



# Exhibit Space Application Fargo's

34th Annual Fall Art & Craft Fair  
October 21 & 22, 2022  
(Juried Show)

### Official Use Only-Leave Blank

Booth #'s \_\_\_\_\_

Check#: \_\_\_\_\_ Date: \_\_\_\_\_

Amount Pd: \_\_\_\_\_

Amount Due: \_\_\_\_\_

Notes: \_\_\_\_\_

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_ ND SALES TAX #: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ CONTACT: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE (Best number(s) to reach you before/during show): \_\_\_\_\_

WEBSITE ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: (for show information) \_\_\_\_\_

YOUR CRAFT/ART: (All items must be made by you. No buy/sell, import/commercial or Direct Sales merchandise allowed) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Booth Selection:** All booths are 10' W x 10' D and include 1 chair. Tables are not included. All prices are for two days. Selection **NOT** a guarantee. All booths are located on the arena floor. \*\* Wall background booths are limited and means no booth will be behind you. Per FARGODOME rules, nothing can be hung or leaning against the walls/bleachers\*

**Floor Aisle Booth:** \$190 per booth Qty: \_\_\_\_\_

**Wall Background Booth:** \$210 per booth Qty: \_\_\_\_\_

### Options:

**Tables (8')** \$15 EACH before October 1 - Qty: \_\_\_\_\_  
\$20 EACH after October 1 - Qty: \_\_\_\_\_

**Electricity** - \$20 EXTRA before October 1: \_\_\_\_\_  
\$25 EXTRA after October 1: \_\_\_\_\_  
(Nearest electrical box may be as much as 50 feet away and will require your own extension cord)

**Back Drop Curtain** \$15 EXTRA before October 1. - Qty: \_\_\_\_\_  
Color: Black \$20 EXTRA after October 1. - Qty: \_\_\_\_\_

**WiFi Access** - \$15 EXTRA before October 1: \_\_\_\_\_  
\$20 EXTRA after October 1: \_\_\_\_\_

**Total Booth Rental Cost \$** \_\_\_\_\_

**ALL FOOD VENDORS!!** 1.) Per FARGODOME rules, any vendor intending to sell any food or drink that can be consumed on site **MUST** get prior approval from the FARGODOME Food & Beverage Department. For approval from FARGODOME please contact Kacie Erickson at 701-298-2651 or by email kerickson@fargodome.com. 2.) It is the vendors responsibility to make sure you know and follow all Rules & Regulations on selling/sampling consumable products in Fargo. For information or questions, please contact Fargo Cass Public Health at 701-476-6729.

### MOVE-IN/SET UP DATES & TIMES

FARGODOME 1800 N. University Drive

Thursday, October 20 – 12PM – 9PM

Friday, October 21 – 7 AM – 9:45 AM

### SHOW HOURS

Friday, October 21 – 10 AM – 8 PM

Saturday, October 22 – 9 AM – 5 PM

### Contact Information:

Stacy & Lisa Frank

Website: www.thebigone.biz

Email: info@thebigone.biz

Phone: (701) 837-6059 Fax: (701) 839-0874

### Payment Information

Make Check(s) payable in US funds to:

**The Big One Art & Craft Fair**

A non-refundable 3% fee will be added for Credit Card payments.

Card will be charged upon acceptance into the show.

Name on the card: \_\_\_\_\_

Card #: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Billing Zip Code: \_\_\_\_\_

Signature: \_\_\_\_\_

Check here for permission to charge the card if submitting online.

Mail application, pictures showing your work (pictures not needed for returning exhibitors unless product line has changed) and payment to:

**THE BIG ONE**

PO BOX 1276 Minot, ND 58702

# RULES AND REGULATIONS

## REGISTRATION:

Applications are accepted after current year show. All previous year vendors will be guaranteed entrance within their category if an application and fees are **RECEIVED by June 1**. After **June 1**, booth allocation is on a first come first serve basis. New applicants will not know booth allocation or show acceptance until **after June 30**. Upon acceptance into the show and full payment made, a Show Acceptance Notice will be sent to you. Booth assignment may be subject to change before the show.

## EXHIBIT CONTENT AND MANNER OF USE:

**ALL CRAFTS MUST BE HAND MADE BY YOU.** New exhibitors or exhibitors that change product(s) must supply pictures that prove all products are hand made. **THE BIG ONE** reserves the right to make decisions relative to the show content and reserves the right to reject exhibits which it deems unsuitable to the show or for any reason we see fit.

## PAYMENT:

Full payment of fees is required with application. No exhibitor will be allocated booth space or allowed to move-in until payment has been made in full.

## REFUND/CANCELLATION:

All fees are non-refundable after **August 15** if you cancel your application. If **THE BIG ONE** has to cancel a show due to weather, strikes, riots, acts of God, government preemption, national emergency or any other act, circumstances, occurrence or cause beyond **THE BIG ONE'S** control, the refund policy will be as follows: 75% refund/show credit of total application fee(s) if show is canceled two weeks or more from the show start date. 50% refund/show credit of total application fee(s) if show is canceled two weeks or less from the show start date.

## AMENDMENTS:

These rules, regulations and conditions have been drawn for the purpose and intention of providing a well balanced, well regulated, attractive and successful show. The management shall have full power to interpret the rules and regulations or make such and any and all amendments of the foregoing rules, regulations and conditions which shall bind the Exhibitors. **NO EXCLUSIVE OR VERBAL CONTRACTS** will be recognized without written approval of owners.

## LIABILITY:

Neither **THE BIG ONE**, its owners and employees, Ovation Food Services LP, dba Spectra Food Services and Hospitality, their affiliated companies, City of Fargo and the FargoDome Authority and their employees, directors, representatives, agents, officials and officers shall be responsible for any injury, loss or damage that may occur to the Exhibitor or Exhibitor's employees or property from any cause whatsoever, including, but not limited to claims based in contract, negligence, strict liability, or other sort. In no event shall the above mentioned be liable for any incidental or consequential damages. "FORCE MAJEURE - THE BIG ONE, its owners and employees, the Fargodome, Ovation Food Services LP, nor their representatives, employees or agents, shall not be liable for failure to perform its obligations hereunder due to strikes, riots, acts of God, government preemption, national emergency or any other act, circumstances, occurrence or cause beyond their control."

## INDEMNIFICATION:

In consideration of the mutual covenants contained herein, Exhibitor hereby agrees and shall indemnify and save harmless **THE BIG ONE**, its owners and employees, the Fargodome & Ovation Food Services LP, the City of Fargo, nor their representatives, employees or agents, against any and all suits, claims, actions, losses, costs, penalties, and damages, of whatsoever kind and nature, including attorney fees, arising out of, in connections with, or incident to the Exhibitors participation in **THE BIG ONE**.

## CARE OF THE BUILDING:

Exhibitors, or their agent, must not injure or deface the walls or floors of the building and adjacent areas, including outside surfaces. If such damage appears, the Exhibitor is liable to the Fargodome for the property damaged. Adhesive-backed stickers or material of any kind or nature are expressly prohibited. Exhibitor assumes total responsibility and liability for any and all damage due, related or pertaining to, or caused by loading and unloading of equipment or any exhibit materials to be utilized by the Exhibitor.

## FIRE & SAFETY RULES & REGULATIONS:

All rules and regulations relative to public buildings are prescribed by the Fargodome & Global Spectrum must be adhered to.

## SALES TAX:

Exhibitors are responsible for collection of North Dakota State Sales Tax of 5%, City of Fargo Sales Tax of 2% & Cass County Sales Tax of 1/2% on all sales made during **THE BIG ONE**. You are responsible for collection and mailing of the sales tax to the ND State Tax Commissioner, City of Fargo and Cass County. Visit [www.nd.gov/tax/salesanduse](http://www.nd.gov/tax/salesanduse) for further information.

## 2022 Show Dates

### Minot's Spring

### Art & Craft Fair

ND State Fair Center

April 8 & 9, 2022

### Fargo's Fall

### Art & Craft Fair

Fargodome

October 21 & 22, 2022



### Minot's Christmas

### Art & Craft Fair

ND State Fair Center

November 4 & 5, 2022

### Bismarck's Christmas

### Art & Craft Fair

Bismarck Event Center

November 18 & 19, 2022