



# ALL SAINTS ACADEMY

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Dear Parents/Guardians:

We would like to inform you of the policy that All Saints Academy has in place to ensure the health and safety of children needing medicines during the school day. Our school requires that a Medication Order Form must be on file in your child's health record before we begin to give any medicine at school. The written Medication Order Form should be completed and signed by both you and your child's prescribing physician/licensed prescriber.

When your child is given a prescription and the medication needs to be taken during the school day, please ask your pharmacist to provide separate bottles for school and home. Medicines must be delivered to the school in a pharmacy or manufacturer labeled container by a parent/guardian or designated adult. Students should **not** carry medications to school. No more than a thirty day supply of the medicine should be delivered to the school.

In the event your child needs prescription medication during the school day, please act quickly to follow this procedure so that we can begin to give the needed medicine in a timely manner. Thank you.

Respectfully,

Mrs. Deprise Cronin, RN  
Mrs. Diana Megas, RN  
All Saints Academy School Nurses

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