

**MINUTES OF BOARD OF TRUSTEES MEETING
DECEMBER 26, 2018
VILLAGE OF CLAYCOMO, MISSOURI**

Chairman Pro-Tem Goeller called the recessed Regular Meeting of December 10, 2018, to order at 7:02 pm.

Trustee Graves moved to adjourn the Regular Meeting of December 10, 2018, seconded by Trustee Thompson. All yea. Motion carried.

The Regular Meeting of December 26, 2018 was called to order at 7:03 pm. Those Present: Chairman Pro-Tem Dale Goeller, Cindy Graves, and Greg Thompson, Police Chief Matt Coonce, Fire Chief Eric Miles, and Village Clerk Jamie Wright. Chairman Norma Sulzberger and Trustee Daryl Hook were absent.

Chairman Pro-Tem Goeller asked everyone to stand for the Pledge of Allegiance.

Trustee Thompson moved to approve the Regular Meeting Minutes of December 10, 2018, seconded by Trustee Graves. All yea. Motion carried.

Trustee Thompson moved to approve the Payment of Bills for the period of December 8, 2018 thru December 20, 2018, seconded by Trustee Graves. All yea. Motion carried.

OLD BUSINESS:

Police Chief Matt Coonce stated calendars are in; however, there was a printing error with 2018 in over half of the months. Stickers will be printed and discussion was made on how to deliver the calendars; i.e. will the Village update all calendars or will the 2019 stickers and a letter be sent to residents and business owners with a letter indicating the printing error. It was determined the calendars will be delivered as is with a letter and the stickers explaining the printing mistake.

Fire Chief Eric Miles indicated he spoke with the attorney and likes the Mutual Aid Agreements the Northland Fire Chiefs drafted. A memorandum of understanding for automatic aid will also be included with Pleasant Valley and Birmingham. This understanding is beyond the Mutual Aid Agreements. Chief Miles then advised the Board a student from Park University is requesting to do an internship in Emergency Management. Park University will carry the insurance on the student and the Fire Department will train the student on HIPAA, blood borne pathogens, harassment, and the normal training requirements. The student needs 180 hours. The Assistant Chief Jay Curless went to school to set protocols and procedures and this opportunity will help Assistant Chief Curless as well. Details will be collected to be conveyed to the Board at the next meeting.

Police Chief Coonce pointed out the dog handler for Tank will be at City Hall on January 16, 2019 at 3PM to demonstrate the dog training.

Trustee Graves asked about the status of the gutters. Fire Chief Miles said the company will probably not charge anything, depending on the damage, but will not know until the company comes out to begin work. Graves asked about any issues with the rain. Chief Miles said the staff has not said anything to him about any leaks or damage.

Trustee Thompson asked Chief Coonce if all cars are running. Chief Coonce said there was one down today, but spark plugs were replaced and back in service. Trustee Thompson then asked Chief Miles about the ambulance. Chief Miles said the ambulance was taken to Absolute Powerstroke here in Claycomo for an oil change. The cost of the oil change was \$99. Chief Miles will send the second ambulance for an oil change in the future because it does not run as often as the 621. Trustee Thompson suggested changing the fuel filter changed every time the oil is changed. Thompson also said there seems to be more people parking on the streets overnight. Chief Coonce will have the officers keep checking the streets to make sure there is no

MINUTES OF THE BOARD OF TRUSTEES MEETING ~ DECEMBER 26, 2018

overnight parking. Chief Coonce is also reviewing the GPS for every shift to supervise the patrol and either letting the officers know they are doing a good job or they need to step up the patrol.

Village Clerk Jamie Wright received an email to apply for a scholarship to go to the New Clerks Training, but in order to apply for the grant, the funding has to first be denied by the Board. Trustee Thompson moved to approve the training funds, but there was not a second, therefore, Clerk Wright will apply for the scholarship.

Trustee Thompson moved to approve 2018-2019 Business License Application for Pina Wine & Spirits by AP LS Investments, LLC at 203 E 69 Hwy, seconded by Trustee Graves. All yeas. Motion carried.

Trustee Thompson moved to approve the 2019 Liquor License of Full Original Package Sales and Sunday Liquor Sales for Pina Wine & Spirits by AP LS Investments, LLC at 203 E 69 Hwy, seconded by Trustee Graves. All yeas. Motion carried.

Trustee Thompson moved to approve Sign Application for one 5'6 x 16'3" Permanent Wall Sign, shown as Pina Wine & Spirits on the building front, for Pina Wine & Spirits, by Art of Illumination at 203 E 69 Hwy, subject to the Building Inspector's approval, seconded by Trustee Graves. All yeas. Motion carried.

Trustee Thompson moved to approve Sign Application for One 4' x 30' Permanent Wall Sign, shown as Pina Liquor, Deli and Grocery on the side of the building, for Pina Wine & Spirits by Art of Illumination at 203 E 69 Hwy, subject to the Building Inspector's approval, seconded by Trustee Graves. All yeas. Motion carried.

Trustee Thompson moved to approve Sign Application for One 4' x 8' Permanent Monument Sign, shown as Pina Wine & Spirits in front of the parking lot, for Pina Wine & Spirits, by Art of Illumination, at 203 E 69 Hwy, subject to the Building Inspector's approval, seconded by Trustee Graves. All yeas. Motion carried.

Trustee Graves moved to approve Sign Application for One 4' x 8' Permanent Wall Sign, shown as Deli on the building front, for Pina Wine & Spirits by AP LS Investments, LLC, at 203 E 69 Hwy, subject to the Building Inspector's approval, seconded by Trustee Thompson. All yeas. Motion carried.

Trustee Graves moved to approve Sign Application for One 4' x 8' Permanent Wall Sign, shown as Grocery on the building front, for Pina Wine & Spirits by AP LS Investments, LLC, at 203 E 69 Hwy, subject to the Building Inspector's approval, seconded by Trustee Thompson. All yeas. Motion carried.

Trustee Graves moved to approve Sign Application for One 4' x 8' Permanent Wall Sign, shown as Liquor on the building front, for Pina Wine & Spirits, by AP LS Investments, LLC, at 203 E 69 Hwy, subject to the Building Inspector's approval, seconded by Trustee Thompson. All yeas. Motion carried.

Trustee Thompson moved to approve Sign Application for One 2' x 6' Permanent Wall Sign, shown as Western Union on the building front, for Pina Wine & Spirits by AP LS Investments, LLC, at 203 E 69 Hwy, subject to the Building Inspector's approval, seconded by Trustee Graves. All yeas. Motion carried.

Trustee Thompson moved to submit the plan to Department of Natural Resources to update the current SWMP, seconded by Trustee Graves. All yeas. Motion carried.

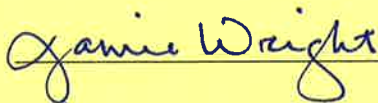
MINUTES OF THE BOARD OF TRUSTEES MEETING ~ DECEMBER 26, 2018

Pro-Tem Goeller read the motion to approve Community Blood Center to use the Community Building for blood drives starting January 17, 2019. Trustee Graves asked who is responsible to clean the Community Building after each event. Chief Miles said the Community Blood Center (CBC) is very meticulous about the cleanup and Clerk Wright said CBC provides the cleanup. Trustee Graves then asked who advertises. Clerk Wright said Officer Cooley will contact the businesses to help with advertising and it can be advertised in the newsletter and on the website. Trustee Thompson moved to approve the Community Center to be used quarterly as a center for the Community Blood Center for blood drives starting January 17, 2019, seconded by Trustee Graves. All yea. Motion carried.

Trustee Thompson moved to post the Gravely lawnmower to Govdeals.com for \$500 reserve, trade in the trailer for no less than \$1,000, keep the zero turn as a back-up, and ask Northland Feed if they want any of the equipment that is either missing a motor or does not work at all. Thompson discussed to trade in the trailer for a new tandem trailer that can be backed up into the garage, that will be anywhere from \$1,800-2,000 with a dub tail on the rear with ramps. Thompson thinks Northland Feed will want the hydra-staff walk behind for parts. Maybe they will be willing to help repair something in the future. The John Deer is be scrapped, perhaps for metal or ask Northland Feed. The self-propelled needs more information; does it run? If it does not run, then it is to be scrapped. The tables are to be kept unless they are completely broken and the mattresses can be discarded, and the cones are to be placed in one area. Seconded by Trustee Graves. All yea. Motion carried.

Trustee Thompson moved to have Public Works remove the Village of Claycomo stickers on the old Public Works truck. The truck will then need to be detailed for no more than \$60 and placed on Govdeals.com with a starting bid of \$5,000, seconded by Trustee Graves. All yea. Motion carried.

There being no further business with the Board, Trustee Thompson moved to recess the meeting, subject to the call of the Chairman, seconded by Trustee Graves. All yea. Motion carried. Recessed 8:04 pm.



Jamie Wright
Village Clerk



Norma Sulzberger, Chairman
Board of Trustees