

APPROVED

Arrowbear Park County Water District Regular Meeting May 19, 2022 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held May 19, 2022, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Mark Bunyea
Director Sheila Wymer
Director Pat Oberlies

Directors who were absent:

Vice President Rickey Weber
Director Terisa Bonito

Also present were the following:

General Manager Huff
Secretary Rimmer
Interim Chief Lindley
Field Operations Supervisor Weber

Visitors who were present:

Craig Carpenter
Peter Jorris
Paul Miller

Open Session

President Bunyea called the meeting to order. Director Wymer led the recitation of the Pledge of Allegiance. President Bunyea certified the posting of the agenda. President Bunyea performed a roll call, Directors that were present: Directors Wymer, Oberlies, and Bunyea.

Directors that were absent: Vice President Weber, Director Bonito

Approval of Consent Agenda:

Director Wymer made a motion to accept the consent agenda, second was by President Bunyea. After a brief discussion regarding the expenses and budget for the month of April, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Wymer, Oberlies, and Bunyea

Nays: None

Abstain: None

Absent: Weber, Bonito

Public Comments:

There were two public comments. Peter Jorris commented on the proposed rate increase, Craig Carpenter needed clarification on how bills would be calculated using the proposed rate increase structure.

Staff Reports:

- A) Field Operations Supervisor Weber reported on the monthly repairs for April. There were 7 customer requests to turn off/on water, 2 District initiated shut-offs, 0 District equipment repairs, 0 meters replaced, 2 meters read/re-read, 0 main repairs, 1 service line repair, 0 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were also 9 new owners, 0 liens filed, 0 liens released, 41 shut-off notices, 3 non-payment shut-offs, and 5 turn-ons after water shut-off. Field Operations Supervisor Weber also reported on the recent Houston & Harris cleaning and videoing of the sewer

system, the status on the Willow Lane Pipeline Replacement Project, and that the T2 test was passed by Matthew O'Shea, and that Michael Vincent Schultz passed his D2 test.

- B) Interim Chief Lindley reported on the Fire Department calls for the month of April. There were a total of 9 calls, 8 were in the District, and 1 was out of the District. Interim Chief Lindley also reported that the Fire Department recently recruited 3 new volunteers, promoted several individuals within the department, and the success of the recent spaghetti dinner.
- C) General Manager Huff reported to the Board that the Gas Company would be using the space by the lift station for an upcoming project and paying the District for the use of this space. General Manager Huff continued his report by updating the Board on the progress of the auditors and that the cleaning and videoing for the sewer system came in under budget thanks to our personnel working with the Houston & Harris personnel to facilitate and expedite the work. General Manager Huff concluded his report by asking the Board for suggestions regarding additional communications desired for community outreach.

President Bunyea excused any individuals who were not required for the balance of the meeting.

DISCUSSION / ACTION ITEMS:

A) Fire Department

1. There was a discussion regarding approving Resolution #2022-5-19A, the annual adoption of the National Incident Management System (NIMS). Director Wymer made a motion to approve Resolution 2022-5-19A, second was by Director Bunyea and approved by a unanimous vote.

Ayes: Wymer, Oberlies, and Bunyea

Nays: None

Abstain: None

Absent: Weber, Bonito

2. There was a discussion regarding approving Resolution #2022-5-19B, the annual adoption of the Terms and Conditions for Personnel Assigned to an Emergency Incident (CalOES). Director Wymer made a motion to approve Resolution 2022-5-19B, second was by Director Bunyea and approved by a unanimous vote.

Ayes: Wymer, Oberlies, and Bunyea

Nays: None

Abstain: None

Absent: Weber, Bonito

B) Board

1. There was a discussion to approve the Appropriations Limit Resolution #2022-5-19-C. Motion to approve the Appropriations Limit Resolution #2022-5-19-C was made by Director Wymer, seconded by President Bunyea, and passed by unanimous vote.

Ayes: Wymer, Oberlies, and Bunyea

Nays: None

Abstain: None

Absent: Weber, Bonito

2. There was a discussion to approve the Sewer Standby Charges Resolution #2022-5-19-D. Motion to approve the Sewer Standby Charges Resolution #2022-5-19-D was made by Director Wymer, seconded by President Bunyea, and passed by unanimous vote.

Ayes: Wymer, Oberlies, and Bunyea

Nays: None

Abstain: None

Absent: Weber, Bonito

3. There was a discussion to approve the Water Standby Charges Resolution #2022-5-19-E. Motion to approve the Sewer Standby Charges Resolution #2022-5-19-E was made by Director Wymer, seconded by President Bunyea, and passed by unanimous vote.

Ayes: Wymer, Oberlies, and Bunyea

Nays: None

Abstain: None

Absent: Weber, Bonito

4. There was a discussion to approve the Agreement for the Collection of Special Taxes, Fees, and Assessments with the County of San Bernardino for FY 2022-2023. Motion to approve the Agreement for the Collection of Special Taxes, Fees, and Assessments with the County of San Bernardino for FY 2022-2023 was made by Director Wymer, seconded by President Bunyea, and passed by unanimous vote.

Ayes: Wymer, Oberlies, and Bunyea

Nays: None

Abstain: None

Absent: Weber, Bonito

Announcements:

A) The President had no announcements.


B) The Board had no announcements.

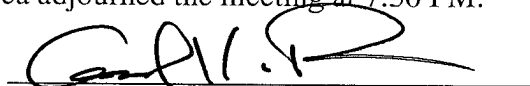
C) Staff requested that in the future non-controversial items be moved to the Consent Agenda, the Board agreed.

The next Regular Board Meeting will be June 16, 2022, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Bunyea adjourned the meeting at 7:30 PM.


Mark Bunyea, President


Caroline V. Rimmer, Secretary