



East Cascades Workforce Investment Board

Board Meeting Minutes

January 24, 2018 11:30am-1:30pm

Location: OSU Cascades Graduate & Research Center, Room 209

650 Columbia Street, Bend, OR 97702

Call-in option: 1.971.337.0147 code 61501479

*In person: **Wally Corwin** (Board Chair), **Mark Warne** (Vice Chair, secretary/treasurer), **Amy Gibbs** (member), **Brad Porterfield** (member), **David Burger** (member), **Roberto Gutierrez** (member), **Molly Joubert** (member), **Jenni Newby** (member), **Shawn Armstrong** (member), **Jim Sanders** (member), **Sam Meier** (member), **Ellyn Craven** (member), **Robbie Smith** (member), **Annette Liebe** (Regional Solutions), **Bob Uhlenkott** (OED), **Dave Nelson** (OED), **Molly James** (OR Commission for Blind), **Larry Lake** (OR Commission for Blind), **Teri Hockett** (TAO), **Jared Wise** (Go Getter), **Becky Munn** (OSU), **Adam Krynicki** (OSU), **Damon Runberg** (OED), **Bill Jennings** (KCC), **Heather Ficht** (Executive Director), **Jamie Kendellen** (staff), **Jessica Fitzpatrick** (staff), **Stefanie Siebold** (staff), **Cynthia Crossman** (staff)*

*On the phone: **Lisa Farquharson** (member), **Julie Matthews** (member), **Joe Krenowicz** (Madras Chamber), **Sara Hummel** (Jones & Roth auditor)*

Quorum Reached.

Meeting called to order by Wally Corwin at 11:41 am

Topic	Time	
Welcome and Introductions- Wally Corwin, ECWIB Chair	11:40 am- 11:50 am	New private sector members introduction <ul style="list-style-type: none"> • Sam Meier – Composit Approach • Jim Sanders – Bright Wood Corp New public sector members introduction <ul style="list-style-type: none"> • Jennifer Newby - COCC • Julie Matthews – Choose Klamath Consent Agenda <ul style="list-style-type: none"> • Meeting Minutes from October 25, 2017 (vote required)
		Discussion: ECWIB Audited Financials (2016-17 FY) & ECWIB Tax return (information only) Wally announced that there were no findings and thanked staff and our external audit firm for the excellent results. Adult/Dislocated Worker RFP -North sub-region (info only) Jessica reported that we received two applications for this RFP (to replace contract with MCOGG – now defunct). Unanimous decision of the Review Committee was to award the contract to Columbia Gorge Community College. We hope to have a negotiated contract by Feb. 1.



		<p>2018/19 ECWIB meeting schedule. Dates are: 4th Wednesday of the month from 11:30am-1:30pm</p> <ul style="list-style-type: none"> • April 25, 2018 – Gorge area • July 25, 2018 – Central Oregon • October 24, 2018 – Klamath/Lake • January 23, 2019 – Central Oregon • April 24, 2019 – Gorge area <p>Local Board assessment (info only) Wally announced that the State informed us that we met every measure in the assessment and were the only region that actually scheduled meetings with the assessor. Our use of technology needs improvement (which Wally had pointed out to the assessor). Staff has already met with the State tech lead and has a plan in place.</p> <p>Motion: Mark Warne moves to approve the Oct. 25, 2017 meeting minutes as presented Amy Gibbs seconds Consent agenda unanimously approved</p>
<p>Workforce Action Team Updates</p>	<p>11:50am-12:10pm</p>	<p>Wally recapped that these teams were established to help our efforts to connect with business and make sure we are aware of their needs. Also to make the business community more aware of ECWIB. \$10K has been allocated to each region for these initial efforts, following WIOA guidelines. We'll be looking at innovative ways to boost training & employment with input from business. We hope this outreach will result in requests for additional program funding in future.</p> <p>North – Lisa Farquharson – small team met on Jan. 22. Representation included local businesses. Good brainstorming session. Everyone seemed very excited about next meeting, which will include additional members.</p> <p>Central – Shawn Armstrong – team met Jan. 8. Next Feb. 2. Attendance was great – lots of business and private sector. Very good representation of the community. At the next meeting on Feb. 2 they plan to discuss how best to use the \$10K investment.</p> <p>South – Stefanie reported the team is scheduled to meet Jan. 30 with business members from the community.</p> <p>Upskill/Backfill – Jessica reported that ECWIB will be preparing an RFP similar to the Incumbent Worker RFP that we did last year. That program was successful, but we learned we need to make a better effort to get the word out to businesses, because we had only five applicants, of which three were accepted. We are planning for a February release and hoping for many more applicants.</p>



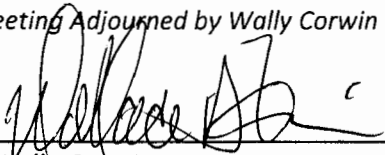
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<p>Grab working lunch - Communications Update</p>	<p>12:10- 12:20pm</p>	<p>State of Workforce Outline of plan for our first State of the Workforce report was distributed. We've engaged Sublime Creative to assist with design and marketing. Our goal is to tell the story of the entire East Cascades region.</p> <p>Name of organization The Executive Committee has approved that we change the name of the organization to East Cascades Works. This will help to separate the organization from the Board and will be clearer to the public. No objections from Board.</p> <p>Technology We plan to purchase a new combination audio/video system that will enable those who are calling in to meetings to both hear and view those speaking. We want everyone to be able to engage and participate if they can't travel to the Board meetings.</p> <p>Innovation Festival The one-day event last year was well attended. This year it will be 2 days and have a state-wide attendance. East Cascades Works is helping to coordinate along with TAO, OSU and Opportunity Knocks. We are also the fiscal agent. A futurist speaker has been invited and representatives from many industries will also present. Attendance was 150 last year, and 400 are expected this year.</p>
<p>Oregon Economic Update and the Future of Work</p>	<p>12:20-1:20 pm</p>	<p>Bob Uhlenkott, Director of Workforce and Economic Research Division at Oregon Employment Department, gave a presentation on Oregon's economy, employment statistics and the future of work.</p>
<p>General discussion</p>	<p>1:20-1:30 pm</p>	<p>Dr. Roberto Gutierrez, president of Klamath Community College, thanked Heather for ECWIB's help in obtaining the data they need for planning their programs.</p>

Brad Porterfield moves to adjourn
Amy Gibbs seconds
Unanimously agreed

Meeting Adjourned by Wally Corwin at 1:31 pm



s/Wally Corwin
Board Chair

7-31-2018
Date