

Public Hearing was opened at 6:45 pm. Regarding the reduction of the minimum for water and sewer billing. There was no comment.

Minutes of the Interlaken Village Board of Trustees meeting held on Thursday June 13, 2019 at the Village Hall on Main Street, Interlaken, NY.

The meeting was called to order at 7:00 pm by Mayor Richardson with the Pledge of Allegiance,
MEMBERS PRESENT: Mayor Rich Richardson, Trustees, Christopher Kempf, Kevin Barr, Joseph Pepper, Anthony Del Plato

MEMBERS EXCUSED: Diane Bassette-Nelson, Deputy Clerk-Treasurer;

OTHERS PRESENT: Nancy Swartwood, Clerk Treasurer; Jim Borden, Fire Chief; Wes Ahouse DPW Supervisor; Leon Anderson, Chief of Police

PUBLIC: Andrew Sullivan, Jean Jay, Lind Van Curren, Erik Holmberg (Town of Ovid) and Mike Reynolds (Town of Covert)

APPROVAL OF MINUTES: A motion was made by T Del Plato to approve May 9, 2019 and May 23, 2019 minutes, second J Pepper. Motion approved unanimously.

PUBLIC TO BE HEARD:

- Mike Reynolds requested use of Village land behind the Town of Covert Town Hall to expand the Town Hall parking lot. More parking needed for court and elections. Town of Covert needs thirty-two feet and it would run into twenty feet of Village property. C Kempf knew of this when there was discussion of Town and Village sharing office space. C Kempf suggested we contact Village attorney to look into an easement with the Village as additional insured.
- M Reynolds also asked for a copy of the “Ziggy” property deed so that it can be filed with the County Clerk.
- Linda Van Curren arrived after the public hearing and asked about the minimum change. Mayor Richardson explained that the minimum was going from 3,000 gallons to 1,000 gallons; at this time there is not going to be an increase in the rates.
- Erik Holmberg discussed the proposed shared service for Summer Recreation Program. The program to be shared between the Towns of Ovid, Lodi and Village of Interlaken. South Seneca School will operate the program. Bussing will be provided for Interlaken bus will pick up and drop off at the elementary school. Two directors – Jessica Northrup and Tara Stagg. A motion was made to enter into the shared service for Summer Recreation Program by C Kempf and second by T Del Plato, approved unanimously.

COMMITTEE REPORTS:

Library

- Wes – Shutters were installed in time for Old Home Day

Fire

- Applied for a matching grant (\$1500/\$1500) to upgrade forestry equipment and jump suits
- Generator repair – still waiting on parts from manufacturer
- Starting servicing and inspection of equipment
- Need to purchase 6 air bottles this year and 6 next year
- Having hydrotesting done on air packs – will be billed at state bid or below
- Insurance renewal price \$11,916.00 up \$125.00 from last year. Motion by K Barr to accept the renewal, second R Richardson, carried. Comment from Jim Wyckoff, Health and Safety Officer for Interlaken Fire Dept. one to two years, the department will review the policy.
- Mayor Richardson thanked the Interlaken Fire Dept. for the use of their tables and chairs.

Water

- Wes – met with DOT regarding easement in state right of way
- Utter well drilling pulled well pump installed new check valve
- Found and repaired leak on well line
- Water main break on N Main St. Tom with the help of Ovid and Romulus did nice job on getting it repaired quickly
- Went to NY Rural Water training
- T Del Plato is working on some mapping services for our system
- Turned on water at Farmer's Museum
- Installed 2 new meters
- 28-30 UFPO's were completed for water line locations
- Bush hogging at the well line and the lot at water plant
- Working on getting an easement from Eric Aman
- Weed trimming around fire hydrants
- Chlorine delivered
- Monthly reports filed
- Received quote from Ross Valve to rebuild one valve and tune both
- T Del Plato – E Aman wants 12.5 acres on Tunison Road – Village offer \$10,000 plus a tap
 - Motion by C Kempf, second T Del Plato to accept proposed Aman Easement if E Aman agrees to Village terms, carried
- Future possible use for current water tower on West Ave – detention pond to slow the flow of water
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Sewer

- Received quote from Camden to compare with Yaw's
- Plug on Main St – Brewer's jetted the line
- Replaced broken manhole riser on Cayuga and Prospect
- R Richardson – meeting with Lodi, Ovid and Hunt Engineers on sewer issues

Streets

- Put flags up
- Cold patch pot holes
- Assisted in getting the cones and signs for Old Home Day
- Assisted others in setting up for Old Home Day
- Hauled stone in
- R Richardson – Final plans and specifications on Sidewalk project here, out to bid July 15, 2019 at 5 pm at Village Hall
- C Kempf giving thanks to Jeff MacCheyne (Town of Covert) for assisting in the water main break on Main St.
- R Richardson thanked Interlaken Police Department for taking care of the detour for Old Home Day
- Equipment updated quote for backhoe \$82,900. Wes still considering auto shift or power shift – saves \$2,435.00
 - CAT offers 2% finance rate; Bank of Greene offers 2.5% (not confirmed)

Building and Equipment

- Gas tank is empty at the shop
- Poured concrete pad for new A/C unit at Village Hall
- Formed the ramp – put in rebar
- Moved office furniture for clerk
- Took NYMIR insurance safety office around the village to look at Village properties

Police

- Chief gave his report verbally. Will need to give the Clerk a printed copy.
- Motion by T Del Plato to send Crown Vic and other surplus to Auction International, second K Barr, carried
- A committee is recommended to review applicants for part time position openings – Mayor Richardson and K Barr to be the committee
- Chief thanked Wes Ahouse, Tom VanNederynen and Tom Hayward for their assistance in putting out detour signs for Old Home Day

Treasurer Balances in all accounts were reported.

- June 2019

- There were 60 past due accounts
- Penalty amounts water \$728.93; sewer \$452.47
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- There were 18 shut off letters mailed out with final date to pay 6/21/19
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- Accounts receivable as of May 31, 2019
 - Water 5,472.85
 - Sewer 3,689.05
 - Taxes 0
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- Abstracts
 - General Fund 21,119.84
 - Water Fund 5,142.46
 - Sewer Fund 2,041.26
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- We received \$145.55 in scarp revenue from dumpster day 2019
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- Cash on hand
 - General Fund
 - Checking 69,762.37
 - Savings 528,499.69
 - Eq Rsv 53,989.25
 - Bldg Rsv 33,554.73
 - Fire
 - Water Fund
 - Checking 16,530.23
 - Savings 4,330.97 had to repay unused funds from EFC emergency loan
 - Cap 52,109.10
 - Tank 59,374.55
 - Sewer Fund
 - Checking 38,448.00
 - Cap 32,991.56
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- Budget Modification none until year end close which is on hold until capital project budgets are entered and adjusting entries are made. Getting assistance with this from Kim @ OSC.
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Approval of bills

Motion by C Kempf, second by T Del Plato to pay the bills, carried.

Old Business:

- J Pepper – Feral cats – has received emails from residents regarding kittens in neighborhood.
 - Would like to use a voucher system

- Need to find a veterinarian to spay and neuter for a lower than usual fee – T Del Plato maybe Cornell can do this
- Village to purchase “have a heart” traps and loan to residents who have feral cats in their neighborhood
- TAPCO – tabled too expensive
- Monkmeyer meter issue – he does not show up to scheduled appointment. Wes has outside reader and needs to see the inside meter. Mayor Richardson will call him for a key.
- Storage Unit/Vault – A-Verdi sells new and used \$7-8,000 (used). Could possibly be used for the Sidewalk project engineers.

New Business:

- Motion by C Kempf, second K Barr to renew Historical Society Lease, carried
- C Kempf suggested that the new door to the Village Hall be lettered professionally – he to get 2 quotes
- Mayor Richardson wants thoughts from Trustees on the sample policies for Security Breach and Internet Communications for July meeting
- Motion by K Barr to take funds from Capital Building to General Fund for the balance due Hubbard’s, second T Del Plato, carried
- Motion by T Del Plato to accept the budgets for the following capital projects, second by J Pepper, carried
 - Water Tank and System Improvements
 - Wastewater Treatment Facility
 - South Seneca Elementary School Walking and Biking Improvements

Motion by K Barr, second R Richardson to enter into an executive session at 8:28 pm to discuss a personnel matter

Motion by T Del Plato, second K Barr to end executive session at 8:50 pm

Motion made by Richard Richardson, second by Christopher Kempf carried unanimously.

WHEREAS, the Village of Interlaken needs a part-time summer laborer; AND

WHEREAS, The Village Board made appropriate funds available in the 2019-2020 budget to pay for the part-time summer laborer position; now therefore be it

RESOLVED, the Village of Interlaken creates the part-time summer laborer position effective June 13, 2019.

Motion by R Richardson, second C Kempf to hire Caleb Covert to fill this position for the summer, carried

Motion by R Richardson, second T Del Plato to purchase surplus Cayuga Heights police car for approximately \$9,000.00, carried

Additional Comment: None

Motion by C Kempf, second J Pepper to adjourn at 8:55 pm, carried

Respectfully submitted,
Nancy Swartwood
Clerk-Treasurer