

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY APRIL 5, 2018 7:00 P.M.**

Mayor Mandas called the Regular Meeting to order at 7:00 p.m. Commissioners Lutz, McCoy and Butler were present. Commissioner Kitzmiller was absent. Also present was the City Administrator, City Finance Officer and City Attorney.

Mayor Mandas led the Pledge of Allegiance.

Motion by Butler, second by McCoy to approve the agenda for April 5, 2018. Motion carried

Motion by Lutz, second by McCoy to approve the March 15, 2018 Minutes as presented. Motion carried.

APPROVAL OF CLAIMS

Motion by Butler, second by McCoy to approve the claims, hand checks and payroll in the amount of \$78,380.61, from March 16, 2018 through April 5, 2018 as amended. Motion carried.

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|---------------------------------|-----------------------|-----------|
| A&B BUSINESS SOLUTIONS | Professional Services | 431.26 |
| ALLEN, DON | Cell Phone | 50.00 |
| AMBROSE, JONATHAN | Cell Phone | 50.00 |
| AQUA AEROBIC SYSTEMS | WWTP Equipment | 3,686.97 |
| BLACK HAWK WATER USERS DISTRICT | Professional Services | 100.00 |
| BLACK HILLS ENERGY | Govt Utilities | 4,815.33 |
| BUTLER, DAVE | Cell Phone | 50.00 |
| COCA-COLA BOTTLING COMPANY | Govt. Supplies | 67.08 |
| DAKOTA PUMP | WWTP Equipment | 6,447.00 |
| DELTA DENTAL | Insurance Expense | 393.50 |
| ELECTRICAL ENGINEERING & EQUIP | WWTP Repairs | 313.52 |
| FIRST INTERSTATE BANK | LE Auto Expense | 855.74 |
| GOLDEN WEST TECHNOLOGIES | Professional Services | 1,867.74 |
| GREENAPSIS | Professional Services | 280.00 |
| HARMON, LONNIE | Cell Phone | 50.00 |
| HDR ENGINEERING, INC | Professional Services | 10,712.94 |
| HEALTH POOL OF SD | Insurance Expense | 6,469.44 |
| HIGH TECH MECHANICAL | WWTP Repairs | 183.18 |
| KITZMILLER, MICHAEL | Cell Phone | 50.00 |
| LUTZ, BRYCE | Cell Phone | 50.00 |
| MANDAS, GEORGE | Cell Phone | 50.00 |
| MASTERCARD | | 4,208.65 |
| MBFS USA LLC | Street Auto Expense | 3,068.32 |
| MDU | Govt Utilities | 537.54 |
| MEADE COUNTY AUDITOR | Dispatch | 1,751.97 |
| MEADE COUNTY REG OF DEEDS | Plat Fee | 60.00 |
| MIDCONTINENT TESTING LABS | Testing Expense | 54.00 |
| OFFICE DEPOT CREDIT PLAN | Govt Supplies | 98.23 |
| PALMER, BRANDY | Cell Phone | 50.00 |
| PIEPER, ROBERT | Cell Phone | 50.00 |
| RAPID CITY JOURNAL | Publication Expense | 326.37 |
| SD GOVERNMENTAL HUMAN | Training Expense | 100.00 |
| SD GOVERNMENTAL FO ASSOC | Training Expense | 150.00 |
| SD ONE CALL | Locating Expense | 10.50 |
| SDRS-SUPPLEMENTAL | Retirement Expense | 250.00 |
| STEPHANIE MCCOY | Cell Phone | 50.00 |
| TANNER FENENGA | Cell Phone | 50.00 |
| TAYLOR, JUSTIN | Cell Phone | 50.00 |
| THE PIT STOP | LE Auto Expense | 683.09 |
| USA BLUEBOOK | WWTP Supplies | 215.26 |
| VAST | Govt Utilities | 607.86 |
| VERIZON WIRELESS | WWTP/LE Utilities | 240.06 |
| WESTERN STATIONERS | FO Equipment | 650.00 |

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|----------------|-----------|
| Payroll: | |
| LE | 5,028.54 |
| FINANCE OFFICE | 10,146.14 |
| WWTP | 4,043.27 |
| COMMISSION | 2,824.47 |
| STREETS | 2,983.51 |

SAFEWISE AWARD

Don Allen, Chief of Police, awarded the commission with the Safewise award for being the second safest city in South Dakota for 2016.

UTILITY BILLING ADJUSTMENTS

Motion by Butler, second by Lutz to approve utility billing adjustments of \$1,349.79 for the period of March 1, 2018-March 31, 2018.

ORDINANCE 2

First reading of Ordinance 2-Amendment concerning the age of mobile homes and manufactured home.

ORDINANCE 18

First reading of Ordinance 18-Snow and ice removal on sidewalks

PAYROLL CHANGES

The following budgeted payroll change will take effect on April 1, 2018-Police Officer, Brandy Palmer, \$1.00/hour increase to \$19.00/hour.

INSURANCE CLAIM DEBT DISCHARGE

Motion by Lutz, second by McCoy to discharge insurance claim debt for Toni and Shawn Hill in the amount of \$575.00 at 6680 Astoria Lane, Summerset, SD 57718. The amount of \$2,225.00 was settled in order to cover the costs of a damaged street light. Motion carried.

APPROVAL OF VACATION OF ACCESS EASEMENT

Motion by Butler, second by Lutz to approve the vacation of the access easement located between 9010 Sturgis Road, Richardson Plat Lot A of 31-2-7 less ROW, Parcel ID 20.60.0A7 and Richardson Plat Lot U less ROW Parcel ID 20.60.0U, both located in Meade County, South Dakota.

PAT WEST

Pat West for Meade County Sherriff was here to speak to the commission.

CITIZENS INPUT

David Olson with the new Stagebarn Middle School introduced himself to the city.

ADJOURNMENT

Motion for adjournment at 7:23pm pm by Butler, second Lutz. Motion carried.

(SEAL)
ATTEST:

Debbie Muzio
Finance Officer

George Mandas
Mayor