

**PENN PLAZA OWNER'S ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**  
**12/6/2017**

Present at the meeting were:

Linda Martin Unit 101

Ed Kosorok Unit 109

Tony Saurini Unit 108

Tammy Wittkop – managing agent

The meeting was called to order.

Minutes from the 10/04/2017 were approved as written.

Tammy gave an update regarding the trade fixture upgrades at Touchstone. Everything to date has gone well. Emerald Construction has again been a great company to work with.

The financials were reviewed. A motion was made, seconded and carried to approve the financial statements as presented. The Board reviewed the proposed budget for 2018. A motion was made, seconded and carried to approve the Budget as presented. This Budget will be presented at the Annual Meeting in February, with no dues increase for 2018.

Next meeting will be on 2/21/2018 immediately following the Annual Meeting for an election of the officers.

The meeting was adjourned.