

PUBLIC WATER SUPPLY DISTRICT #6
REGULAR MEETING MINUTES
March 15, 2016

A meeting of the Public Water Supply District #6 (PWSD6) was held on Tuesday, March 15, 2016 at 7:00 PM, in the Conference Room of the PWSD6 offices, 6000 Kingsway Drive, House Springs MO 63051.

Directors: Present, President Rich Ortmann, Vice President Nancy Orphan, and Mike Groppe. Larry Briggs attended via teleconference. Absent, Mike Lammert

Others present: District Manager Tom Ward, and Board Clerk JoAnn Thompson

Call to Order / Roll Call: Rich called the meeting to order at 7:12 p.m. Nancy Orphan, Mike Groppe and Richard Ortmann reported present.

Approval of Agenda: Rich made a motion to approve the agenda. Nancy seconded. Unanimously approved.

Approval of Minutes: Nancy made a motion to approve the minutes from February 16, 2016. Mike G. seconded. Unanimously approved.

Citizens to be Heard: None

Manager's Report:

Tom Ward read through the Manager's Report, presenting Old Business

1. **Timber Ridge Monthly Minimum bill** –Discussion
2. **Policy regarding Customer Account upon being reported deceased** - Tom explained the 3 day wait period in order for reporting party to provide documents to cancel water service per death.
3. **Health Insurance** -Tom provided the Board with information regarding health insurance switching to United Healthcare.

Tom then moved on to explain and read through New Business items including:

1. **Bi-Annual Debt Service Payment** - Tom provided details and status of bi-annual debt service payment.

Tom presented the Regulatory information noting Disinfection residuals averaged 1.0 mg/L Free residual. All Bac-t tests for February were absent for Coliform Bacteria. No "trigger event" under Ground Water Rule. Tom noted the low water pressure events that required precautionary boil water notices on 2/13/16 and 2/24/16.

Tom updated the board with the 2016 General Municipal Election information and details regarding The Water District candidate filings (none).

Approval of Bills by Ordinance #2648: Nancy made a motion to approve Ordinance #2648 in the amount of \$75,223.78. Rich seconded Ordinance #2648 for the amount of \$75,223.78. Unanimously Approved.

Approval of Treasury Report and Transfers between Eagle Bank Accounts: Rich made a motion to approve the February 2016 Treasury Report, balance of \$2,464,855.88 and Transfers between Eagle Bank Accounts. Nancy seconded, Unanimously approved.

OLD BUSINESS:

1. **Timber Ridge Master Meter Monthly Minimum Charge:** Discussion, no motion needed
2. **Policy regarding Customer Account -upon Death:** Rich made a motion to approve Policy as modified to include "3 business days" wait period to provide time for appropriate documentation of deceased customer. Mike G. seconded, Unanimously approved.
3. **Health Insurance-** Rich made a motion to approve the change from Anthem to Untied Healthcare. Nancy seconded, Unanimously approved.

NEW BUSINESS:

- 1. Bi-Annual Debt Service Payment:** Nancy made a motion to approve the annual debt service payment of \$104,101.18. Mike G. seconded, Unanimously approved.

Board Members Comments: Rich shared with the Board experience as a business customer in another water district, commending the board for prioritizing the customer 1st as they continue to provide PWSD 6 customers with water.

Closed Session (per Chapter 610.021(1), RSMo 2006) Richard Ortmann made a motion to go into closed session according to 610.021(1) RSMO2006. Nancy Orphan seconded. Roll Call vote Nancy Orphan Aye, Mike Groppe Aye, Richard Ortmann Aye, Motion passes.

There being no further business, Richard Ortmann made a motion to adjourn, Mike Groppe seconded. Unanimous approval, the meeting adjourned at 8:03 P.M.

JoAnn Thompson, Clerk of the Board

President Rich Ortmann