**Trinity Assistance Payroll Schedule 2021**

Self-Direction Fax: (585) 206-3025

Community Programs Fax: (585) 206-3025 (Community Hab/Respite)

|  |  |
| --- | --- |
| **Time Sheets Due**  | **Pay Date**  |
| Monday December 28th, 2020  | Thursday December 31st, 2020  |
| Monday January 11th, 2021 | Friday January 15th, 2021 |
| Monday January 25th, 2021 | Friday January 29th, 2021 |
| Monday February 8th, 2021 | Friday February 12th, 2021 |
| Monday February 22nd, 2021 | Friday February 26th, 2021 |
| Monday March 8th, 2021 | Friday March 12th, 2021 |
| Monday March 22nd, 2021 | Friday March 26th, 2021 |
| Monday April 5th, 2021 | Friday April 9th, 2021 |
| Monday April 19th, 2021 | Friday April 23rd, 2021 |
| Monday May 3rd, 2021 | Friday May 7th, 2021 |
| Monday May 17th, 2021 | Friday May 21st, 2021 |
| Monday May 31st, 2021 | Friday June 4th, 2021 |
| Monday June 14th, 2021 | Friday June 18th, 2021 |
| Monday June 28th, 2021 | Friday July 2nd, 2021 |
| Monday July 12th, 2021 | Friday July 16th, 2021 |
| Monday July 26th, 2021 | Friday July 30th, 2021 |
| Monday August 9th, 2021 | Friday August 13th, 2021 |
| Monday August 23rd, 2021 | Friday August 27th, 2021 |
| Monday September 6th, 2021 | Friday September 10th, 2021 |
| Monday September 20th, 2021 | Friday September 24th, 2021 |
| Monday October 4th, 2021 |  Friday October 8th, 2021 |
| Monday October 18th, 2021 | Friday October 22nd, 2021 |
| Monday November 1st, 2021 | Friday November 5th, 2021 |
| Monday November 15th, 2021 | Friday November 19th, 2021 |
| Monday November 29th, 2021 | Friday December 3rd, 2021 |
| Monday December 13th, 2021 | Friday December 17th, 2021 |
| Monday December 27th, 2021 | Friday December 31st, 2021 |

**All Originals are due by the 10th of the following month.**

**\*\*\*DUE TO MEDICAID STANDARDS, TIMESHEETS WILL ONLY BE PROCESSED IF FILLED OUT CORRECTLY, ACCOMPANIED BY NOTES** **AND SIGNED BY ALL NECESSARY PARTIES\*\*\***

Noted: Pay date will be on Friday of the listed dates, unless Friday falls on a Holiday then Pay might be delayed. Timesheets are due on the above listed **Mondays by NOON!**