Position: **PKI Administrator**

Education: B.S. in a Computer Information Systems or Business or a related field

Job Description:
The contractor shall have expert level experience designing, deploying, and supporting PKI environments in a Windows domain. Candidate must have experience deploying internal certificate authorities. Must have experience issuing external certificates from external certificate authorities and installing certificates on systems. Building out and maintaining certificate authority databases. Expert level experience Designing, deploying, and supporting the use of smart cards for system authentication across the agency.

Responsibilities:
- Performing project management and business process development functions.

Qualifications:
- 8+ years of experience in Project Management in IT/Computer Network Operations field
- Experience administering Microsoft PKI solutions in an enterprise environment
- Project lead experience and demonstrable history of leading successful deployments of enterprise class solutions
- Skilled at producing technical documents and engineering diagrams
- Strong written and verbal skills
- Demonstrable history of leading successful deployments of enterprise class solutions, skilled at producing technical documents and engineering diagrams, strong written and verbal skills, team focused, expert level understanding of Public Key Infrastructure.