

Committee Plan of Work

For School Year 2018-2019

Name of Committee: Rachel Tate

Committee Chair: Julie Riley

Chair Phone Rachel_Tate@mcpsmd.org Committee Email: SpecialEd@mcpsmd.org

Communication (e-list, etc): -Email; Yahoo group; Facebook group; MCCPTA Website

SUBCOMMITTEES / WORK GROUPS (if applicable):

- Julie Reiley (Vice Chair): reiley@aya.yale.edu, Katie Smeltz: Katie.smeltz@gmail.com, Crystal Poole: poole.crystal@gmail.com, Beth Tello: bethtello@verizon.net, Shameen Antonio-Williams: shameen1976@yahoo.com

GOALS & OBJECTIVES: Maintain and update the PTA Special Education Chair Contact List/Listserv • Engage in outreach activities to MCPS staff, MCCPTA and other advocacy groups • Provide advocacy training

ACTIVITIES PLANNED

Activity	Details	Timeframe/Deadline
Special Ed Meeting	Focus: Teach parents how to dissect an IEP	October 22, 2018-6:30-8:00 pm
Special Ed Meeting	Focus: Provide parents with a council and board of ed. Members to describe any problems they would like addressed within Special Education in MCPS	Jan 16, 2019-6:30-8:00 pm
Special Ed. Meeting	Focus: Provide parents with a direct description of transition services from our transition department. Specifically talk about resources they may utilize, what MCPS services are available, and what they can possibly expect.	March 13, 2019 6:30-8:00 pm
Special Ed. Awards Ceremony	Focus: Awards will be given to parents, advocates, teachers etc. that have been nominated for the 2018-2019 school year	May 13, 2018 6:30-8:00 pm CESC
*Awards Ceremony	<i>Nominees need to be posted and received by March 31, 2018 Special Ed. Committee will have 4 weeks to review and select winners</i>	
Budget:	Cost of Awards-250 Cost of Meetings-40-Rental fees, refreshments, copies etc.	Total: 370

Supplies Needed: -Emails, calendar check

Vendor(s)/Supplier(s) (if applicable): MCPS Transition Department; MCPS Instructional Specialist to dissect IEP; Board of Education Rep and Council Member Rep.

No money can be spent or work done until plan is approved by the Board of Directors. Copy of approved plan is returned to committee chair. Original is filed with meeting minutes.

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Date of Agreement/Contract: _____

Budget requested: _____

Approved by: _____ Date: _____

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