



Town of Baldwin, Maine
SELECTMEN MEETING MINUTES
TUESDAY, DECEMBER 13 TH, 2022 6:00 P.M.



Note: This meeting was recorded and can be viewed on the website www.baldwinmaine.org.
Attendance: Selectmen: Jim Dolloff, and Dwight Warren, Robert Flint, as well as members of the Public.

1. **Dwight Warren called the Selectmen meeting to order at 6:00PM.**
2. **Review/ Approve minutes**
November 29th, 2022, minutes were reviewed by the Select Board. Upon review, a name correction was made within minutes, otherwise approved, and signed by the Select Board.
3. **Review/ Approve warrant**
Robert Flint moved to accept and approve December 13th, 2022, warrant. Jim Dolloff seconded the motion, no discussion. Selectmen voted 3-0 to approve the warrant.
4. **Local Option Election:** Robert Flint noted that the Select Board needed to officially vote to hold the election. He moved to hold the Local Option Election on January 31, 2023, at 6:00pm at the Community Center. Jim Dolloff seconded the motion. Selectmen voted 3-0 in favor of holding the election. A warrant article was signed for the referendum election by the Select Board. Connie Warren is to post and do warrant return. Robert Flint reported that a public hearing must be held no later than ten days prior to the election and notice of the local option election and public hearing are to be posted in the Shopping Guide next week. Town Clerk, Deb Wakefield, needs to make available the referendum absentee ballots no later than the end of December (thirty days prior to election).
5. **Quitclaim Deed – 22 Bishop Delisio Lane:** The Select Board signed a quit claim deed redeeming (Map 1 Lot 26-D) property at 22 Bishop Delisio Lane to Kenneth Strout Jr., heir of Ken Strout Sr.
6. **19 Dearborn Road:** Robert Flint noted that the Town attorney, David Lourie, recommended posting no trespassing signs on the property. Previous notices condemning the property had been posted. Bob said, once placed, should they be torn down, pictures of the posted signs should be taken for documentation purposes. Jim Dolloff noted marking trees with paint to designate property as posted might also be helpful, should the signs be torn down. Fire Chief, Bruce Crawford confirmed that the campers presently are positioned too close to the demolished house structure to safely do a controlled burn training exercise.
7. **Amendment Agreement – Channel 8 Tower:** The Select Board reviewed and signed the Channel 8 Tower Agreement. Fire Chief, Bruce Crawford to hand deliver the Agreement to Channel 8.



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8. **Letter To Maine DG Holdings, LLC- River Road Damage:** The Selectmen signed a letter drafted to Maine DG Holdings, LLC requesting repair of damage to River Road pavement caused by construction of Long Road Solar Project.

9. **BAK Budget:** Dwight Warren noted that the BAK Program balance is currently \$5316.40. The program grossed \$28,680, and expenses were \$23,363.60. He stated that he was agreeable to BAK director, Meghan Durgin's request for access to funding for Christmas gifts for the children. Administrative Assistant, Robyn Anderson noted that per Meghan's email she confirmed having eighteen children enrolled that she would like to provide gifts for and plans to have the program open additional days during the holiday break, necessitating more funds for snacks and lunches. Meghan is concerned about exceeding her Town designated charge card limit. Robyn noted that her card limit is \$500.00 and suggested increasing the limit to \$750.00 or \$1,000.00, as the cost of goods has increased. The Select Board agreed to having the BAK Program, Road Commissioner's and Fire Chief's credit card limits all increased to \$1,000.00.

10. **Donations and Town Heating Fuel Assistance Fund:** Select Board Administrative Assistant, Robyn Anderson reported that the Riverside United Methodist Church Men's Group donated five \$25.00 Hannaford gift cards to be used at the Town's discretion for folks in need. She also noted that the Town Clerk, Debbie Wakefield informed her of a Town Heating Fuel Assistance Fund set up for those people that may not qualify for fuel assistance through General Assistance and confirmed two recent situations where families in need would not, or did not qualify for General Assistance, but definitely would benefit from help. Robert Flint commented that the Town doesn't have a policy in place for the food card donations but does have one for the heating fuel. He noted that the Town has a reserve account in place to hold money donated, and quite often it's churches that donate. The policy states the Treasurer, Deb Wakefield can issue that money at her discretion. Robyn Anderson stated that the Town Office has worked with the General Assistance coordinator in the past to help identify people who would benefit from the Hannaford gift cards. Jim Dolloff confirmed that the Baldwin Auxiliary will be donating a \$400.00 gift card to the family in Baldwin brought to the Town's attention by Sweetser Family Services. He confirmed that the gift card could be picked up by the dad once the card is purchased. Dwight Warren noted that the Food Pantry is available and provided food for thirty-one families today and had food left over. Dwight requested people continued to be referred to food pantry.

11. **Road Commissioner Update:** Road Commissioner, Chris Harrington reported that trees were cut on Sand Pond Rd. Wadsworth's Forestry Management contacted the Jackson Family Trust and obtained permission to remove trees. Josiah Pierce permitted removal of trees located on his property as well.
Chris confirmed that in digging up the septic area behind the Town Office, to note for future reference on the building plans, the tank is 52" below grade. Two sizable rocks were removed from above the cover to the outlet baffle and a lot of ground water had to be pumped.



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12. **Fire Chief Update:** Fire Chief, Bruce Crawford thanked the road crew for their help with picking up the generators that were donated from the EMA. Bruce did a walk through at Dodge Oil today. He suggested a fire detector be added to the upstairs and recommended that a building out back be tied into the same alarm system. Regarding water access, a retaining pond was mentioned, but Bruce said he would use Quaker Brook.

Robert Flint stated that he had requested six months of incident reports from the Cumberland County Sheriff's Office which may support the Disorderly House Ordinance complaints once the timeline of the incidents is further reviewed.

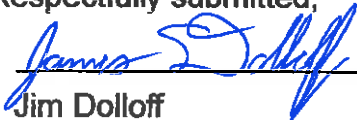
Jim Dolloff discussed that at last week's Sand Pond Committee meeting swimming lessons were discussed. The swimming lessons would provide district wide participation. The Town ordinance for Sand Pond notes the beach is exclusive to Baldwin residents. Jim noted that Josiah Pierce said that his family would be agreeable to including the district in swimming lessons. Dwight Warren noted that the lessons would be for a two-week period only. Robyn Anderson confirmed that MMA Risk Management advises that although the SVRC has their own insurance, the Town should be added to the binder and SVRC should also complete a Use Agreement. MMA representative, Mr. Ballou, said that there is no guarantee that the Town's insurance would cover specific claims, however, the SVRC would hold primary coverage, and in such cases, it would have to be proven the Town was responsible for the incident.

Reminders: Staff Meeting scheduled for Thursday, January 12, 2023, at 2:00pm.

Public Question and Comment:

Adjournment: Robert Flint moved to adjourn the scheduled Selectmen meeting at 6:45PM. Jim Dolloff seconded motion. Selectmen voted 3-0 to adjourn.

Respectfully submitted,



Jim Dolloff



Dwight Warren

Robert Flint