



## Minutes

### Board of Directors Meeting

Thursday, April 25, 2019 @ 6:30 pm

2323 W. Parkside Lane, Phoenix, AZ 85027

Adams Traditional Academy • Jefferson Preparatory • Choice Services LLC

#### Board Members Present

Lisa Fink, Marcus Kelley (Remote), Judd Lewis, Thomas McCauley, Brent Garrett,

#### Board Members Absent

Ray Malnar

#### Guests Present

Ashley Schorer, Audra Wilson-Smith, Debi Ryder, Melodee Olson, Tawnya Mecham, Stacy Oates

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call Meeting to Order

#### C. Call to Public

Sarah Brooks, Caitlin Mallowney, Melissa Beauford, Toni Noffz, Aaron Daniels, Ben Levandoski, John Fakler, Molly Welch, Lexlee Alexander and Scottee Barry provided public comment.

### II. Consent Agenda

#### A. Board of Directors Meeting Minutes for March 28, 2018

#### B. Academic Excellence Committee Minutes for April 16, 2019

#### C. Finance Committee Minutes

#### D. Approve Consent Agenda Items

Thomas McCauley made a motion to approve all consent agenda items.

Judd Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### III. CEO Report

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## **A. Financial Reports**

Audra Wilson-Smith presented the financial reports and the business office report.

- Open enrollment for employee benefits is scheduled for May.
- Three quotes were obtained to convert the garden area on the eastside of building A to accommodate 12 to 15 spots. The quotes were presented to the finance committee. It was determined that the cost of converting 12 to 15 parking spots would not be a significant addition to parking needs. It has been discussed other means of marking parking areas for staff and students.
- Quotes were received from moving companies.
- Majority of teaching position have been offered and accepted contracts.
- Professional development was presented by Ms. Kim Davis of Udall and Shumway on the topic of mandatory reporting of child safety.
- Two additional bus stops have been confirmed at 51st Ave and Bell and 31st Ave and Yorkshire.
- Proposed 2019/2020 budgets will be presented in June 2019 for board approval.

## **B. Preschool Report**

Audra Wilson-Smith presented the preschool report with preschool director Debi Ryder providing answers to questions.

- Thursday, April 4th was the second annual Open House.
- Kinder-Bound Ceremony will held at the Jefferson Auditorium on Tuesday, May 21st at 9 a.m.
- Summer Camp packets have been released.
- The Year End Ceremony for JTB will be held on Wed. May 22nd at 9 a.m.

## **C. Elementary School Report**

Audra Wilson-Smith presented the elementary school report with Dr. Oates, ATA principal, answering questions.

- April 13th was the All Fore! The Kids Golf Tournament fundraiser.
- ATA has concluded AZMerit testing for grades 3-8. End of the year Galileo Benchmark testing will be from April 29 – May 10th
- Girls basketball is going to state playoffs on April 26th.
- Tours and parent orientations are continuing for prospective and new families.

## **D. High School Report**

Audra Wilson-Smith presented with Tawnya Mecham, high school principal answering questions.

- The school musical, The Music Man, was very successful.
- The soccer team is going to regionals. Their first game is Saturday.
- Preparations are being made for moving the school. Bids are being collected to determine moving costs. The goal is to be ready to move by June 15th.
- ACT, AZMerit, and AIMS testing is complete. Galileo and McESA end of course testing will begin the first week of May.

- Graduation is scheduled for Thursday, May 23rd. The ceremony begins at 7:00 pm

## IV. Finance

## V. Academic Excellence

### A. Standard Learning Objectives

Audra Wilson-Smith presented. The recommendation before the board is to approve the voted changes by the teachers to:

1. Maximum possible points to be earned for growth will be 28 points and maximum possible points to be earned for achievements will be 12.
2. Use the DL (developmental level) scores in place of the percentage scores in measuring growth and achievement.
3. Use the Galileo and McESA growth and achievement data tools to calculate earned growth and achievement points on their SLO (student learning objectives) form.

Lisa Fink made a motion to approve the voted changes by the teachers to the Standard Learning Objectives

Thomas McCauley seconded the motion.

The board **VOTED** unanimously to approve the motion.

## VI. Governance

### A. Board surveys review

Audra Wilson-Smith reviewed the board survey results and presented recommendations and efforts already underway to address areas of concern.

## VII. Other Business

### A. SPED policies

Revisions to Federal Special Education Policies were changed in October of 2017. ADE sent out notices directing such policies be implemented district wide. Attached is a draft of the Special Education policies and procedures provided by legal counsel to be implemented for Choice Academies.

Questions and concerns have been submitted by board members to legal counsel. Legal counsel has addressed all questions and concerns submitted.

Thomas McCauley made a motion to approve the revised SPED policies.

Judd Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Executive Session Meeting per ARS 38-431(A)(1) regarding submitted letter to the Board of Directors at the March 28, 2019 meeting

Thomas McCauley made a motion to enter executive session.

Judd Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Return to Open meeting**

Thomas McCauley made a motion to exit executive session.

Marcus Kelley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Board may consider, decide, or recommend according to executive session**

Marcus Kelley made a motion to take no action on the items the Board discussed in executive session.

Thomas McCauley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Charter Holder Location**

Thomas McCauley made a motion to change the charter holder address.

Judd Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

Lisa Fink presented that the charter holder address and phone number need to be changed to 2323 W. Parkside Lane Phoenix, AZ 85027 and the phone number to 602-938-5517.

**VIII. Closing Items**

**A. Adjourn Meeting**

Marcus Kelley made a motion to adjourn the meeting

Thomas McCauley seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:19 pm.