

1 **Rockford Town Public Hearing & Regular Council Meeting**
2 **September 1, 2021, 7:00pm**

3 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
4 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
5 SUMMARY OF THE DISCUSSION AND VOTING.

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7 Mayor Carrie Roecks called the meeting to order with the Pledge of Allegiance.
8

9 Roll call took place. Those in attendance were Mayor Carrie Roecks, Councilmembers Tim Fricke, Clint
10 Stevenson, Micki Harnois and Brian Laude. Clerk/Treasurer Heidi Johnson and Public Works' Dave
11 Thompson were also in attendance. Mrs. Johnson said Councilmember Rachele Arriaga emailed to say she
12 could not attend the meeting.
13

14 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Laude seconded the motion.**
15 **Motion was carried.**
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17 **Mr. Stevenson made a motion to approve the minutes from the 08/18/2021 regular meeting. Mr.**
18 **Fricke seconded the motion. Motion was carried.**
19

20 ANNOUNCEMENTS

- 21 - The SESC Fair has been cancelled. Ms. Roecks said that she has seen people possibly planning to
22 have an event that weekend in lieu of the fair. She said she wanted it on record that no event is
23 being sanctioned by the town or fair association.
24

25 COUNCIL REPORTS

26 Ms. Harnois said that there is a new law stating that Spokane County will now have 5 County
27 Commissioners instead of 3. There is a map showing four possible scenarios for "remapping" the county
28 districts. There are informational meetings regarding this scheduled.
29

30 COMMISSION REPORTS - None
31

32 COMMITTEE REPORTS

33 The Asset Committee will meet mid-September.
34

35 PUBLIC COMMENT

- 36 - Resident Lorrie Engle said that Liberty School donated two pallets of hand sanitizer to Rockford,
37 which she picked up from the school and delivered to local business and service clubs.
38

39 ORDINANCES/RESOLUTIONS

40 **Mr. Stevenson made a motion to approve Resolution 21-08, authorizing an updated COVID-19**
41 **temporary payment plan. Mr. Fricke seconded the motion. Motion was carried.**
42

43 OLD BUSINESS

44 American Rescue Plan Funds

45 Mr. Thompson and Mrs. Johnson said they would really like to see the town utilize the funds on automatic
46 water meter readers. After discussion, Council came to the consensus that Public Works should go forward
47 with getting prices for the meter project.
48

49 River Street Property Sale Request

50 Council discussed the request from Resident Lee Bauder (320 S River Street) to consider selling him a
51 portion of parcel 53332.0105, located near the creek and rodeo grounds. It was the consensus of the council
52 to not sell any property at this time.
53

54 NEW BUSINESS

55 Memorandum of Understanding

56 Mrs. Johnson said that she attended a meeting with Spokane County Solid Waste Committee. They
57 discussed adopting MOUs for things like a "Clean Green" or "Chipping" events. They also talked about trying
58 to get a community cleanup day offered soon. After discussion, Council said they would be interested in
59 hosting a community cleanup with them.

60

61 STAFF REPORTS

62 Public Works

63 - Mrs. Johnson explained that Mr. Thompson has earned more vacation hours than what is allowed
64 per policy.

65 **Mr. Stevenson made a motion to allow Mr. Thompson to cash out 65.65 hours of vacation**
66 **pay. Ms. Harnois seconded the motion. Mr. Stevenson asked Mr. Thompson if he would rather**
67 **cash it out or take the vacation time in the next pay period. Mr. Thompson said cash it out.**
68 **Motion was carried.**

69 - Mr. Thompson said that the sidewalk section in front of the post office and in front of the Catholic
70 Church will be poured next week.

71 - Public Works has done more ditching in the park.

72 - There are several building permits that are expired or close to expiring because of the delay of
73 materials due to COVID-19.

74 **Mr. Fricke made a motion to automatically extend the currently active building permits for 6**
75 **months due to COVID-19 and the accessibility to materials. Ms. Harnois seconded the motion.**
76 **Motion was carried.**

77 - An estimate/quote from Adams Electric was presented to council for installation of the portable
78 generator at both well houses.

79 **Mr. Stevenson made a motion to accept the Adams Electric estimate for installing the transfer**
80 **switch at Wells 5 & 6. Mr. Fricke seconded the motion. Motion was carried.**

81 Clerk/Treasurer

82 - **Mr. Stevenson made a motion to approve the August Utility Bill Adjustment Report. Mr. Fricke**
83 **seconded the motion. Motion was carried.**

84 - Mrs. Johnson reported that the total amount in all funds at the end of August was \$857,088.13.

85 - There was discussion about the town possibly offering the staff a long-term health plan. Ms. Roecks
86 said to do some research and get some information.

87

88 PUBLIC COMMENT - None

89

90 APPROVE CHECKS

91 **Mr. Stevenson made a motion to approve checks 17176-17194, with check 17185 being voided, and 3**
92 **EFTs for \$17,669.81. Mr. Fricke seconded the motion. Motion was carried.**

93

94 **Mr. Stevenson made a motion to adjourn the meeting. Ms. Harnois seconded the motion. Motion was**
95 **carried.**

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97 The meeting was adjourned at 8:02pm.

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Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor