

**Village of Russells Point
December 1, 2025
Council Meeting**

Mayor John Huffman called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Roll Call: Council members Joan Hinterschied, Greg Ilams, Joan Maxwell, Steve Reid, Rebekah Smith and Dave Wallace were present. Joan Hinterschied arrived at 7:20 PM. Village Administrator Deanna Roe and Fiscal Officer Marc McGuire were also present.

Guests: Dianne Gauder (Zoning Officer/Floodplain Administrator), AshLee Hullinger (Clerk of Court/Admin Assistant), Joe Freyhof (Chief of Police) Ann Elleman, Sharon DeVault, Liz Gibson

Approval of Minutes: Motion was made by Councilor Ilams and seconded by Councilor Reid to approve the council meeting minutes dated November 17, 2025. A roll call vote was taken and council voted in favor 5-0. Motion passed.

Mayor Huffman introduced Deanna Roe to all in attendance. Ms. Roe is the new Village Administrator.

Reports:

Parks and Recreation:

- Councilor Hinterschied submitted the Parks and Recreation report to council. Council did not have any questions or comments.

Ordinances and Resolutions: none

Citizen Comments:

- Chief of Police Freyhof informed council that he has made an offer to an individual for the open position of full-time police officer. Chief Freyhof asked that the individual be administered the Oath of Office at the next council meeting scheduled for December 15, 2025. Chief Freyhof noted that at the next council meeting, he wants to give an accommodation award to Sergeant Morgan Styles and Officer Westly McVety for their hard work.
- Sharon DeVault stated that the Indian Lake Historical Society will be lighting the Christmas Tree, located at the Sandy Beach Bridge, on Saturday, December 6, 2025.

Old Business:

- Councilor Reid asked Councilor Ilams if he would like to ask AshLee Hullinger, Clerk of Court, about the format used for the Mayor's Court report. The format was questioned by Councilor Ilams at the last council meeting as the revenues are not broken down correctly and the totals do not match. Ms. Hullinger explained that the current form used has been used by the village prior to her being the Clerk of Court, but the totals do match at the bottom of the report. Councilor Smith stated that it is not a Clerk of Court issue and there is to be software purchased in 2026 that will make the Clerk of Court reports easier to understand.
- Mayor Huffman provided an update on the Christmas tree, donated by a village resident, to be placed in front of the municipal building.

New Business: none

Executive Session:

Pursuant to Ohio Revised Code section 121.22 (G)(1), to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Motion was made by Councilor Smith and seconded by Councilor Maxwell to enter into an executive session and invite Village Administrator Deanna Roe and Fiscal Officer Marc McGuire. Councilor Hinterschied will join the executive session when she arrives. A roll call vote was taken and council voted in favor 5-0. Motion passed and council entered into the executive session at 7:12 PM. At 7:59 PM, council resumed the open meeting and a motion was made by Councilor Ilams and seconded by Councilor Maxwell to exit the executive session. A roll call vote was taken and council voted in favor 6-0. Motion passed and council resumed the open meeting.

Motion was made by Councilor Smith and seconded by Councilor Hinterschied to approve the proposed and adjusted employee pay raises to begin with pay period beginning December 20, 2025, and ending on January 2, 2026. A roll call vote was taken and council voted in favor 6-0. Motion passed. The raises constitute the first pay period for 2026 with a pay date of January 9, 2026.

There being no further business, motion was made by Councilor Maxwell and seconded by Councilor Ilams to adjourn at 8:00 PM. Motion passed.

John Huffman, Mayor

Marc McGuire, Fiscal Officer

Date Passed