

# **Inscription Canyon Ranch Sanitary District**

**PO Box 215**

**Chino Valley, AZ 86323**

## **NOTICE OF MEETING**

The Governing Board of the Inscription Canyon Ranch Sanitary District will meet in a Public Session on Friday, March 30, 2018, beginning at 2:00 PM. The meeting will be held at 5360 W. Inscription Canyon Drive, Prescott, AZ. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### **AGENDA**

1. CALL TO ORDER

2. ROLL CALL OF BOARD MEMBERS

3. CALL TO THE PUBLIC

*Those wishing to address the Inscription Canyon Ranch Sanitary District Board need not request permission in advance. The Sanitary District Board is not permitted to discuss or take action on any item not specifically identified on the agenda (A.R.S. 38-431.01(G)). However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.*

4. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR: discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03.(A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03.(A)(4) re:

- A. Possible changes to the Amended & Restated Development Agreement, concerning but not limited to Sections 7 & 8; financing and repayment issues and repayment options for WWTP replacement and expansion.
- B. Purchase Order for a backup generator for Phase 1 of Improvements to the WWTP.
- C. Contract with Enviro Tech Electrical Solutions for electrical work for Phase 1 Improvements at the WWTP. for \$53,327.50.
- D. Contract with Chino Heating and Air for HVAC work for Phase I Improvements at the WWTP not to exceed \$12,599.55.
- E. Approval of Capacity Assurance Forms for Sterling Ranch at Talking Rock and Talking Rock Phase 13(amended).
- F. Consulting Contract with Z Consulting for work in connection with upgrades to the existing WWTP.
- G. Status of Contract for Design Work for Phase 2 Improvements/Replacement of the WWTP.

*During the Executive Session, the public will be asked to leave the Board meeting room until the general session is re-convened*

**RECONVENE INTO PUBLIC SESSION**

5. REPORTS

Report from District Manager

- Status of Plant Operations and Bidding for phase 1 of WWTP Improvements
- Plant treatment daily averages
- Status of lift station repairs
- GoDaddy Email conversion

6. CONSENT AGENDA (Routine items that may be approved by one motion)

Minutes of Meetings

Minutes of Public Meeting of February 13, 2018

Executive Session Minutes of February 13, 2018

Reimbursement to District Manager - \$483.17

(GoDaddy- Email service renewal-Office 365 (\$483.17 )

7. OLD BUSINESS - DISCUSSION & POSSIBLE ACTION RE:

- A. Possible changes to the Amended & Restated Development Agreement, concerning but not limited to Sections 7 & 8; financing and repayment issues and repayment options for WWTP replacement and expansion.
- B. Setting a time and place for future meetings of the District Board.
- C. Purchase Order for a backup generator for Phase 1 of Improvements to the WWTP.
- D. Approval of Capacity Assurance Forms for Sterling Ranch at Talking Rock and Talking Rock Phase 13(amended).

8. NEW BUSINESS - DISCUSSION & POSSIBLE ACTION RE:

- A. Approval of Financial Reports for January, 2018.
- B. Contract with Enviro Tech Electrical Solutions for electrical work for Phase 1 Improvements at the WWTP for \$53,327.50.
- C. Contract with Chino Heating and Air for HVAC work for Phase I Improvements at the WWTP not to exceed \$12,599.55.
- D. Engagement Letter with Alyx Cohan, CPA for a financial review for FYE June 2018. The work is not expected to exceed 4,000.
- E. Status of Contract for Design Work for Phase 2 Improvements/Replacement of the WWTP.
- F. Consulting Contract with Z Consulting for work in connection with upgrades to the existing WWTP.

9. ADJOURNMENT

*Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting District Manager Bob Busch at r.busch@icrsd.net calling 713-0548. Requests should be made as early as possible to arrange the accommodation.*

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the attached notice was duly posted at 14501 N. Talking Rock Ranch Road, Prescott, Arizona and at 5360 W. Inscription Canyon Drive, Prescott, Arizona on March\_\_\_\_\_, 2018 at \_\_\_\_\_a.m. /p.m. in accordance with the statement filed by the ICR Sanitary District.

Dated this \_\_\_\_\_ day of March, 2018.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature