

Hazardville Fire District
Commissioners Meeting
December 8, 2015

Comm. Tkacz called the meeting to order at 7:01 PM. Additional Commissioners in attendance was Comm. Kozikowski and Comm. Macsata.

Minutes for the November meeting were viewed. Motion made by Comm. Tkacz to accept minutes, seconded by Comm Macsata. The motion passed unanimously.

The bills paid during the month of November 2015 were reviewed. Comm. Tkacz made a motion to approve and confirm all acts and proceedings of the District Treasurer for the month of November 2015. Comm. Macsata seconded the motion. The motion passed unanimously.

- OLD BUSINESS [Opened Items]
- OUTSTANDING BIDS IN PROCESS
Exterior rear stairwell Covering – tabled
- NEW BUSINESS

Comm. Tkacz made motion to award contract for station interior renovations to Enfield Builders based on due diligent by third party, and they also being low bidder. Motion was seconded by Comm. Macsata. The motion passed unanimously.

In discussing the awarded contract, Comm. Kozikowski brought up fact that *District* should be receiving certificates of insurance policies (COI) from all vendors that provide services to the *District*. Comm. Kozikowski noted that he would be drafting letter to send out to all service vendor request certificate of at least \$1M dollars with the *District* being named as an additional insured.

- CHIEF’S REPORT:

Chief’s report for the month of December was reviewed.

There being no further business, a motion was made by Comm. Tkacz and seconded by Comm. Kozikowski to adjourn. The motion passed unanimously and the meeting adjourned at 8:43 PM.

Respectfully submitted:

Thomas P Kozikowski, Fire Commissioner-Secretary / Treasurer