**EAST RANGE WATER BOARD**

**Monthly Meeting Minutes**

**Wednesday, October 16, 2024 4:30 P.M.**

**City/Town Government Center**

***Appointed Board Members for City of Aurora:*** *Douglas Gregor, Chairman of the Board; David Skelton, Dennis Schubbe;*

***Appointed Board Members for the Town of White:*** *Jon Skelton, Vice Chairman of the Board; Clark Niemi;*

***Absent Board Members: None***

***Others Present:*** Luke Heikkila (COA); *Jodi Knaus (TOW); Kimberly Berens (COA); Brian Guldan (Bolten-Menk); Robert Rutka; Tammy Adams; Wesley LaValley; Shane Selby; Hannah (Bolton & Menk);*

1. A board meeting was called to order by Chairman Gregor at 4:30 P.M.

2. Consent Agenda:

1. Approval of September 18, 2024 Regular Meeting Minutes
2. Treasurer’s Report – Interim Financing: $140,514.91; Biwabik Fund: $65,115.56; Total: $205,630.47
3. Approval of Disbursements and Payroll for September 2024:

1. Bolton & Menk Invoice #0346021 $5,700.00

2. Fryberger Buchanan, Smith, Frederick, P.A. - $1,650.00

3. Utility Systems of America Application #6 - $277,166.30

4. Magney Construction Application #1 Raw Water Intake Structure- $358,720.00

5. Magney Construction Application #3 Water Plant - $516,745.85

6. Magney Construction Application #4 Water Plant - $436,945.85

7. Bolton & Menk Invoice #0346236 $93,059.25

8. Employee wages, FICA/Medicare - $64.60

d. Correspondence - None

**IT WAS MOVED BY JON SKELTON, SUPPORTED BY DAVID SKELTON APPROVING THE CONSENT AGENDA AS PRESENTED AND DISCUSSED. MOTION CARRIED**

3. Legal matters – Updates including but not limited to:

* 1. Scenic Acres – No discussion
	2. Creation of New Legal Entity Timeline & Guidance – tabled to end of Project;
1. Guests – Tammy Adams and Wesley LaValley had questions regarding the routing of the new water lines and hoping a spur off will be routed down Highway 110 for additional connections including their households. Guldan responded the timeline is four to five years and branch offs could happen after that is completed. Jon Skelton agreed the Township’s plan is to have the water line go straight down Highway 110.
2. Construction Management Updates – Bolton & Menk – October 15, 2024 Project Status Report Memo was reviewed by Guldan and it was discussed curb stops should be marked prior to the system going live in Scenic Acres; the PRV valve is not in place yet; Jennifer Showers from MDH contacted Greg Debevec regarding the wells which the Water Board does not own – Scenic Acres will be responsible for the wells as the owner.
	1. Funding Initiatives & Project Financing Report
		1. Interim Financing Payoff

**IT WAS MOVED BY DAVID SKELTON, SUPPORTED BY CLARK NIEMI APPROVING THE INTERIM FINANCING LOAN PAYOFF IN THE AMOUNT OF $1,034,026.28 TO FIRST INDEPENDENT BANK USING STATE BONDING BILL MONIES (SPAT FUNDING). MOTION CARRIED**

b. Engineering Work – Caisson construction will continue through the winter months and a Pre-Construction meeting was held today which went well

1. Construction Updates – Bolton & Menk Proposal for Engineering Services for Board Expansion was reviewed. Guldan is working on a cost savings report for both the plant and raw water intake portions of the Project. An updated Project Schedule was shared with the Board. A water model/sensitivity analysis update will need to be completed to look at water needs now and in the future.

**IT WAS MOVED BY JON SKELTON, SUPPORTED BY DENNIS SCHUBBE APPROVING THE BOLTON & MENK PROPOSAL FOR BOARD EXPANSION AS PRESENTED. MOTION CARRIED**

c. Permitting & other pending Items –

1.) DOLI permit was approved and received back. Department of Health review of plans has been verbally approved but written approval will not be received until they receive the change order.

2.) Water Supply Contingency Plan for IRRR Quarry Golf Course

**IT WAS MOVED BY DENNIS SCHUBBE, SUPPORTED BY DAVID SKELTON APPROVING THE WATER SUPPLY CONTINGENCY PLAN. MOTION CARRIED**

6. Community Outreach – No discussion

7. Other Business:

a.) St. James Pit & current water plant updates – none

8.) Next Meeting Date: Wednesday, November 20, 2024 4:30 p.m.

9.) Adjournment

**MOVED BY CLARK NIEMI, SUPPORTED BY DENNIS SCHUBBE TO ADJOURN AT 5:39 PM. MOTION CARRIED**

Respectfully submitted,

Jodi Knaus, Administrative Recorder