

**Minutes
Town of Clifton
Regular Town Council Meeting
March 9, 2017
7:00 P.M.**

Members Present

Felix Callicotte, Mayor
Luis Montoya, Vice Mayor
Barbara Ahmann, Council Member*
Laura Dorrell, Council Member
Ray Lorenzo, Council Member
B. Waddell Reyes, Council Member
Ray West, Council Member

*Absent

A quorum was present.

Call to Order: The meeting was called to order by Mayor Felix Callicotte followed by the Pledge of Allegiance.

Call to the Public: Daniel Cervantez expressed his gratitude for the community support of the Senior Citizen transportation van.

Walt Mares asked the town to consider an alternative site off the lawn as currently located for the installation/location of the proposed new marquee. He was concerned that the sign would obstruct the view of the historic building.

Council Reports: Vice-Mayor Luis Montoya reported on the recent news release issued by SEAGO regarding possible funding cuts as proposed by the Federal Government affecting the Arizona Department of Housing and Urban Development. Direct affects to the town could eliminate the Community Development Block Grant Funds. He suggested that the town pursue all efforts to contact local legislators to voice objections and relay the importance of these funds to rural communities like Clifton.

Council Member Dorrell invited the council to attend the Annual Chamber of Commerce dinner scheduled for March 10, 2017 at the American Legion Hall.

No other reports were provided at this time.

Consent Agenda: Council Member Ray West made a motion to approve the following items listed under consent agenda:

1. Approval of the February 9, 2017 Regular Meeting Minutes;
2. Receive Department Reports;
3. Approval of February 2017 Demands.

Second to the motion was made by Council Member Ray Lorenzo. Motion carried.

New Business:

Discussion and/or action to appoint a replacement to serve on the town's Personnel Committee: Mr. McGaughey reported that Amanda Stacy who has terminated her employment with the town also served on this committee as an employee representative, therefore a replacement is necessary. He further reported that the vacancy was announced to all town employees and Angel Maldonado has offered to serve on the committee.

Motion to appoint Angel Maldonado was made by Vice-Mayor Luis Montoya. Second to the motion was made by Council Member Reyes. Motion carried.

Discussion and/or action to appoint members to the Grants & Projects Advisory Committee: Mr. McGaughey reported that an advertisement had been published in the local newspaper and had received responses from Emily Muteb, Walt Mares and Barbara Ahmann.

Motion to appoint Emily Muteb, Walt Mares and Barbara Ahmann was made by Council Member Dorrell. Second to the motion was made by Vice-Mayor Luis Montoya. Motion carried.

Discussion and/or action to adopt the 2015 FEMA Schedule of Equipment Rates: The Town Manager explained the need to refer to a schedule of authorized rates for use of town equipment particularly when invoicing for property cleanup under the abatement process. Referring to a schedule of rates would offer a consistent manner of calculating use of equipment.

Motion to adopt the 2015 FEMA Schedule of Equipment Rates was made by Council Member Ray West. Second to the motion was made by Council Member B. Waddell Reyes. Motion carried.

Discussion and/or action to authorize funding from the contingency fund in the Mayor & Council's FY17 Budget to purchase a police package vehicle: Town Manager, Ian McGaughey noted that the funding request is for the vehicle only. Customizing the unit with lighting and other essentials will be covered in the FY18 budget. He also reported that the funding for this unit is available from the balance in the Mayor and Council's Contingency Fund Account. Additionally, the chief has searched through the Arizona State Procurement Agency - Cooperative Purchasing Program and has found a vehicle available for purchase. The quote provided by the State contract vendor, Courtesy Chevrolet, totaled \$37,847.08.

The urgency in making the purchase is to assure delivery of the vehicle and book the purchase in this year's budget and have a unit ready for the next police academy graduate scheduled to be certified by July 2017.

Motion to authorize the purchase of the police package vehicle was made by Vice-Mayor Luis Montoya, seconded by Council Member Laura Dorrell. Motion carried.

Discussion and/or action to adopt Resolution No. 2017-03: Approving the Intergovernmental Agreement Between the Town of Clifton and the State of Arizona, Acting by and through its Department of Transportation for Project: Smelter Hill-Horseshoe Curve-Drainage & Sidewalks Spot Improvements; ADOT Project No. H8590 01C.: Town Manager, McGaughey reviewed the proposed timeline of the project. Motion to adopt Resolution No. 2017-03 was made by Council Member Ray West. Second to the motion was made by Council Member Ray Lorenzo. Motion carried.

Discussion and/or action to award the bid for a digital marquee: Mr. McGaughey reviewed the bid comparison spreadsheet from the participating vendors.

Discussion from the Council included concern on the location of the sign and encouraged staff to consider retaining the view of the historic building as much as possible. Additional discussion included potentially waiting for alternative funding to finalize the purchase instead of charging the purchase against the Mayor & Council's Contingency Fund since other emergency purchasing priorities could surface before the end of the fiscal year.

Staff expressed concern on not moving forward with the purchase since the Council had already granted approval to initiate the bidding process. Furthermore, staff would have to justify rejection of the bid to the vendors who participated in the process.

Vice-Mayor Luis Montoya made a motion to award the bid for a digital marquee to StewartSigns in the amount of \$27,657.24. Second to the motion was made by Council Member Laura Dorrell.

Voting in favor of the motion were Council Members Montoya, Dorrell, Callicotte, Lorenzo and Reyes. Opposing the motion was Council Member West. Motion carried.

First Reading of Ordinance No. 01-2017: Declaring the Documents entitled "Code of Ordinances of the Town of Clifton, Arizona as a public record, adopting the "Code of Ordinances of the Town of Clifton, Arizona "by reference, and amending the Code of Clifton: Mayor Callicotte read the title paragraph of the ordinance as required in the ordinance adoption process.

First Reading of Ordinance No. 02-2017: Related to the prohibition of the use of hand-held mobile telephones and portable electronic devices while operating a motor vehicle: Mayor Callicotte read the title paragraph of the ordinance as required in the ordinance adoption process.

Discussion and/or action on to authorize the Mayor to sign a letter to the Arizona Department of Revenue disputing the recent notification of an overpayment to the town for local sales tax: Town Manager, Ian McGaughey reported that the town had been notified by the Arizona Department of Revenue regarding an overpayment in sales tax that occurred in April 2015. Apparently, a local vendor had miscoded their transaction privilege tax monthly report giving the Town of Clifton credit for the sales. He continued to report that he had requested an audit report on the finding. Mr. McGaughey stated that he had also requested for the refund to be taken in increments, since the total over payment amount of \$56,490.31 could potentially impact the town's monthly cash flow.

Motion to authorize the Mayor to sign a letter to the Arizona Department of Revenue disputing the overpayment was made by Council Member B. Waddell Reyes. Second to the motion was made by Council Member Ray Lorenzo. Motion carried.

Manager's Report: Mr. McGaughey reported on the following activities and projects:

- Provided an update on the forth coming railroad crossing-intersection upgrade affecting Park Avenue.
- Mentioned that a soccer field onsite inspection had been held with town staff and Morenci Parks & Recreation personnel in attendance.
- Reported that the Parks and Recreation Department are also preparing for the next season of the Splash Pad. (Memorial Day Weekend-Opening target date)
- Additionally, the parks department is working towards reconstructing the playground equipment donated by the Clifton Unified School District at Fernandez Park.
- Informed the council on the progress of the Zorilla St. bridge project. Reported that project information will be included as an insert in this month's utility bill.
- Informed the Council that the National Elks Lodge has approved the donation of the Clifton building & property to the Town of Clifton.
- Reported that a budget work session has been scheduled for April 4 at 10:00 a.m. allowing for public input.
- Detailed the potential proposed federal budget cuts affecting the Arizona Department of Housing.

Adjournment: Motion to adjourn the meeting was made by Council Member Ray West. Second to the motion was made by Council Member Laura Dorrell. Motion carried. Meeting adjourned at approximately 8:15 p.m.

Approved:

Felix Callicotte, Mayor

Attest:

Esperanza Castaneda