

SUMMER VILLAGE OF HORSESHOE BAY

Minutes of Regular Meeting
Saturday, May 2, 2020
Held by ZOOM electronic meeting at
Email: svhorseshoebay@gmail.com
10:00 a.m.

IN ATTENDANCE: Mayor: Gary Burns
Deputy Mayor: Dave Amyotte
Councilor: Eli Gushaty

CAO: Norman Briscoe
Recording Secretary: Diane Briscoe

1. **CALL TO ORDER** Mayor Gary Burns called the meeting to order at 10:00 a.m.

2. **ACCEPTANCE OF AGENDA**

Res. No. 20-05-02-037 MOVED BY Deputy Mayor Dave Amyotte that the agenda be adopted as presented.

-Carried-

3. **APPROVAL OF MINUTES**

Res. No. 20-05-02-038 MOVED BY Mayor Gary Burns that the minutes of the January 11, 2020 regular council meeting be approved as presented.

-Carried-

Res. No. 20-05-02-039 MOVED BY Mayor Gary Burns that the minutes of the April 4, 2020 Special Meeting be approved as presented.

-Carried-

4. **PUBLIC HEARINGS** There were no public hearings at this meeting.

5. **DELEGATIONS** There were no delegations for this meeting.

6. **BYLAWS** There were no bylaws passed at this meeting.

7. OLD BUSINESS

- a) *Res. No. 20-05-02-040* Stormwater Management Plan
MOVED BY Mayor Gary Burns that council approve the Stormwater Master Plan submitted by MPE Engineering on March 6, 2020, with proposed amendments.
-Carried-
- b) *Res. No. 20-05-02-041* Land Use Bylaw Update
MOVED BY Councilor Eli Gushaty that council approve the revised draft Land Use Bylaw with proposed amendments and instruct administration to proceed with having it ready for first reading at a future regular council meeting.
-Carried-
- c) *Res. No. 20-05-02-042* Sub-Division of 2 Reserve Lots
MOVED BY Deputy Mayor Dave Amyotte that council accept the tentative plan of Sub-division of 2 reserve lots and authorize Explore Geomatics to proceed, including staking the Village boundary west along the creek, for an additional \$800.
-Carried-
- d) *Res. No. 20-05-02-043* 109 Homestead Trail
MOVED BY Mayor Gary Burns that council agree to contribute \$100 for a load of gravel to fix the entrance to Lot 109
-Carried-
- e) *Res. No. 20-05-02-044* Himalayan Balsam and Beaver Control
MOVED BY Mayor Gary Burns that council accept the information as presented.
-Carried-

8. NEW BUSINESS

- a) *Res. No. 20-05-02-045* 2020 Municipal Operating and Capital Budget
MOVED BY Mayor Gary Burns that council approve the 2020 Municipal Operating and Capital Budget as per Sections 242(1) & 245 of the M.G.A., as follows:

Revenue

Total Property Tax Revenue	\$ 116,832
Less: School and DIP Requisitions	<u>41,680</u>
New Municipal Property Taxes	75,152
Other Revenue	4,189
Government Transfers for Grants	<u>386,659</u>

Total Revenue 466,000

Expenses

Operating Expenses	<u>406,000</u>
Excess of Revenue over Expenses, Before Capital Expenditures	60,000
Capital Expenditures	<u>-148,000</u>

Deficiency of Revenue over Expenses, Before non-cash items	-88,000
Adjustment for non-cash items	54,000
Transfer from Unrestricted Surplus	<u>34,000</u>
Financial Plan Balance	<u>\$ -0-</u>

-Carried-

- b) *Res. No. 20-05-02-046* COVID-19 Deadlines, Deferrals, etc.
Council accepted the report as information for discussion and future consideration.

-Carried-

- c) *Res. No. 20-05-02-047* Notice of Assessment Date
MOVED BY Deputy Mayor Dave Amyotte that pursuant to the *Municipal Government Act*, the Notice of Assessment Date for property tax notices and assessments, be set on June 9, 2020, which is 7 days after the notice sent date, and 60 days prior to the complaint date of August 10, 2020 and that the date for late payment of all property taxes be extended to October 1, 2020.

-Carried-

- d) *Res. No. 20-05-02-048* Annual General Meeting
MOVED BY Mayor Gary Burns that council cancel the Annual General Meeting for 2020 due to the COVID-19 pandemic restrictions and notify residents of the cancellation.
-Carried-
- e) *Res. No. 20-05-02-049* Village Activities Re: COVID-19
MOVED BY Deputy Mayor Dave Amyotte to accept the information regarding COVID-19 effects on the Village activities as presented.
-Carried-
- f) *Res. No. 20-05-02-050* Council Honorarium
MOVED BY Mayor Gary Burns that Council authorize an amendment to “**Honorarium Payment to Council Members: Policy Number 3**” to increase Honorarium payments to Council members from \$125 per meeting to \$150 per meeting, effective May 2, 2020.
-Carried-
- g) *Res. No. 20-05-02-051* Council Per Diem Payment
MOVED BY Mayor Gary Burns that Council authorize an amendment to “**Per Diem Payment to Council and Board/Committee Members: Policy Number 4**” to increase per diem payment to Council and other board and committee members for attending committee meetings, workshops and conferences from \$125 per day to \$150 per day, effective May 2, 2020.
-Carried-
- h) *Res. No. 20-05-02-052* Travel and Expense Policy
MOVED BY Mayor Gary Burns that Council authorize an amendment to “**Travel and Expense: Policy Number 7**”, to increase the travel reimbursement for mileage for per-approved meetings, conferences and training from \$0.45/km to \$0.55/km, effective May 2, 2020.
-Carried-
- i) *Res. No. 20-05-02-053* Meals and Subsistence Policy
MOVED BY Mayor Gary Burns that Council authorize an amendment to “**Travel and Expense: Policy Number 7**”, to increase the Meals and Subsistence Allowance to a maximum of \$50 per day.
-Carried-

9. COUNCIL REPORTS

Res. No. 20-05-02-054

MOVED BY Deputy Mayor Dave Amyotte the council reports be accepted as presented.

-Carried-

10. CAO REPORT AND ACTION LIST

Res. No. 20-05-02-055

MOVED BY Councilor Eli Gushaty that the CAO Report and Action list be approved as presented.

-Carried-

11. FINANCIAL REPORTS

Res. No. 20-05-02-056

MOVED BY Councilor Eli Gushaty that the financial reports for the 3 months ended March 31, 2020, including the cheque log to April 30, 2020 be accepted for information.

-Carried-

12. CORRESPONDENCE

There was no correspondence.

13. NEXT MEETING

Res. No. 20-05-02-057

MOVED BY Mayor Gary Burns to set the next regular Council meeting on May 23, 2020 at 10:00 a.m.

-Carried-

15. ADJOURNMENT

Being that the agenda matters have been concluded the meeting adjourned at 12:30 p.m.

Mayor

Date

Chief Administrative Officer