the amount of \$64,083.00. Motion carried.

Pitcher moved, supported by Cannon, to pay Hunter Lake check 528 in the amount of \$1,555.50. Motion carried.

ADJOURNMENT

Pitcher moved, supported by Cannon, to adjourn the meeting at 7:29 P.M. Motion carried.

Respectfully submitted.

Marla Sprague

Marla Sprague, Clerk