

Glenbrook Preschool Society

Parent Advisory Council Minutes

October 25, 2022 at 7:45 pm

In attendance:

Michelle Ibbotson, Katie Derkacz, Cheryl Vos, Gillian Radke, Brenda Miller, Coda Walker, Alison Visser

Absent:

Jo-anna Morris, Alexandra Radley, Breanne Sadusky, Tina Buijs, Mariann

Approval of the September 27, 2022 Minutes

September Meeting Minutes Approved

Motion: Approval of the October 25, 2022 Agenda

Motioned: Michelle

Seconded: Cheryl Vos

Executive Committee Reports:

President:

Role sits empty. Needs to be filled. Currently filled by Michelle as part of Vice President Role.

Advertising:

Role remains empty.

For newsletter:

Important to introduce our new hire. Miss. H will be in the classroom on Thursdays/Fridays

Illness reminder – Do not send your children to school when unwell.

Appropriate outwear during winter – keep in mind it can be a tricky trek across the snowy field.

Brenda:

– The three year olds are coming along. Note sent home with families today stating starting on November 3 class time will end at 1130.

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Allison:

Three year old morning class is full at 12/12 with two children on the wait list for the morning

program

Four year old morning class is full at 16/16

Four year old afternoon class is at 9/16 – with one possible starting in November.

Katie – Program Coordinator:

New pay structure for teacher pay

New bonus structure

Tuition increase

Double check auto deposit for payments. Otherwise discuss with RBC a secure way for auto payments on Zoom, Xero, GoDaddy. As well as infrequent payments for advertising.

Cheryl to be added as signing authority

Katie Derkacz and Nicole Jordan removed as signing authorities

Michelle to email board to vote on two items:

1. Tuition increase of \$10/month for the 2023/2024 school year.

2. Possible credit card for preschool for use in auto payments. If approved

Katie will talk to

RBC.

Motion: Motion to adjourn the meeting

Motioned:

Seconded:

Meeting adjourned at

Next Meeting:

Minutes submitted by: Katie Derkacz

Approved by :