



Monroe Fire Protection District



August 3, 2021
BOARD OF TRUSTEES
WORK SESSION AGENDA

6:00 pm
Meeting held via ZOOM

1. Call to Order and Roll Call
2. Changes or Amendments to Agenda
3. Public Comment (procedure for public comment on reverse side)
4. 2022 Budget
 - a. General Fund
 - b. Cumulative Fund
5. Next Meeting Scheduled: August 10, 2021 at 6:00pm via Zoom
6. Adjourn

Vicky Sorensen
Chair

C. Ed Brown
Fiscal Officer

Mark Kruzan
Vice-Chair

Daniel Vest
Board Trustee

Christina Courtright
Board Trustee

Copy Furnished:

Vicky Sorensen, Chair
Mark Kruzan, Vice-Chair
C. Ed Brown, Fiscal Officer
Daniel Vest, Board Trustee
Christina Courtright, Board Trustee
Dustin Dillard, Fire Chief
George Cornwell, Deputy Fire Chief
Matt Bright, Deputy Fire Chief
Steve Coover, Deputy Fire Chief
Joel Bomgardner, Assistant Fire Chief
David Ferguson, District Counsel
Angie Purdie, County Commissioners Office
Mr. Jeff Cockerill, County Legal
Station No. 21
Station No. 22
Station No. 23
Station No. 24
Station No. 25
Station No. 29
Station No. 39

HEADQUARTERS
STATION 22
3953 S KENNEDY DRIVE
BLOOMINGTON IN
812-331-1906
812-336-1166 (FAX)

District Files

Procedure for Public Comment or Questions:

The District Board recognizes the value of public comment on district issues and the importance of allowing members of the public to express themselves on district matters. To permit fair and orderly public expression, the Board requests you be respectful of others while they are making public comment. At each Board meeting at which public participation is permitted, the Chair of the Board shall administer the procedures of the Board for its conduct. Public participation shall be permitted as indicated on the order of business and at the discretion of the Chair. Participants must be recognized by the Chair and must preface their comments by an announcement of their name and group affiliation, when appropriate. Patron comments are limited to three (3) minutes. The Chair may interrupt, warn, or terminate a person's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Monroe Fire Protection District - 2022 Budget Proposal for Work Session - August 3, 2021

Special Fire General - Fund 8603		Beginning Budget 2021	QTY	Proposed Budget 2022	103%	Explanation		
Personal Services		DLGF Budget Sub-Categories						
8212	Fire Chief	Salaries & Wages	\$	80,000.00	1	\$ 80,000.00	\$ 82,400.00	3% COLA
8213	Deputy Chief (4)	Salaries & Wages	\$	300,000.00	4	\$ 75,000.00	\$ 309,000.00	3% COLA
8214	Assistant Chief (3)	Salaries & Wages	\$	210,000.00	3	\$ 70,000.00	\$ 216,300.00	3% COLA
8215	Battalion Chief (6)	Salaries & Wages	\$	390,000.00	6	\$ 65,000.00	\$ 401,700.00	3% COLA
8216	Fire Marshal (1)	Salaries & Wages	\$	130,000.00	1	\$ 65,000.00	\$ 66,950.00	3% COLA
8217	Mechanic (1)	Salaries & Wages	\$	65,000.00	1	\$ 65,000.00	\$ 66,950.00	3% COLA
8218	Training Captain (1)	Salaries & Wages	\$	-	1	\$ 60,000.00	\$ 61,800.00	3% COLA
8219	Firefighters Salary - PERF Fund (10)	Salaries & Wages	\$	1,680,000.00	10	\$ 60,000.00	\$ 618,000.00	3% COLA
8220	Firefighters Salary - 1977 Fund (56)	Salaries & Wages	\$	1,200,000.00	56	\$ 60,000.00	\$ 3,460,800.00	6 New WT - Trn Cpt ^
8221	Incentive Qualifications	Salaries & Wages	\$	200,000.00			\$ 218,000.00	6 New (FT@ \$3k ea)
8222	Officer Pay	Salaries & Wages	\$	370,000.00			\$ 385,000.00	3 New WT
8223	Longevity	Salaries & Wages	\$	122,400.00			\$ 135,300.00	+\$150/yr per FT
8224	Holiday Pay	Salaries & Wages	\$	27,000.00			\$ 30,000.00	30 on shift/ea 10 holi
8225	Special Event Pay	Salaries & Wages	\$	20,000.00			\$ -	Move to Sub, Em, OT, Trng
8226	Part-Time Employees (15 FTE FF)	Salaries & Wages	\$	1,417,500.00			\$ 744,600.00	15 FTE @ \$17/HR
8227	Substitute, Emergency, Overtime	Salaries & Wages	\$	460,000.00			\$ 500,000.00	6 New + Sp Event
8228	Administrative Assistant (2)	Salaries & Wages	\$	108,400.00	2	\$ 65,000.00	\$ 130,000.00	Change to PAT 5 + COLA
8229	IT Specialist	Salaries & Wages	\$	70,000.00			\$ 75,000.00	3% COLA + Performance
8230	Trustee Compensation (7)	Salaries & Wages	\$	16,800.00	7	\$ 3,360.00	\$ 24,225.60	2 New + 3%
8235	Uniform Allowance	Salaries & Wages	\$	130,000.00			\$ 141,000.00	6 New FT + New PT
8240	Social Security	Employee Benefits	\$	307,328.00			\$ 195,000.00	.062 * Non '77 Sal
8241	Medicare	Employee Benefits	\$	101,310.00			\$ 110,000.00	.0145 * All Salaries & Pay
8242	Unemployment Insurance	Employee Benefits	\$	73,200.00			\$ 25,000.00	.012 * First \$9k ea EE
8243	Health Insurance	Employee Benefits	\$	1,020,000.00	86	\$ 14,400.00	\$ 1,238,400.00	Med/Den/Vis/CI
8244	PERF 1977 Employer Contribution	Employee Benefits	\$	370,440.00	63	\$ 64,800.00	\$ 1,122,700.82	18 + 3 = 21%
8245	Life Insurance	Employee Benefits	\$	80,000.00	156	\$ 770.00	\$ 120,120.00	Avg/Member
8246	PERF Fund Employer Contribution	Employee Benefits	\$	538,095.00	23		\$ 350,000.00	14.2 % PERF All Salaries & Pay
8251	Volunteer Contract	Other Personal Services	\$	75,000.00			\$ 75,000.00	Remain the same as 2021
8252	Length of Service	Other Personal Services	\$	30,000.00			\$ 30,000.00	Remain the same as 2021
8253	Medical Services	Other Personal Services	\$	80,000.00			\$ 95,000.00	Based on 2021 quote and forecast
	Category Sub-Total		\$	9,672,473.00			\$	11,028,246.42
3098	Voluntary AFLAC Insurance	Liability Account		Not Budgeted				
3097	Voluntary Cincinnati Life	Liability Account		Not Budgeted				
Supplies		DLGF Budget Sub-Categories						
8300	Office Supplies	Office Supplies	\$	20,000.00			\$ 30,000.00	
8301	Operating Supplies	Operating Supplies	\$	100,000.00			\$ 150,000.00	62% through June, some items to be seperated out
8302	Vehicle Maintenance Supplies	Repair & Mnt Supplies	\$	120,000.00			\$ 100,000.00	13% thru June. Reduce based on actual savings from Mechanic
8303	Promotional Supplies	Office Supplies	\$	10,000.00			\$ 10,000.00	Remain the same. We are on track in 2021 and feel this is appropriate
8304	EMS Supplies	Operating Supplies	\$	20,000.00			\$ 28,000.00	Supplies expand from 6 to 8 stations
8306	IVFA Dues	Operating Supplies	\$	3,000.00			\$ 3,500.00	Based on \$20 per member up to 170 members annually
8307	Payroll Supplies	Office Supplies	\$	2,500.00			\$ -	Any expenses can be paid through office supplies or accounting services
8308	Fuel	Operating Supplies	\$	90,000.00			\$ 115,000.00	Based on two additional stations and potential for 25% fuel price increase
8311	Special Chemical Supplies	Other Supplies	\$	5,000.00			\$ 5,000.00	Remains the same
8312	Fire Prevention Education materials	Other Supplies	\$	10,000.00			\$ 10,000.00	Remains the same
	Category Sub-Total		\$	380,500.00			\$	451,500.00
Services & Charges		DLGF Budget Sub-Categories						
8341	Inspections/Investigations	Professional Services	\$	7,500.00			\$ 5,000.00	Reduced based on usage
8351	Seminars/Training	Professional Services	\$	60,000.00			\$ 60,000.00	Remains the same
8352	Legal Counsel & expenses	Professional Services	\$	30,000.00			\$ 60,000.00	Increased based on use
8353	Equipment test, certifications	Professional Services	\$	30,000.00			\$ 30,000.00	
8354	Computer technical support	Professional Services	\$	60,000.00			\$ 50,000.00	Moved FirstNet to Telephone/Data
8355	Accounting Services	Professional Services	\$	50,000.00			\$ 55,000.00	Increased based on use
8400	Telephone & Data Services	Communication & Transportation	\$	40,000.00			\$ 70,000.00	Two additional stations, FirstNet now in this line
8401	Pager System	Communication & Transportation	\$	5,000.00			\$ 7,500.00	Changing description to Contractual to include: Emergency Reporting, Gsuite, Aladtec, lamResponding
8402	Postage, mail, supplies & fees	Communication & Transportation	\$	2,500.00			\$ 5,000.00	Potential Announcement/Information Mailers to District Residents

8403	Travel Expenses	Communication & Transportation	\$	10,000.00
8450	Legal Advertising	Printing & Advertising	\$	1,000.00
8451	Printing	Printing & Advertising	\$	5,000.00
8500	General Liability insurance	Insurance	\$	120,000.00
8501	Worker's Comp Insurance	Insurance	\$	120,000.00
8550	Utilities	Utility Service	\$	125,000.00
8600	Building & equipment repairs	Repairs & Maintenance	\$	150,000.00
8605	Equipment and Vehicle Repairs	Repairs & Maintenance	\$	-
8675	Hazardous materials	Other Services & Charges	\$	10,000.00
Category Sub-Total			\$	826,000.00
General Fund Total			\$	10,878,973.00

\$	10,000.00
\$	1,500.00
\$	5,000.00
\$	140,000.00
\$	140,000.00
\$	150,000.00
\$	50,000.00
\$	100,000.00
\$	10,000.00
\$	949,000.00
\$	12,428,746.42

Remains the same
Increased based on use
Remains the same
Increase from 7 stations to 9
Increase from 7 locations to 9
Increase from 7 locations to 9
Separating Building Services from Equipment & Vehicle Repair
Remains the same - Move to Supply Section as Hazmat Mitigation Supplies

Special CUM Fire - Fund 8691		Beginning Budget
Capital Outlays	DLGF Budget Sub-Categories	
8779	Small Vehicles	Machinery, Equip & Vehicles
8780	Misc Equipment	Machinery, Equip & Vehicles
8781	Gear	Machinery, Equip & Vehicles
8782	Station 21 Mortgage	Buildings
8784	PSLIT (Remodel 2020 \$)	Buildings
8785	Rescue 11 (22) Replacement	Machinery, Equip & Vehicles
8788	Engine 22	Machinery, Equip & Vehicles
8789	Quint 59	Machinery, Equip & Vehicles
CUM Fund Total		\$ 1,042,546.00

\$	100,000.00
\$	156,000.00
\$	100,000.00
\$	110,000.00
\$	200,000.00
\$	172,549.00
\$	256,546.00
\$	138,087.00
\$	80,341.00
\$	100,000.00
\$	128,781.00
\$	30,000.00
\$	-
\$	879,758.00

Rename: Misc, Equipment and Capital Outlays
Rename: Personal Protection Equipment (PPE)
Actual Amortization
Rename: Remodels
Actual Amortization
Actual Amortization
Would like to pay off end of 2021 (\$184,780)

Monroe Fire Protection District - January 1 through June 30 Financial Summary

Special Fire General - Fund 8603			Beginning Budget	Current Month Expenditures	YTD Expenditures	% Expended
						50%
Personal Services		DLGF Budget Sub-Categories				
8212	Fire Chief	Salaries & Wages	\$ 80,000.00	6,666.66	\$ 39,526.27	49%
8213	Deputy Chief (4)	Salaries & Wages	\$ 300,000.00	25,000.00	\$ 121,220.84	40%
8214	Assistant Chief (3)	Salaries & Wages	\$ 210,000.00	17,500.02	\$ 98,745.79	47%
8215	Battalion Chief (6)	Salaries & Wages	\$ 390,000.00	33,319.24	\$ 179,791.40	46%
8216	Fire Marshal (2)	Salaries & Wages	\$ 130,000.00	5,416.66	\$ 29,791.63	23%
8217	Mechanic	Salaries & Wages	\$ 65,000.00	5,416.66	\$ 29,791.63	46%
8219	Firefighters Salary - PERF Fund	Salaries & Wages	\$ 1,680,000.00	55,351.12	\$ 306,187.56	18%
8220	Firefighters Salary - 1977 Fund	Salaries & Wages	\$ 1,200,000.00	244,741.75	\$ 1,241,725.73	103%
8221	Incentive Qualifications	Salaries & Wages	\$ 200,000.00	51,608.22	\$ 76,441.03	38%
8222	Officer Pay	Salaries & Wages	\$ 370,000.00	28,833.34	\$ 155,273.00	42%
8223	Longevity	Salaries & Wages	\$ 122,400.00	9,762.50	\$ 51,287.50	42%
8224	Holiday Pay	Salaries & Wages	\$ 27,000.00	-	\$ 5,550.00	21%
8225	Special Event Pay	Salaries & Wages	\$ 20,000.00	-	-	0%
8226	Part-Time Employees	Salaries & Wages	\$ 1,417,500.00	82,296.50	\$ 505,223.50	36%
8227	Substitute, Emergency, Overtime	Salaries & Wages	\$ 460,000.00	38,167.63	\$ 91,902.41	20%
8228	Administrative Assistant (2)	Salaries & Wages	\$ 108,400.00	9,033.32	\$ 55,094.26	51%
8229	IT Specialist	Salaries & Wages	\$ 70,000.00	5,833.34	\$ 30,333.35	43%
8230	Trustee Compensation (5)	Salaries & Wages	\$ 16,800.00	4,195.00	\$ 8,080.40	48%
8235	Uniform Allowance	Salaries & Wages	\$ 130,000.00	59,875.00	\$ 59,875.00	46%
8240	Social Security	Employee Benefits	\$ 307,328.00	16,389.29	\$ 82,328.13	27%
8241	Medicare	Employee Benefits	\$ 101,310.00	9,708.30	\$ 43,723.05	43%
8242	Unemployment Insurance	Employee Benefits	\$ 73,200.00	-	\$ 10,665.84	15%
8243	Health Insurance	Employee Benefits	\$ 1,020,000.00	89,108.48	\$ 626,679.64	61%
8244	PERF 1977 Employer Contribution	Employee Benefits	\$ 370,440.00	58,970.85	\$ 291,093.79	79%
8245	Life Insurance	Employee Benefits	\$ 80,000.00	9,281.35	\$ 61,799.83	77%
8246	PERF Fund Employer Contribution	Employee Benefits	\$ 538,095.00	20,795.55	\$ 113,014.06	21%
8251	Volunteer Contract	Other Personal Services	\$ 75,000.00	-	-	0%
8252	Length of Service	Other Personal Services	\$ 30,000.00	-	\$ 3,872.00	13%
8253	Medical Services	Other Personal Services	\$ 80,000.00	88.00	\$ 17,186.14	21%
		Category Sub-Total	\$ 9,672,473.00	\$ 887,358.78	\$ 4,336,203.78	45%
					<i>Combined FF Salaries</i>	53.7%
				<i>(\$53k H.S.A. Pd 1st half)</i>	<i>Health Insurance</i>	56.2%
					<i>Combined PERF Funds</i>	44.5%
3098	Voluntary AFLAC Insurance	Liability Account	Not Budgeted			
3097	Voluntary Cincinnati Life	Liability Account	Not Budgeted			
Supplies		DLGF Budget Sub-Categories				
8300	Office Supplies	Office Supplies	\$ 26,000.00	1,036.06	\$ 4,182.03	16%
8301	Operating Supplies	Operating Supplies	\$ 100,000.00	5,030.20	\$ 61,994.19	62%
8302	Vehicle Maintenance Supplies	Repair & Mnt Supplies	\$ 120,000.00	3,152.90	\$ 15,206.60	13%
8303	Promotional Supplies	Office Supplies	\$ 10,000.00	397.92	\$ 4,557.25	46%
8304	EMS Supplies	Operating Supplies	\$ 20,000.00	1,114.06	\$ 8,527.14	43%
8306	IVFA Dues	Operating Supplies	\$ 3,000.00	-	-	0%
8307	Payroll Supplies	Office Supplies	\$ 2,500.00	-	-	0%
8308	Fuel	Operating Supplies	\$ 90,000.00	7,022.67	\$ 34,184.51	38%
8311	Special Chemical Supplies	Other Supplies	\$ 5,000.00	-	\$ 4,800.00	96%
8312	Fire Prevention Education materials	Other Supplies	\$ 10,000.00	-	\$ 951.25	10%
		Category Sub-Total	\$ 386,500.00	\$ 17,753.81	\$ 134,402.97	35%
Services & Charges		DLGF Budget Sub-Categories				
8341	Inspections/Investigations	Professional Services	\$ 7,500.00	-	\$ 150.00	2%
8351	Seminars/Training	Professional Services	\$ 60,000.00	3,574.22	\$ 16,856.54	28%
8352	Legal Counsel & expenses	Professional Services	\$ 30,000.00	2,432.00	\$ 28,769.81	96%
8353	Equipment test, certifications	Professional Services	\$ 30,000.00	-	-	0%
8354	Computer technical support	Professional Services	\$ 60,000.00	(6,002.67)	\$ 35,158.83	59%
8355	Accounting Services	Professional Services	\$ 50,000.00	3,230.00	\$ 21,080.00	42%
8400	Telephone & Data Services	Communication & Transportation	\$ 40,000.00	(1,260.28)	\$ 19,179.13	48%
8401	Pager System	Communication & Transportation	\$ 5,000.00	-	-	0%
8402	Postage, mail, supplies & fees	Communication & Transportation	\$ 2,500.00	14.00	\$ 377.45	15%
8403	Travel Expenses	Communication & Transportation	\$ 10,000.00	451.40	\$ 2,623.50	26%
8450	Legal Advertising	Printing & Advertising	\$ 1,000.00	91.23	\$ 472.99	47%
8451	Printing	Printing & Advertising	\$ 5,000.00	311.61	\$ 311.61	6%
8500	General Liability insurance	Insurance	\$ 120,000.00	-	\$ 70,744.50	59%
8501	Worker's Comp Insurance	Insurance	\$ 120,000.00	24,856.50	\$ 74,569.50	62%
8550	Utilities	Utility Service	\$ 125,000.00	5,862.38	\$ 46,012.08	37%
8600	Building & equipment repairs	Repairs & Maintenance	\$ 150,000.00	19,738.68	\$ 54,623.05	36%
8675	Hazardous materials	Other Services & Charges	\$ 10,000.00	-	-	0%
		Category Sub-Total	\$ 826,000.00	\$ 53,299.07	\$ 370,928.99	45%
		General Fund Total	\$ 10,884,973.00	958,411.66	\$ 4,841,535.74	44%

Special CUM Fire - Fund 8691			Beginning Budget	Current Month Expenditures	YTD Expenditures	% Expended
Capital Outlays						50%
		DLGF Budget Sub-Categories				
8779	Small Vehicles	<i>Machinery, Equip & Vehicles</i>	\$ 100,000.00	-	\$ -	0%
8780	Misc Equipment	<i>Machinery, Equip & Vehicles</i>	\$ 156,000.00	2,139.77	\$ 15,041.19	10%
8781	Gear	<i>Machinery, Equip & Vehicles</i>	\$ 100,000.00	610.20	\$ 19,348.80	19%
8782	Station 21 Mortgage	<i>Buildings</i>	\$ 200,000.00	87,816.18	\$ 87,816.18	44%
8784	PSLIT (Remodel 2020 \$)	<i>Buildings</i>	\$ 256,546.00	-	\$ 29,692.57	12%
8785	Rescue 11 (22) Replacement	<i>Machinery, Equip & Vehicles</i>	\$ 100,000.00	40,170.41	\$ 80,340.82	80%
8788	Engine 22	<i>Machinery, Equip & Vehicles</i>	\$ 100,000.00	-	\$ 100,000.00	100%
8789	Quint 59	<i>Machinery, Equip & Vehicles</i>	\$ 30,000.00	17,817.62	\$ 17,817.62	59%
CUM Fund Total			\$ 1,042,546.00	\$ 148,554.18	\$ 350,057.18	34%