

THE VILLAGE OF INNSBROOK
PLANNING AND ZONING MEETING
MEETING MINUTES
Innsbrook Village Hall
1835 Highway F, Innsbrook, MO 63390
Thursday, October 3, 2024, 5:00 PM (CST)

Public notice is hereby given that the Planning and Zoning Commission will meet to discuss and act upon the matters on this agenda as follows:

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
 - a. Pledge of Allegiance
- 3) ROLL CALL
- 4) ADOPTION OF AGENDA
- 5) PUBLIC HEARING
 - a. Innsbrook Corp.- 7.53-acre Annexation & Rezoning "AFM" to "PRD" Request
- 6) GUEST SPEAKERS/PRESENTATIONS
- 7) APPROVAL OF MINUTES
 - a. Sept 4, 2024, Regular Session
- 8) CHAIRMAN'S REPORT
- 9) COMMITTEE REPORTS
 - a. Transportation Advisory Commission (TAC)
 - b. Village Planner (Streiler Planning)
- 10) UNFINISHED BUSINESS:
- 11) NEW BUSINESS:
 - a. Innsbrook Corporation- 7.53-acre Annexation Petition
 - b. Innsbrook Corporation- 7.53-acre Rezoning Application "AFM" to "PRD"
 - c. Innsbrook Corporation- Minor PD Masterplan amendment.
 - d. Innsbrook Corporation- 7.53-acre Preliminary Plat- Innsbrook Estates Plat 112
 - e. Innsbrook Corporation- 7.53-acre Final Plat- Innsbrook Estates Plat 112
- 12) PUBLIC COMMENTS
- 13) COMMISSIONER ANNOUNCEMENTS
- 14) ADJOURNMENT

MINUTES

The meeting of the Village of Innsbrook Planning and Zoning Commission was held on Thursday, October 3, 2024, at Village Hall, 1835 Highway F, Innsbrook, Missouri. The meeting was called to order at 5:00 PM (CST) with Commissioner Chairman Allen Huddleston presiding.

Upon roll call, Commissioners Lynda Baker, Bernie Cosby, Allen Huddleston, Jerry Rust and John Schaefer were present, establishing a quorum. Others in attendance included Village Planner, Todd Streiler. Brandon Pfeiffer was absent. One individual in audience. Zoom recording was not available.

ADOPTION OF AGENDA:

Commissioner Schaefer motioned and Commissioner Baker 2nd a motion to adopt the agenda. The motion passed unanimously.

PUBLIC HEARING:

Chairman Huddleston opened the Public Hearing to hear comments regarding the 7.53-acre annexation, rezoning and PRD amendment submitted by the Innsbrook Corporation. The Commission has received all necessary documents and all required fees from the Corporation to be in compliance with the Village regulations and procedures. Public notice was published in the Warren County Record, at Village Hall and on the Village website. All neighboring properties have been notified of this public hearing. There were no written comments received by the Village. There were no speakers in attendance. The Public Hearing was closed.

GUEST SPEAKERS/PRESENTATIONS

There were no guest speakers or presentations.

APPROVAL OF MINUTES

September 4, 2024 Regular Session: Commissioner Cosby motioned and Commissioner Rust seconded. Unanimous "Aye" vocal vote. Minutes from 09/4/24 approved with a 5 "Aye", 0 "No", 0 Abstain vote.

CHAIRMAN'S REPORT

Chairman Huddleston provided an update for the Village Hall noting that the site has been graded and the footings will be poured Oct 15-30. A ground breaking ceremony is in the works.

COMMITTEE REPORTS

a. Transportation Advisory Commission (TAC)

Commissioner Cosby provided a summary of the improvements needed along Highway F, which includes widening the shoulders.

b. Village Planner (Streiler Planning).

Village Planner Streiler provided an update on the Comprehensive Plan and summary of the meeting with the Historical Committee and provided an update on the permit renewal for the 300. Cell tower next to the water tower on Highway F.

Mr. Streiler provided an update to the Public Engagement Process and encouraged Commissioners to review and return the completed surveys with any recommended changes,

NEW BUSINESS:

a. Innsbrook Corporation- 7.53-acre Annexation Petition

Commissioner Baker motioned and Commissioner Schaefer seconded a motion to recommend approval of the annexation. By roll call vote Commissioner Baker, Cosby, Rust, Schaefer and Huddleston all voted "Aye". The motion passed 5-0.

b. Innsbrook Corporation- 7.53-acre Rezoning Application "AFM" to "PRD"

Commissioner Cosby motioned and Commissioner Baker seconded a motion to rezone from "AFM" to "PRD". By roll call vote Commissioners Huddleston, Baker, Cosby, Rust, Schaefer all voted "Aye". The motion passed 5-0.

c. Innsbrook Corporation- Minor PD Masterplan amendment.

Commissioner Schaefer motioned and Commissioner Baker seconded a motion to modify the PRD Masterplan. By roll call vote Commissioners Huddleston, Baker, Cosby, Rust, Schaefer all voted "Aye". The motion passed 5-0.

d. Innsbrook Corporation- 7.53-acre Preliminary Plat- Innsbrook Estates Plat 112

Commissioner Baker motioned and Commissioner Schaefer seconded a motion to approve the preliminary plat. By roll call vote Commissioners Huddleston, Baker, Schaefer all voted "Aye", Commissioner Rust and Cosby abstained. The motion failed for lack of a quorum. The item was postponed till the November P&Z Meeting.

e. Innsbrook Corporation- 7.53-acre Final Plat- Innsbrook Estates Plat 112

Commissioner Baker motioned and Commissioner Schaefer seconded a motion to approve the final plat. By roll call vote Commissioners Huddleston, Baker, Schaefer all voted "Aye", Commissioner Rust and Cosby abstained. The motion failed for lack of a quorum. The item was postponed till the November P&Z Meeting.

PUBLIC COMMENTS

Kathy Caton shared her opinion about the Comprehensive Plan and agreement with the Village Planner.

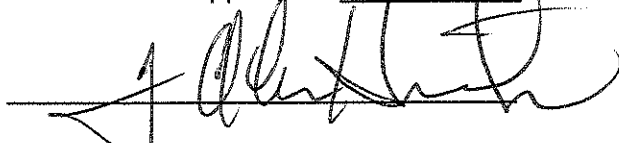
ADJOURNMENT

Motioned by Commissioner Baker, seconded by Commissioner Rust, to adjourn the regular meeting.. By voice vote, all Commissioners present voted "Aye". The motion passed and was approved with a 54 "Aye", 0 "No", 0 Abstain vote. The meeting adjourned at 6:11 PM (CST).

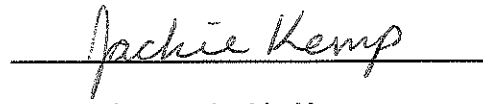
I hereby certify that these are the original minutes of the meeting of the Planning and Zoning Commission held on Thursday, October 3, 2024.

Jackie Kemp, Village Clerk

Date Minutes Approved: 11/6/24



Allen Huddleston,
Planning & Zoning
Commissioner Chairman



Attest: Jackie Kemp,
Village Clerk

(seal)

