

NORTHERN CAMBRIA MUNICIPAL AUTHORITY

1202 Philadelphia Avenue – Northern Cambria, PA 15714

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BOARD MEETING: October 6, 2021

***MEETING MINUTES**

***MEETING WAS ALSO AVAILABLE BY TELECONFERENCE.**

BOARD MEMBERS IN ATTENDANCE:

- ☐ Paul Weaver
- ☐ Edward Shea
- ☐ Wilbur Kelly

ABSENT BOARD MEMBERS: John Rouse, Dan Farrell

ATTENDING GUESTS:

- 1) Bill Barbin, Solicitor
- 2) Chet Cyga, Water System Solutions

A motion to approve the minutes from the September 1, 2021 meeting was made by Edward Shea, seconded by Wilbur Kelly. All in favor.

A motion to approve the September 2 – October 6, 2021 Treasurer's Report was made by Edward Shea, seconded by Wilbur Kelly. All in favor.

Treasury Report:

General Fund

Total Expenses \$ 62,420.81
Ending Balance \$460,449.56

Capital Reserve Account

Ending Balance \$180,781.22

DEP Escrow Act

Ending Balance \$14,283.26

2014 Water Improvement Project

Ending Balance \$ 200,000.00

Trust Account

Ending Balance \$398,014.86

Debt Service Reserve

Ending Balance \$154,144.68

Certificate of Deposit#1

Ending Balance \$337,523.91

Ameriserv Bank Deposits

Ending Balance \$6,641.65

Miller Hollow Project

Ending Balance \$193,921.06

- ☞ **REFINANCE S&T LOAN-** A lower interest rate opportunity with People's Security Bank and Trust would allow us a savings estimated at \$148,285.06. Payments would stay the same and the maturity date would stay the same. The savings would come as a cash payment to be deposited into our Miller Hollow Fund to help with construction costs. A

motion was made by Wilbur Kelly to sign and approve the Not to Exceed Resolution to refinance the 2015 S&T Bank debt, seconded by Edward Shea. All in favor.

↳ **BUDGET PREPARATIONS-** Evelyn mentioned to the board to notify her of any extra expenditures anticipated for next year as she is working on the budget. She will have it for review at next month's meeting.

↳ **MILLER HOLLOW INTAKE STRUCTURE PROJECT-** A motion was made by Edward Shea to authorize the engineer to place the Miller Hollow Intake structure project out to bid, seconded by Wilbur Kelly. This has to be done to make the Miller Hollow source more stable for the future. Chet stated that Miller Hollow will need to be down for at least 30 days and that the Hazeltine source has improved since we fixed the leak. The remaining water will be from the Spangler well sources.

↳ **PROPERTY ACQUISITION-** Bill Barbin said that he is still working on property acquisition for Angellotto, Lamagna and Chordas properties. He stated that condemnation can be acquired in 60 days so he's not worried about the timeline.

↳ **INSURANCE-** A motion was made by Wilbur Kelly to authorize the Chairman to approve an insurance policy for the lowest cost, seconded by Edward Shea. All in favor.

A motion was made by Edward Shea to adjourn the meeting at 5:30 pm, seconded by Wilbur Kelly. All in favor.

Next Meeting Date: November 3, 2021 at 5:00 pm

TREASURY REPORT

Evelyn R Long	0.00
Ronald T Depto	-1,288.13
Municipal Employers Insurance Trust	-261.32
Verizon	-118.70
Penelec	-0.01
Penelec	-19.10
Borough of Northern Cambria	-665.00
Fisher Auto Parts	-17.95
Penelec	-778.68
Pennsylvania One Call System, Inc.	-21.80
Precision Business Solutions	-35.04
RDM-Johnstown, L.L.C	-997.00
Penelec	-18.72
Sheetz Business Edge	-188.39
Fairway Laboratories	-90.00
Stiffler, McGraw & Associates, Inc.	-280.00
Heritage Environmental	-5,036.00
United States Treasury	-724.10
Penelec	-17.90
Comcast	-287.47
Comcast	-136.04
Verizon	-39.53
Verizon	-39.21
Verizon Wireless	-40.04
Verizon Wireless	-166.25
QuickBooks Payroll Service	-1,094.48

Evelyn R Long	0.00
Ronald T Depto	-1,292.12
REA Energy	-2,018.75
UPMC Health Plan	-2,691.64
Bobiks Home Center	-51.52
Borough of Northern Cambria	-1,576.29
Christoff Mitchell Pet.	-194.13
Fairway Laboratories	-60.00
L/B Water Service, Inc.	-711.40
Ron Depto	-40.00
Univar USA Inc.	-1,261.46
United States Treasury	-717.56
Pennsylvania Dept. of Revenue	-274.76
NSS Life	-22.04
Washington National Insurance Company	-52.30
Postmaster	-582.32
QuickBooks Payroll Service	-1,024.48
PA-UC Fund	-12.87
Berkheimer	-214.42
JP Harris Associates, LLC	-28.00
American United Life	-60.00
Borough of Northern Cambria	-526.21
Fairway Laboratories	-120.00
Link Computer Corporation	-895.11
Northwestern Mutual	-626.48
Penelec	-821.93
Borough of Northern Cambria	-665.00
Borough of Northern Cambria	-21,919.05
Evelyn R Long	0.00
Ronald T Depto	-1,307.61
Borough of Northern Cambria	-606.50
Encova Insurance	-73.00
Fairway Laboratories	-30.00
Water System Solutions	-9,583.00
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	-62,420.81

Miller Hollow Account

First National Bank	Interest due on LOC 9/9/21	-40.05
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Miller Hollow Line of Credit

Stiffler, McGraw & Associates, Inc.	I#24	-19,532.50
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Additional Monthly Debt Service- TRUST ACT

SMA - S&T Bank	\$12,137.84 (transferred to Trust Act, Invoice received Apr/Oct)
SMA - Pennvest	\$ 8,361.71 (transferred to Trust Act, Pennvest Auto deduct pmt on 1 st)
NC - Pennvest	\$27,238.05 (transferred to Trust Act, Pennvest Auto deduct pmt on 1 st)
NC - Pennvest	\$ 1,513.62 (transferred to Trust Act, Pennvest Auto deduct pmt on 1 st)
NC- Pennvest	<u>\$11,378.66</u> (transferred to Trust Act, Pennvest Auto deduct pmt on 1 st)
	<u>\$60,629.88</u>

Respectfully submitted by:

Evelyn Long

Recording Secretary

Northern Cambria Municipal Authority

*** Minutes are un-official until approved at the next meeting.**