

Minutes, Garnett Public Library Board of Trustees, Monday, Jan. 8, 2017, 5:30 p.m.

Nancy Horn, president, presiding; Betts Abraham, Linda Huettenmueller, Steve Markham, Sandra Moffatt, and Cleon Rickel. Also attending Andrea Sobba, library director.

I- Motion by Huettenmueller to accept the secretary's report, second by Moffat. Board approved.

II- Treasurer's Report.

Librarian Sobba presented treasurer's report and reviewed end-of-year budget figures.

Trustees examined memorial fund bankbook.

III- Approval of Bills

Motion by Markham to pay bills, second by Abraham. Board approved.

IV- Librarian's Report

Librarian Sobba reported on library circulation, financial and other data for the month and for 2016.

She said the staff will try to increase attendance to young adult activities. She also reported the Archer Room was heavily used by the public and groups over the year.

Motion by Abraham to send \$50 to memorial fund for Mike Herrman's father, Markham second. Board approved.

V- Trustees reviewed Walker Art Committee minutes.

Librarian Sobba gave a review of the status of the Walker Art Committee's juried art show.

VI -Friends of the Library

Librarian Sobba reported the Friends membership drive would begin at the end of the month.

She also reported that planning is under way for the Scrabble tournament.

VII- Old business.

A .Internet access policy review. Librarian Sobba reviewed the library's Internet policy and statistics regarding computer and Internet use. The Kansas part of the Internet Protection Act requires trustees to review library Internet access policy, she said. As part of the review, she recommended clarification on policy regarding the use of wireless devices on the library's wi-fi network, and a clarification on library staff assistance regarding computer and wi-fi issues. Motion by Abraham to accept recommended amendments to Internet access policy, Section 10, second by Rickel. Board approved.

B Memorial bench. The Garnett city inspector gave the OK to the plans and installation of the Betty Lewis Memorial Bench in front of the library in the spring, Librarian Sobba

C. (extra) Librarian Sobba also said she's will to the contractor and begin preparations for replacing the old air-conditioning unit.

VIII- New Business

A. Librarian Sobba said she will soon form a new committee and begin the organization process for this fall's reading festival.

B. (extra) Librarian Sobba said she will have a security camera in the gallery hallway replaced.

C. Upcoming vacations and training: Librarian Sobba and another staffer will attend training on dealing with mental health crises. Katy Holloran is scheduled to attend a Story Time workshop.

E. Next meeting will be 5:30 p.m. Monday, Feb. 6.

Adjourned by President Horn.

Respectfully submitted by Cleon Rickel, secretary