

**VILLAGE OF PARDEEVILLE
PUBLIC PROTECTION COMMITTEE
MEETING REVISED AGENDA
Village Hall – 114 Lake Street, Pardeeville
Tuesday, May 9th, 2023 at 5:30 PM**

- I. Call to Order
- II. Roll Call
- III. Verification of the Posting of Agenda
- IV. Agenda Approval
- V. Minutes Approval
- VI. Comments from the Floor

- VII. NEW BUSINESS
 - i. Update the Village Permit and Fee Schedule **and** Shelter Reservation Fees
 - ii. Ord 2-58 – Regular Meeting Schedule
 - iii. Ord 58-190 – Permitted Parking or Storage
 - iv. Ord 22-154 – Types of Acts Deemed Loud and Unnecessary
 - v. Ord. 30-261 – Planting, Maintenance and removal of trees and Shrubs

- VIII. ADJOURN

Kayla Lindert, Clerk/Treasurer
Posted: 05/04/2023

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The Village Hall is accessible to the handicapped. If you require additional assistance, please contact the village office no later than 48 hours prior to the meeting date. Phone 608-429-3121. If members are present from other recognized Boards, Commissions or Committees which may constitute a quorum, the meeting is presumed to be for the above-stated agenda/purpose. An updated agenda may be posted 24 hours before meeting time.

**VILLAGE OF PARDEEVILLE
PUBLIC PROTECTION COMMITTEE
MEETING MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, March 7, 2023 at 5:00 PM
NOT APPROVED**

Call to Order – Possehl called meeting to order at 5:00 PM

Roll Call – All committee members present, as well as Administrator/Director of Public Works Salmon, Clerk/Treasurer Lindert, Deputy Oetzman, Rick Henslin, Sergeant Max Jenatscheck, Mike Babcock, Lt. Matt Menard and Rick Wendt.

Verification of the Posting of Agenda – Lindert stated posted in all 3 public places, as well as Village website

Agenda Approval – Balsiger/Holtan. Motion carries unanimously.

Minutes Approval – Balsiger/Holtan. Motion carries unanimously.

Comments from the Floor – none at this time

NEW BUSINESS

i. Village Owned Properties – Security

By Sergeant Max A. Jenatscheck, Columbia County Sheriff's Office

- Salmon highlighted in-house training and security updates from Sergeant Max Jenatscheck which were included in packet
- Balsiger questioned Jenatscheck about need for emergency button. He answered and discussed who is going to be at the other end of the “button.” Further discussion on alarms that banks utilized and asking PerMar for direction.
- Salmon highlighted Advantage Lock & Key coming in the near future for the board room door
- Balsiger asked about electric inventory and if it could be moved elsewhere vs. being fenced, discussion held.
- Possehl asked about camera at Village Garage. Salmon answered and already in the works and being taken care of.
- Discussion on WWTP front door
- Salmon continued to highlight supplies needed/to-do list which was included in packet as well. Discussion for budget season 2024
- Discussion on escape plan & making the best decision for what is happening in the moment
- Discussion on library and emergency button
- Possehl asked if this could be an annual training. Jenatscheck answered with having no problem coming back for the first couple years, but also good for staff to practice in-house repetitively
- Motion to approve and recommend documents included in packet to Village Board
Balsiger/Holtan. Motion carries unanimously.**

ii. Warrants Issued for Unpaid Ordinance Citations

By Ben Oetzman, Columbia County Sheriff's Office

- Deputy Oetzman highlighted reason for agenda item and our unpaid ticket amount totals over \$12,000. Also highlighted documents included in packet and achieving a 95% success payment

rate. All of these tickets are non-parking tickets. Discussion on county to county processes and vacating warrants and who makes that call. Deputy Oetzman answered and said it would be admin; Lt. Menard or higher up.

-Motion to recommend to Village Board to go forward with statewide warrants Balsiger/Holtan. Motion carries unanimously.

-Further discussion on running plates

iii. Ord. #58-309 – Noise

- Salmon highlighted ordinances and 58-309 included in packet. Discussion on district ordinance is referring to.

-Motion to eliminate 58-309 Noise ordinance and recommend to Village Board Possehl/Balsiger. Holtan obtains. Motion carries.

- Discussion on business districts and inserting language into 22-155.

-Motion to approve and recommend changes to ord 22-155 Possehl/Balsiger. Holtan obtains. Motion carries.

iv. Ord. #22-33 – Junked storage on private property or public roadway

- Motion to approve changes included in packet on this topic and recommend to Village Board Balsiger/Holtan. Motion carries unanimously.

v. Ord. #28-25 – Approved waste and refuse containers

- Deputy Oetzman explained reason for agenda item.

-Discussion on contract with Columbia County Solid Waste or whoever contracted solid waste provider is

-Salmon made revisions

-Motion to accept changes and recommend to Village Board Possehl/Balsiger. Motion carries unanimously.

vi. Ord. #14-22 – Fire inspection duties

- Lindert stated reason for agenda item as well as Rick Wendt. Explained backstory in 2018 and 2019.

-Motion to accept changes and recommend to Village Board Holtan/Balsiger. Motion carries unanimously.

vii. Update the Village Permit and Fee Schedule

- Salmon highlighted reason for agenda item. Discussion on transfer of license fee.

-Motion to table and bring back in the future Possehl/Balsiger. Motion carries unanimously.

ADJOURN – Possehl adjourned meeting at 6:22 PM

Kayla Lindert, Clerk/Treasurer

Approved:

PERMIT & FEE SCHEDULE

ORDINANCE	DESCRIPTION OF PERMIT, FEE, or LICENSE	AMOUNT
**S. 2-204	Statement of Real Property Status	\$ 25.00 per parcel
	“rush” (three days or less)	45.00 rush
	Park Shelter Fees: <u>Concession Stand</u> <u>Shelter 3</u> <u>Shelter 1 & 2</u>	
	Residents \$100.00 \$75.00	\$ 60.00
	Non-residents \$100.00\$95.00	\$ 80.00
	Fees double for Groups of over 100 persons.	
	Non-profit community benefit organizations are exempt except for the Concession Stand, which everyone pays to use it.	
	There will be a \$50 deposit for use of the Concession Stand. This Deposit is refundable <u>IF</u> the Concession Stand is cleaned and restored to the condition prior to the rental.	
	Dumpster Rental Fee	\$ 50.00
S. 2-348	Photocopy fees	\$.50 ea.
S. 30-79	Street Excavation Permit – RIGHT OF WAY PERMIT	\$ 150.00
S. 30-170	Street Privilege Permit	\$ 250.00
S. 30-23	Snow & Ice Removal	\$ 175.00/hr.
S. 30-234	Driveway Permit - RIGHT OF WAY PERMIT	\$ 150.00
S. 34-119	Sewer Service Charge: the fee shall be paid prior to installation & connection	
	Residential-Single Family	\$1400.00
	Residential – Multi-Family	\$1500.00/dwelling unit
	Commercial	\$2000.00/ connection
	Industrial	\$2000.00/ connection
S. 34-129	Sewer Rates (see Utility Rate Schedule attached)	
S. 34-185	Private Wastewater Disposal System Permit	\$ 150.00
S. 34-219	Inspection Fee for res. & com. sewer connection	\$ 50.00
	Industrial sewer connections	\$ 75.00
S. 22-122	Natural Lawn Permit	\$ 200.00
	Non-Sufficient Funds Fee	\$ 20.00
S. 22-88	Grass & Weed Mowing Fee	\$ 175.00/hr.
S. 16-57	Well Operation Permit	\$ 75.00 Residential \$ 100.00 Commercial
	Well Abandonment Fee (waive the fee if abandoned within 60 days of notification).	\$ 50.00
S. 8-116	Liquor, Beer & License Fees	
	Class A Liquor	\$ 500.00/yr.
	Class B Liquor	\$ 500.00/yr.
	Class A Beer	\$ 200.00/yr.
	Class B Beer	\$ 100.00/yr.
	Class C Wine	\$ 100.00/yr.
	Special Class B Picnic	\$ 10.00/event
	Provisional Retail License	\$ 15.00
	Wholesale License	\$ 25.00/yr.
S. 4-29	Transfer of License	\$ 10.00
S. 4-96	Operator’s License Fee	\$ 30.00/yr
	+ Background Check	\$ 10.00
	Provisional License (until finish classes)	\$ 15.00
S. 8-1	Cigarette License	\$ 100.00
S. 8-28	Transient Merchant Annual Fee	\$10.00 – background check
	Mobil Food Truck (quarterly)	\$ 50.00
S. 8-58	Amusement Arcade License	\$ 250.00
S. 30-170	Street Use Permit - less than 3 blocks	\$ 25.00
	More than 3 blocks	\$ 50.00

	If traffic is re-route additional	\$ 200.00
	If commercial promotion	\$ 500.00 + 200.00/day
S. 8-115	Closeout Sale License Up to 30 days	\$ 0.00
	Extend beyond 30 days	\$ 0.00
S. 32-121	Bicycle Registration (Penalty is \$1.00)	\$ 2.00
S. 58-13	Site Plan for Zoning Permit	(included in above)
S. 58-115	Conditional Use Permit Fee/Application Fee (\$50 refundable)	\$ 150.00
S. 58-117(4)	Conditional Use Permit/Application Fee	\$ 50.00
S. 58-405	Variance Fee (\$50 refundable)	\$ 150.00
S. 56-30	Subdivision - fee for preliminary plat review	\$ 150.00/lot
S. 56-32	Subdivision - final plat review	\$ 250.00/lot
S. 56-120	Subdivision Park Development Fee	\$ 75.00/dwelling
S. 50-2	Building Permits (includes signs, razing, T.V. dis)	See schedule
S. 58-409	Zoning District Changes	\$ 150.00
S. 58-11	Zoning Permit/Application Fee (Lot combo/division)	\$ 150.00
S. 58,60 & 62	Zoning Application (structure/access related)	Sliding Scale
	House \$150, Accessory Structure \$75,	
S. 8-91 (b)	Fence/Tree Planting \$0	\$ 75.00
	Daycare Center Permit fee	
S.50-54	Solar Access Application fee	\$ 150.00

Tree removal (Village employees remove or line drop for service to remove tree removal)
\$300.00/hour

Misc. Disconnect/Reconnect-Electric (any service in/out of Village) \$40.00 for disconnect and
\$40.00 for reconnect

Vehicle & Equipment Rental Fees

Rentals shall be to other governmental entities only unless special circumstance arises. The Public Works Director will authorize equipment rental. The following fees are for equipment only at an hourly rate. Additional labor costs will be added, and overtime labor costs will be charged if it is overtime hours.

Sweeper	\$ 100.00
Tractor	\$ 100.00
Bucket Truck	\$ 100.00
Derrick Truck	\$ 100.00
Pick up Truck	\$ 60.00
Trencher	\$ 100.00
Rodder - sewer cleaner	\$ 100.00
Rodder with camera	\$ 125.00
Pumps	\$ 75.00
Generator 3 phase	\$ 250.00
Generator single phase	\$ 75.00
Dump Truck	\$ 100.00
Chipper	\$ 60.00
Barricades	\$ 50.00/day

Updated 05/2023

Village of Pardeeville

114 Lake Street, P.O. Box 217
Pardeeville, WI 53954
608-429-3121

CHANDLER PARK SHELTER RESERVATION

Name: _____ Today's Date: _____

Address: _____ Phone: _____

Shelter	Village Resident	Non-Resident	Date to Reserve:
#1	\$60.00	\$80.00	Total Fee Due:
#2	\$60.00 <i>65</i>	\$80.00 <i>85</i>	
#3 (fee double if over 100 people)	\$75.00 <i>100</i>	\$95.00 <i>120</i>	Village Signature:
		<i>150</i>	
Concession Stand	\$100.00 with \$50.00 deposit	\$100.00 with \$50.00 deposit	
Dumpster Rental	\$50 per Event (Village will cover the rest)	\$50 per Event (Village will cover the rest)	Note: 6-yard dumpster rental is \$100, which includes delivery, pick-up and empty fee.

Reservations are taken beginning on the 1st working day of March of each current year.

"Walk-in" reservations will begin at 8:00 a.m. by taking a number by the door. Payment is due at the time of reservation.

"Phone-in" reservations will begin at 10:00 a.m. Payment is due within 5 days of phone call or reservation will be cancelled.

Refund Policy: If your reservation is cancelled at least 14 days prior to rental, 50% of the fee will be refunded. There will be no refund if reservation is cancelled within 14 days of rental.

Deposit: There will be a \$50 deposit for use of the Concession Stand. This deposit is refundable IF the Concession Stand is cleaned and restored to the condition prior to the rental.

Change of Reservation Date: If your reservation is changed 14 days prior to rental, the full fee will be transferred to the new date. If your reservation is changed within 14 days of original date, the fee will not be transferred.

PARK RULES:

Hours: 6 a.m. to 10 p.m.

NO GLASS containers, no parking on the grass (if there are stalls available)

No alcohol or grilling is allowed in the beach area.

Alcoholic beverages shall not be sold unless a non-profit organization picnic license has been applied for and approved by the Village Board.

Please clean-up after use or you will be charged a fee. DO NOT dump grill contents inside shelters.

Dogs are allowed but must be on a leash and dog waste must be cleaned up.

You will be responsible for any damage done to the shelter.

The Village of Pardeeville holds no liability or responsibility for actions of persons using the park.

Thank you for supporting our parks! **Please retain this copy as proof of reservation.**

Sec. 2-58. Regular.

Regular meetings of the village board shall be held on the ~~first and third~~ **second** Tuesday of each calendar month at ~~6:30~~ **7:00 p.m.** Any regular meeting falling on a legal holiday shall be held on a day selected by a majority of the board at a previous meeting. At a regular meeting of the village board, the trustees can, as needed, change the date or time of the following monthly meeting by a two-thirds vote of the board. All meetings of the board shall be held at the village municipal building, unless specified otherwise in the minutes of the preceding meeting or by written notice posted at the regular meeting place at least three hours prior to any meeting. In any event, all board meetings shall be held within the boundaries of the village.

(Code 1986, § 2-2-9(a); Ord. of 5-7-2019(1))

Updated: 05/09/2023

Sec. 58-190. - Permitted parking or storage.

In all residential and commercial districts provided for in this division, it is permissible to park or store a recreational vehicle, boat and/or trailer on private property in the following manner:

- (1) Parking is permitted inside any enclosed structure, which structure otherwise conforms to the zoning requirements of the particular zoning district where located.
- (2) Parking is permitted outside in the side yard or rear yard, provided it is not nearer than five feet to the lot line, *hard surface not required*
- (3) Parking is permitted outside on a hard-surfaced or well-drained gravel driveway, provided:
 - a. Space is not available in the rear yard or side yard, or there is no reasonable access to either the side yard or rear yard.
 - 1. A corner lot is always deemed to have reasonable access to the rear yard.
 - 2. A fence is not necessarily deemed to prevent reasonable access.
 - b. Inside parking is not possible.
 - c. The unit is parked perpendicular to the front curb.
 - (4) The body of the recreational vehicle or boat must be at least 15 feet from the face of any curb.
 - (5) No part of the unit may extend over the public sidewalk or public right-of-way.
 - (6) Parking is permitted only for storage purposes. Recreational vehicles or boats shall not be:
 - a. Used for dwelling purposes, except for overnight sleeping for a maximum of 14 days in any one calendar year. Cooking is not permitted at any time. Recreational vehicles being used for temporary dwelling purposes under this subsection may be parked in a front yard area for a time not to exceed 14 days.
 - b. Permanently connected to sewer lines, water lines, or electricity. The recreational vehicle may be connected to electricity temporarily for charging batteries and other purposes.
 - c. Used for storage of goods, materials, or equipment other than those items considered to be part of the unit or essential for its immediate use.
 - (7) Notwithstanding the above, a unit may be parked anywhere on the premises during active loading or unloading, and the use of electricity or propane fuel is permitted when necessary to prepare a recreational vehicle for use.

Co-siting

Quantity of Trailers

Public Protection

Sec. 22-154. - Types of acts deemed loud and unnecessary.

- (a) *Acts declared as offensive.* The following acts are declared to be loud, disturbing and unnecessary noises in violation of this section, but this enumeration shall not be deemed to be exclusive:
- (1) *Horns, signaling devices.* The sounding of any horn or signaling device on any automobile, motorcycle or other vehicle on any street or public place in the village for longer than three seconds in any period of one minute or less, except as a danger warning; the creation of any unreasonably loud or harsh sound by means of any signaling device and the sounding of any plainly audible device for an unnecessary and unreasonable period of time; the use of any signaling device except one operated by hand or electricity; the use of any horn, whistle or other device operated by engine exhaust and the use of any signaling device when traffic is for any reason held up.
 - (2) *Radios, phonographs, similar devices.* The using, operating or permitting to be played, used or operated any radio receiving set; musical instrument, phonograph or other machine or device for the producing or reproducing of sound in a loud and unnecessary manner. The operation of any set, instrument, phonograph, machine or device between the hours of 10:00 p.m. and 7:00 a.m. in a manner as to be plainly audible at the property line of the building, structure or vehicle in which it is located shall be prima facie evidence of a violation of this section.
 - (3) *Loudspeakers, amplifiers for advertising.* The using, operating or permitting to be played, used or operated of any radio receiving set, musical instrument, phonograph, loudspeaker, sound amplifier or other machine or device for the producing or reproducing of sound which is cast upon the public streets for the purpose of commercial advertising or attracting attention of the public to any building or structure. Announcements over loudspeakers can only be made by the announcer in person and without the aid of any mechanical device.
 - (4) *Animals, birds.* The keeping of any animal or bird which by causing frequent or long continued unnecessary noise.
 - (5) *Steam whistles.* The blowing of any steam whistle attached to any stationary boiler except to give notice of the time to begin or stop work or as a warning of fire or danger or upon request of proper village authorities.
 - (6) *Exhausts.* The discharge into the open air of the exhaust of any steam engine, stationary internal combustion engine or motor boat except through a muffler or other device which will effectively prevent loud or explosive noises therefrom.
 - (7) *Construction or repair of buildings.* The erection (including excavation), demolition, alteration or repair of any building, as well as the operation of any pile driver, steam shovel, pneumatic hammer, derrick, steam or electric hoist, or any other similar equipment attended by loud or unusual noise, other than between the hours of 7:00 a.m. and 10:00 p.m. on weekdays;

provided, however, the ~~clerk-treasurer~~ shall have the authority, upon determining that the loss of inconvenience which would result to any party in interest would be extraordinary and of such nature as to warrant special consideration, to grant a permit for a period necessary within which time such work and operation may take place within the hours of 10:00 p.m. to 7:00 a.m.

(8) *Schools, courts, churches, hospitals.* The creation of any excessive noise on any street adjacent to any school, institution of learning, church or court while in use, or adjacent to any hospital, which unreasonably interferes with the normal operation of that institution, or which disturbs or unduly annoys patients in the hospital, provided that conspicuous signs are displayed in those streets indicating a school, hospital or court street.

(b) *Exceptions.* The provisions of this section shall not apply to:

- (1) Any vehicle of the village while engaged in necessary public business;
- (2) Excavations or repairs of streets or other public construction by or on behalf of the village, county, or state at night when public welfare and convenience renders it impossible to perform such work during the day;
- (3) The reasonable use of amplifiers or loudspeakers in the course of public addresses which are noncommercial in character.

(Code 1986, § 9-2-9(b))

05-03-23

En M. Salmon

Vince St. / Doug Have Way Project
for this Friday @ 5:30 AM
Steve Foote's Bldg.
Concrete Truck is only available
@ this time!

Sec. 30-261. - Planting, maintenance and removal of trees and shrubs.

- Zoning*
- (a) Permit required. No person, except upon order of the village forester, shall plant or remove, or do major alterations as determined by the forester on a tree or shrub in the public right-of-way terrace area or any public area or cause such act to be done by others without first obtaining a written permit for such work from the village clerk-treasurer as herein provided.
- (b) *Permit exemptions*. No permit shall be required to cultivate, fertilize or water trees or shrubs. No permit is necessary to plant trees inside the property line.
- (c) *Permit requirements and conditions*. If the village forester determines that the proposed work or planting described in an application for a permit is necessary and in accord with the purposes of this article taking into account the safety, health and welfare of the public, location of utilities, public sidewalk, driveways and street lights, general character of the area in which the tree or shrub is located or proposed to be located, type of soil, characteristics and physiological need of the genus, species and variety of tree or shrub, he shall have the forester issue a permit to the applicant.
- (d) *Permit form; expiration, inspection*. Every permit shall be issued by the village forester on a standard form and shall include a description of the work to be done and shall specify the genus, species and variety, size, nursery grade and location of trees or shrubs to be planted, if any. Any work under such permit must be performed in strict accordance with the terms thereof and the provisions of this article. Permits issued under this section shall expire six months after the date of issuance. There will be no charge for this permit.
- (e) *Permits to public utilities*.
- (1) Whenever a permit is issued under this section to a public utility to remove, trim, prune, cut, disturb, alter or do surgery on any public tree or shrub, the village forester shall limit the work to be done to the actual necessities of the utility and may assign an inspector to supervise the work done under the provisions of the permit. The expense of such inspection or supervision shall be charged to the utility at the amount listed in the adopted village fee/bond schedule.
 - (2) A public utility may secure an annual working agreement with the village forester's office which gives the village forester the authorization to supervise and direct work done associated with trees and shrubs.

(Code 1986, § 4-4-7)