

BCMW HEAD START

2023 ANNUAL REPORT

**School Year data is based on the 2022-2023 School Year.*



A child's play is not simply a reproduction of what he has experienced,
but a creative reworking of the impressions he has acquired.

- Lev Vygotsky -

Jessica Backs, Executive Director

Maria Koehler, Head Start Director

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Website: bcmwhs.org ♦ Facebook: BCMWHeadStart

This report is prepared to comply with the Head Start Reauthorization Act of 2007,
Administrative Requirements and Standards Sec. 644 [42 U.S.C. 9839 (a)(2)]

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Rationalization of Data:

- ☆ The family data listed in this report is based on the 2023 PIR (*Program Information Report*) calendar year August 2022 – July 2023.
- ☆ The budget is for fiscal year 2023 (January-December).
- ☆ Pictures are from the 2022-2023 program year, unless noted.
- ☆ The statistics include the 354 funded enrolled children, as well as children who withdrew from classes during the 2022-2023 program year.

BCMW Community Services Head Start distributes the Annual Report using the following methods:

- BCMW Community Services agency website
- BCMW Community Services Head Start Program website
- BCMW Community Services Head Start Program Facebook page
- Printed copies are available for public access at;
 - Front lobby of the main office
 - Outreach Agency locations
 - Parent Information Boards at all centers

Provided to Board of Directors, Policy Council, Social Service Advisory Board, Health Services Advisory Committee, and Education Services Advisory Board members.



Preparing
Children for
Success

On March 2, 2017, BCMW Head Start received ExceleRate Illinois Silver Circle of Quality Designation. This is Illinois' quality recognition and improvement system for early learning and development providers.

Silver Circle programs meet or exceed specific quality benchmarks in four domains: Teaching and Learning, Family and Community Engagement, Leadership and Management, and Qualifications and Continuing Education.¹

¹ <https://www.excelerateillinoisproviders.com/overview2/overview>



BCMWS Head Start

A program of BCMWS Community Services, Inc.
Serving Bond, Clinton, Franklin, Marion, and Washington Counties

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Greetings Friends,

We are pleased to share with you our highlights from the 2022-2023 school year. At BCMWS Head Start, we realize the accomplishments we achieve could not happen without our dedicated and highly qualified staff, our involved community partners, and of course, all our wonderful families and children. Without these people, our program would not be able to exist, let alone excel. They have remained committed to helping Head Start, ensuring all our children reach their fullest potential.

School Readiness continues to be our guiding force because with school readiness comes preparation for success in all future endeavors. In the 2022-2023 school year, school readiness goals were again adjusted to meet the early learning framework. Child assessment instruments were aligned with the framework. Data was collected from the assessments, analyzed, and used to help understand our program's progress on School Readiness Goals. This progress is reported in the next few pages.

To be truly school ready, children and families need our support not only in the classroom, but beyond. A child who is dealing with illness, pain, or family issues will have a more difficult, if not impossible, time achieving school readiness. Imagine trying to concentrate at work with an illness, extremely painful toothache, or stress from family issues. It is something, even with our mature coping mechanisms, an adult would have difficulty doing. How then can our children be expected to thrive under similar conditions? Making sure children receive nutritious meals and snacks and preventative health/dental care, in addition to treatment for acute and chronic conditions, is the focus for our Health Services Team. Our Special Education/Social-Emotional Team is there to help with issues involving special needs and mental health. Our Family Services Team works directly with families to ensure basic needs are met. They also help parents/guardians set goals for themselves and their families and then help them to achieve those goals. Parents/Guardians are encouraged to strive for continued self-improvement. They are also encouraged to participate in the shared governance of the program through Parent Committee Meetings and Policy Council. Throughout the work of both teams, we rely heavily on our community partners who work closely with us to accomplish these aspects of school readiness.

As Head Start moves into the future, we will continue to strive for excellence. It is our hope that through maintaining strong community partnerships and advocacy, BCMWS Head Start will be able to continue making a difference in the lives of our children and families, as well as, becoming an agent of positive community change!

Sincerely,

Maria Koehler,
Head Start Director

BCMW Head Start Policy Council

The BCMW Head Start Policy Council is part of the program governance and participates in the shared policy and decision-making process. We work in conjunction with the BCMW Community Services Board of Directors and BCMW Head Start staff. We are comprised of elected parent and community representatives from the five counties our program serves.

Our Policy Council has been very active in assisting program staff with the operating functions of our program, such as:

- Review policies and procedures.
- Participate in the program self-assessment and federal reviews.
- Take part in program recruitment.

Our Policy Council members also assist staff with activities for our families such as:

- Family Fun Day - our largest event of the year held outdoors (weather permitting) in May for all enrolled children and their families. This event includes food, games, and a community resource fair.
- Head Start Awareness Month - members of the community are invited to visit our centers during October each year to interact with our children and tour our facilities. Special activities are planned for the classrooms and families.
- Literacy Book Walk - new and gently used books are collected from community members and given away to Head Start children and their siblings during an evening of fun and games each year in March.

The Policy Council was involved in the \$2 Per Child Campaign by organizing a basket to be raffled off at the State Conference and sending out letters to parents asking for their donations.

We will continue to strive to encourage more parents/guardians in our program to engage with their children and assist the program in its commitment to Head Start's goal of school readiness for every child.

Amanda Melton, *Chairperson*
BCMW Head Start Policy Council



BCMW Head Start has a long tradition of delivering comprehensive and high-quality services designed to foster development in low-income children. We are funded for 354 Head Start slots in our 5-county area; 28 Early Head Start slots (Marion County only). We provide a wide range of group and individualized services in the areas of Education, Early Childhood Development, Health (including medical and dental services), Nutrition, Social-Emotional Development, and Parent Engagement. The entire range of Head Start services is responsive and appropriate to each child and family's developmental, ethnic, cultural, and linguistic heritage and experiences.

Our program adheres to specific Head Start Program Performance Standards, Regulations (Head Start Act), and DCFS Standards. These requirements define the services that we provide to the children and families we serve. They constitute the high expectations and requirements that our program must meet. The standards are designed to ensure that goals and objectives are implemented successfully, the Head Start philosophy continues to thrive, and we maintain the highest possible quality in the provision of Head Start services.

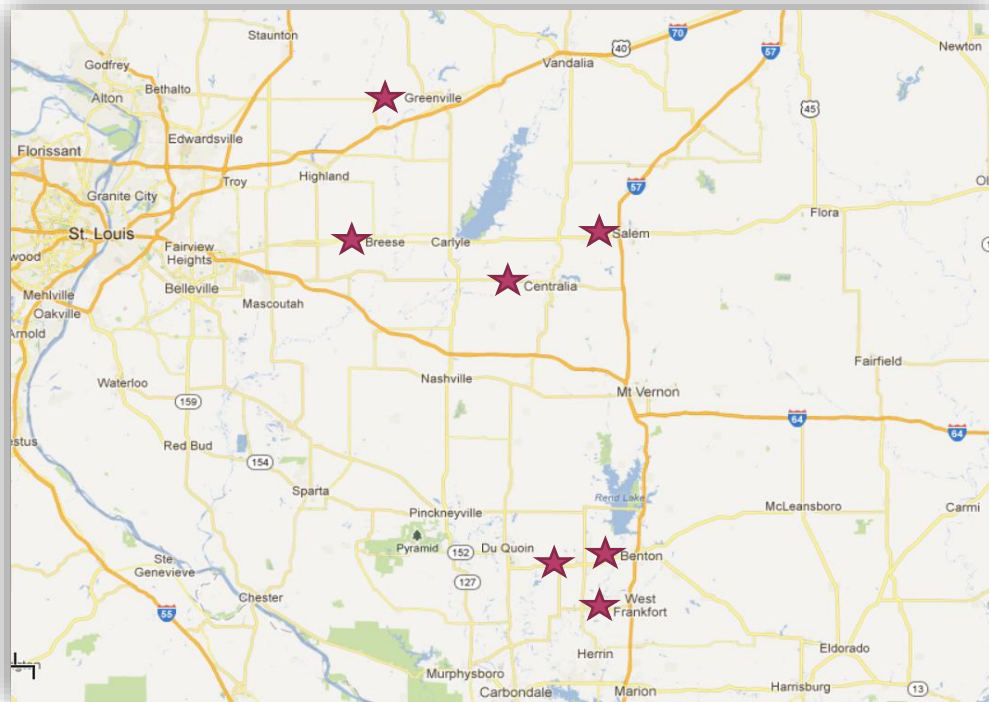
MISSION STATEMENT

To engage and prepare children and families for success in school and throughout life by providing opportunities, experiences, resources, and advocacy.

VISION STATEMENT

We empower the whole heart, the whole child, the whole family to reach their full potential.

★ Location of Centers and/or Home Base Area



BCMW Head Start's service area options include: 6 centers - 4 double session classrooms, 10 single session classrooms, and 2 EHS classrooms; 1 HS home base group; and 1 EHS home base group.

2023 BUDGET

Revenues:

Funding Sources	Funding Category	Funding Amount Head Start	Funding Amount Early Head Start
ACF Regional Offices - HHS	Non-Competing Continuation Funds	\$4,023,293	\$472,169
	COLA	\$ 325,493	\$ 38,247
ACF Regional Offices – HHS	Training & Technical Assistance	\$ 39,397	\$ 9,681
Community	Non-Federal Share	\$1,087,560	\$ 48,575
	Non-Federal Share (COLA) (waived)	\$ 0	\$ 0
Child & Adult Care Food Program (USDA)	Supplement for Children's Food	\$ 74,451	\$ 0
Total (includes *Non-Federal Share)		\$5,550,194.00	\$568,672.00

Expenditures:

Line Item	Budget Details Head Start	Budget Details Early Head Start
Personnel/Salaries	\$2,535,959	\$326,554
Fringe Benefits	\$ 966,068	\$ 124,004
T & TA (Training)	\$ 39,397	\$ 9,681
Travel	\$ 0	\$ 0
Equipment	\$ 0	\$ 0
Supplies	\$ 144,229	\$22,991
Contractual	\$ 155,594	\$ 0
Other (General Services)	\$ 546,936	\$ 36,867
Food (& costs)	\$ 74,451	\$ 0
Non-Federal Share	\$1,087,560	\$ 48,575
Total (includes *Non-Federal Share)	\$5,550,194.00	\$568,672.00

PROPOSED 2024 BUDGET

Revenues:

Funding Sources	Funding Category	Funding Amount Head Start	Funding Amount Early Head Start
ACF Regional Offices - HHS	Non-Competing Continuation Funds	\$4,348,786	\$510,416
ACF Regional Offices – HHS	Training & Technical Assistance	\$ 39,397	\$ 9,681
Child & Adult Care Food Program (USDA)	Supplement for Children's Food	\$ 182,134	\$ 0
Community	Non-Federal Share	\$1,135,681	\$ 91,389
Total (includes *Non-Federal Share)		\$5,705,998.00	\$611,486.00

Expenditures:

Line Item	Budget Details Head Start	Budget Details Early Head Start
Personnel/Salaries	\$2,430,440	\$317,293
Fringe Benefits	\$1,159,114	\$138,479
T & TA (Training)	\$ 39,397	\$ 9,681
Travel	\$ 0	\$ 0
Equipment	\$ 0	\$ 0
Supplies	\$ 133,529	\$ 17,894
Contractual	\$ 115,385	\$ 0
Other (General Services)	\$ 510,318	\$ 36,750
Food (& costs)	\$ 182,134	\$ 0
Non-Federal Match	\$1,135,681	\$91,389
Total (includes *Non-Federal Match)	\$5,705,998.00	\$611,486.00

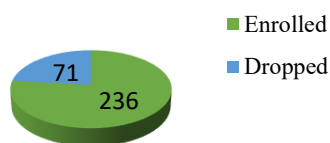
***Non-Federal Match – Defined**

Non-Federal Match represents the reasonable and necessary costs of a Head Start/Early Head Start program that are generated from a non-federal source. Non-Federal Match is the community contribution of space, time, and discounts to the local HS/EHS program.

HEAD START SERVICES TO FAMILIES

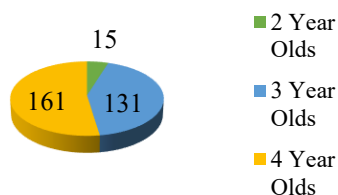
Head Start Program Year 2022-2023 Enrollment Status (PIR)

★Total Enrollment 307

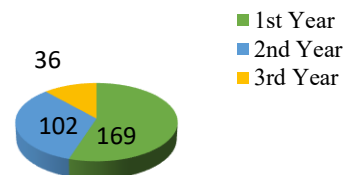


75% Average Attendance

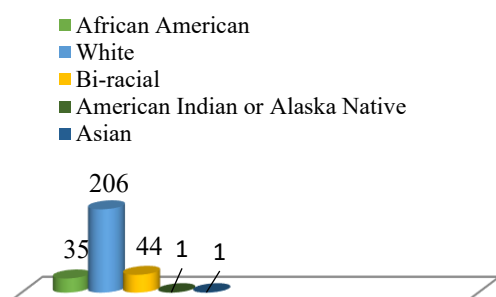
Ages of Children



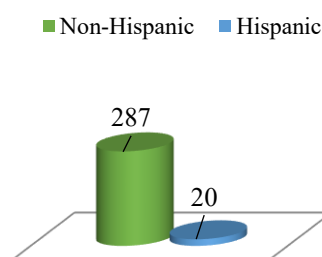
Enrolled For The:



Race

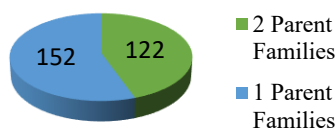


Ethnicity

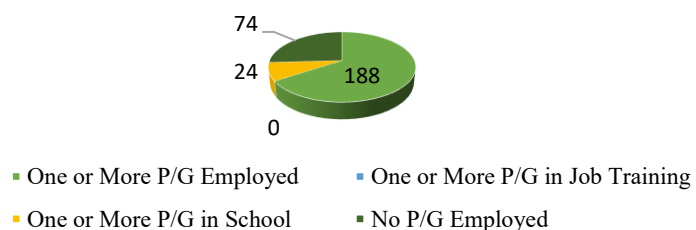


Head Start Family Information

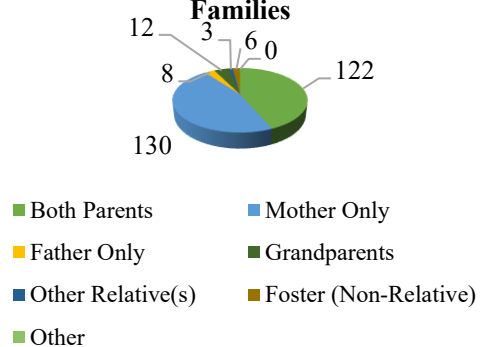
Number of Families



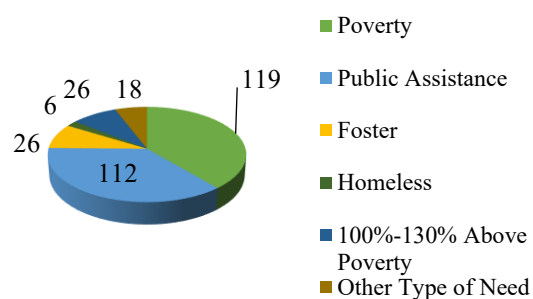
Employment, Job Training, Education



Families



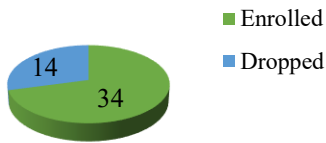
Eligibility Type



EARLY HEAD START SERVICES TO FAMILIES

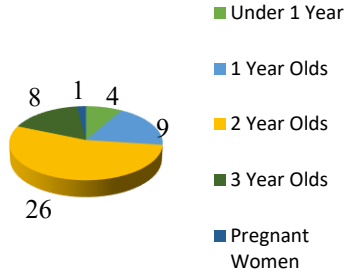
Early Head Start Program Year 2022-2023 Enrollment Status (PIR)

★Total Enrollment 48

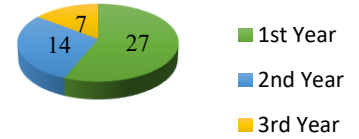


78% Average Attendance

Ages of Children

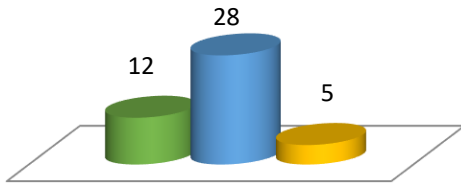


Enrolled For The:



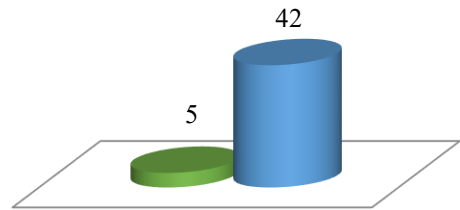
Race

African American White Bi-racial



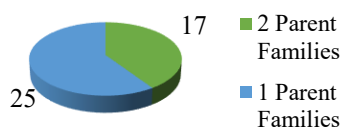
Ethnicity

Hispanic Non Hispanic

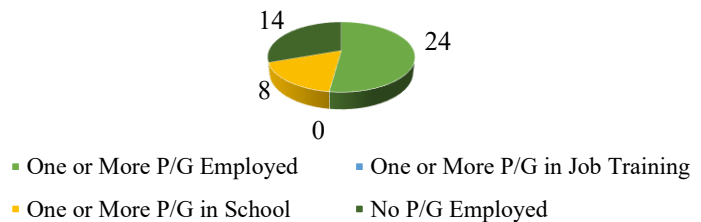


Early Head Start Family Information

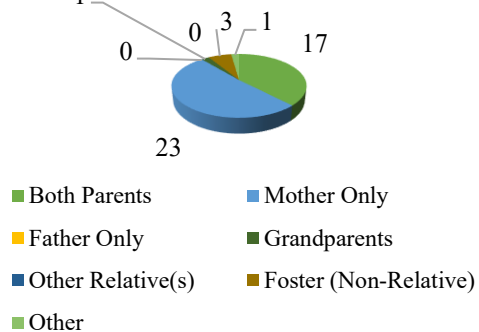
Number of Families



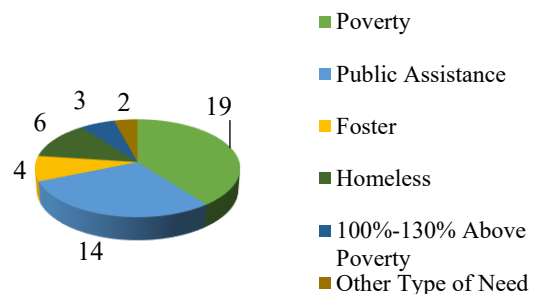
Employment, Job Training, Education



Families

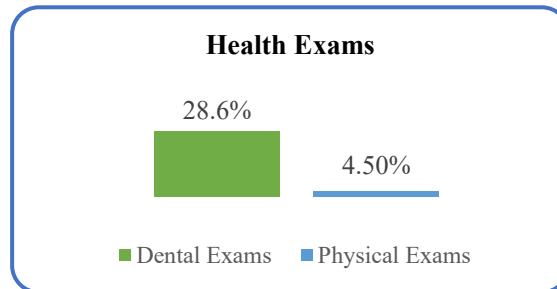
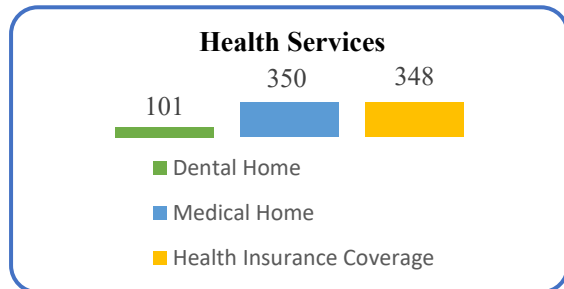


Eligibility Type



HEALTH MEASURES

★Number of children/pregnant women served in HS/EHS, including drops = 355



2022-2023 ATTENDANCE FOR ENGAGEMENT/INVOLVEMENT ACTIVITIES

BCMWS Head Start/Early Head Start continues to promote father engagement to encourage positive male role models in the lives of our children. Male figures and their children are united throughout the program year for special activities and events to foster and promote positive mentoring for the next generation.

Parenting Curriculum
EHS: 2 HS: 14

Father Engagement
EHS: 10 HS: 80

Parent Engagement/Involvement
EHS: 48 HS: 271



“Each day of our lives, we make deposits in the memory banks of our children.”

~ Charles R. Swindoll

Social Service Advisory Board

BCMWS Head Start/Early Head Start's comprehensive approach to services is achieved through partnering with area social services agencies, local businesses, clubs, colleges, pre-k programs, and public schools. These organizations and agencies have agreements and/or memorandums of understanding with our program.

PARENT ENGAGEMENT & COMMUNITY PARTNERSHIPS

The BCMW Head Start program is family centered and designed to support parents as the most important influence in their child's life. The program strives to meet the needs and interests of the families enrolled through a variety of activities, trainings, educational opportunities, and establishing goals.

Parent Engagement

- Parent Committee Meetings
- Policy Council Meetings
- Parent/Child Activities
- Parent Volunteers
- Parent Goal(s) Setting
- Advisory Board Meetings

Parent Involvement Activities

- Home Visits
- Parent/Teacher Conferences
- Learning Buses
- Holiday Activities/Crafts
- Moving Up Activities
- Field Trips
- Science Fair
- Math Fair
- Literacy Night (Book Walks)
- Multicultural Activities
- Family Fun Day
- Grandparent's Day
- Cinco de Mayo Day
- Game Night
- Head Start Awareness Month
- "Dad" n Me - Bowling
- "Dad" n Me - T Ball
- Family Needs Assessment

Parent Training Topics

- Employment/Job Skills
- Parent Orientation
- Early Childhood Development
- BCMW Community Services
- Energy Assistance
- First Aid/CPR
- Transportation
- Policy Council
- Immunizations
- Family Literacy/Adult Ed
- Community Resources
- Fire Safety
- Financial Management
- Nutrition
- Safety for Children & Special Holidays
- Conscious Discipline
- Advocating for Your Child
- Mental Health
- Opioid Abuse
- Transitioning from EHS to HS & HS to Kindergarten
- Parenting Curriculum

Services Families Received

- Emergency/Crisis Intervention
- Housing/Utility Services
- Asset Building Services
- Mental Health Services
- Substance Misuse Prevention
- Substance Misuse Treatment
- ESL Training
- Assistance in Enrolling into an Education/Job Training Program
- Research-Based Parenting Curriculum
- Involvement in Discussing Child's Screening and Assessment Results and Child's Progress
- Supporting Transitions Between Programs
- Education on Preventative Medical and Oral Health
- Education on Health and Developmental Consequences of Tobacco Product Use
- Education on Nutrition
- Education on Postpartum Care
- Education on Relationship/Marriage
- Assistance to Families of Incarcerated Individuals
- Child Abuse & Neglect Services
- Transportation
- Hearing/Vision/Dental Care
- Clothing Assistance
- Adopt-a-Family (Christmas)
- Thanksgiving Baskets
- Fingerprinting
- Prenatal Care



CHILD OUTCOMES & SCHOOL READINESS

BCMWS Head Start/Early Head Start implements the Creative Curriculum, a research-based curriculum for preschool children based on five components: how children develop and learn; the learning environment; what children learn; the teacher's role, and the family's role.

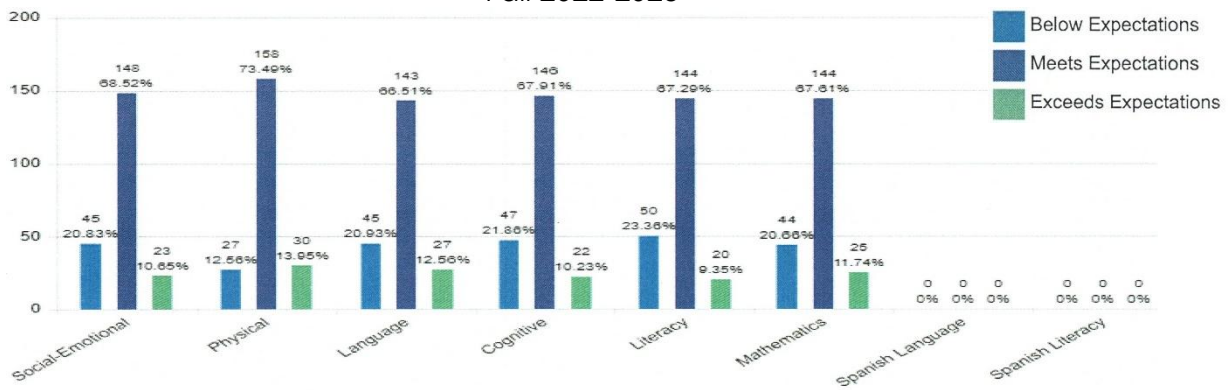
The Head Start Child Development and Early Learning Framework is utilized to promote positive outcomes for all children birth to 5 years old. It represents the foundation of the Head Start Approach to School Readiness. It aligns with and builds from the five essential domains of school readiness identified by the National Education Goals Panel and lays out essential areas of learning and development. The Framework is used to guide curriculum implementation and assessment to plan teaching and learning experiences that align to school readiness goals and track children's progress across developmental domains.

School Readiness Goals are developed with input from parents, Head Start teachers, kindergarten teachers and LEA's. The goals are as follows:

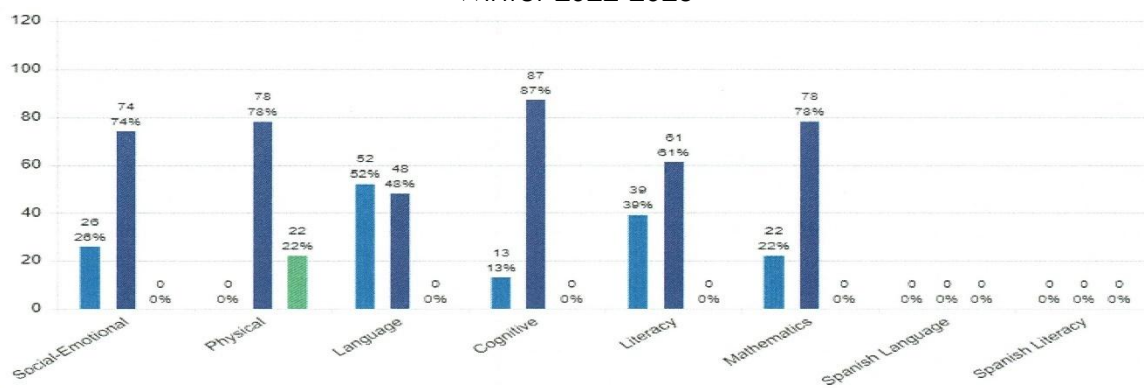
Domain	Goals
Social and Emotional Development	<ul style="list-style-type: none"> Children will develop positive relationships with other children and adults and are able to function as part of a group. Children will demonstrate ability to regulate their emotions & behavior.
Physical Development and Health	<ul style="list-style-type: none"> Children will demonstrate ability to take care of their personal needs and practice basic health and safety rules. Children will demonstrate ability to move with balance, coordination and control. Children will demonstrate increased eye hand coordination and use of fine motor skills.
Cognition and General Knowledge	<ul style="list-style-type: none"> Children will demonstrate beginning understanding and recognition of numbers, shapes, patterns, and number concepts for use in everyday routines. Children will show beginning understanding of family and community characteristics and jobs. Children will show the ability to plan, observe, and explore natural resources, living things, and simple tools and equipment.
Language and Literacy	<ul style="list-style-type: none"> Children will demonstrate ability to understand and express increasing varied and complex language. Children who are dual language learners will demonstrate proficiency in their home language and progress in acquiring receptive and expressive English. Children will demonstrate a beginning awareness of the printed word and develop book appreciation. Children will demonstrate letter recognition and phonological awareness. Children will understand purposes of writing and demonstrate beginning use of writing tools to convey meaning through written representations, symbols and letters.
Approaches to Learning	<ul style="list-style-type: none"> Children will exhibit interest and participate in a variety of creative experiences. Children will exhibit curiosity, demonstrate the desire to learn and persistence in completing tasks.

Head Start & Early Head Start Outcomes – Widely Held Expectations

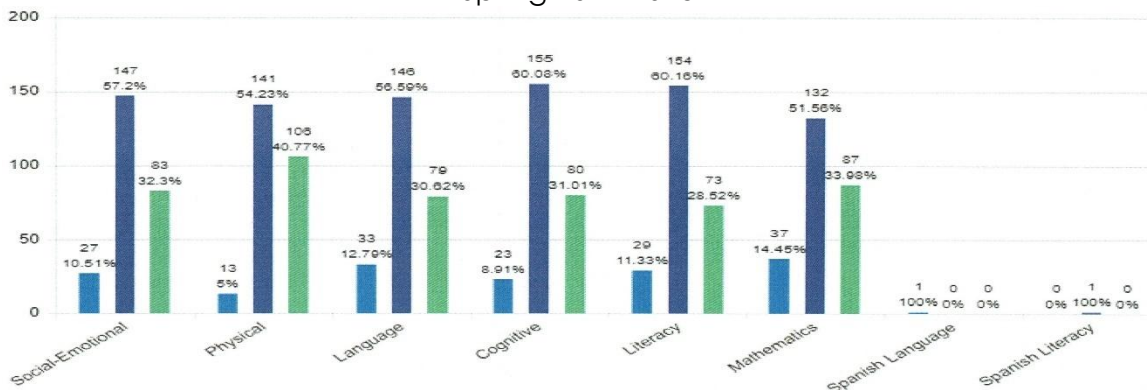
Fall 2022-2023



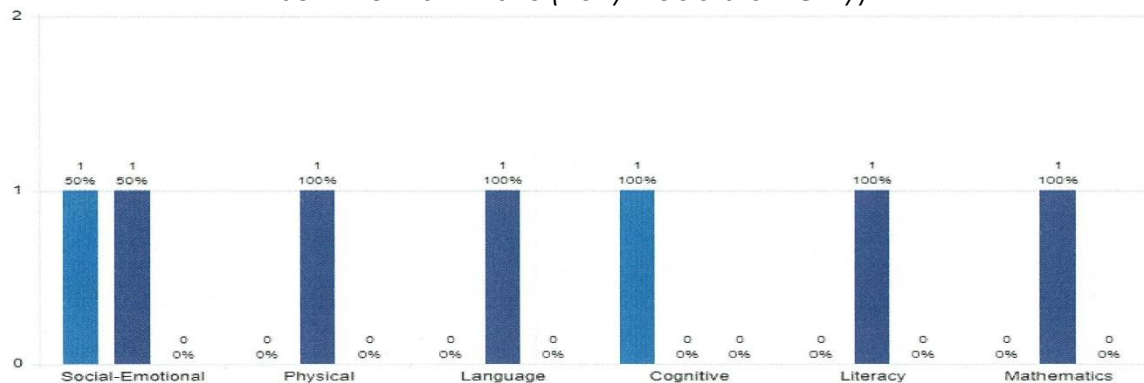
Winter 2022-2023



Spring 2022-2023



Summer 2022-2023 (Early Head Start Only)



CLASS®

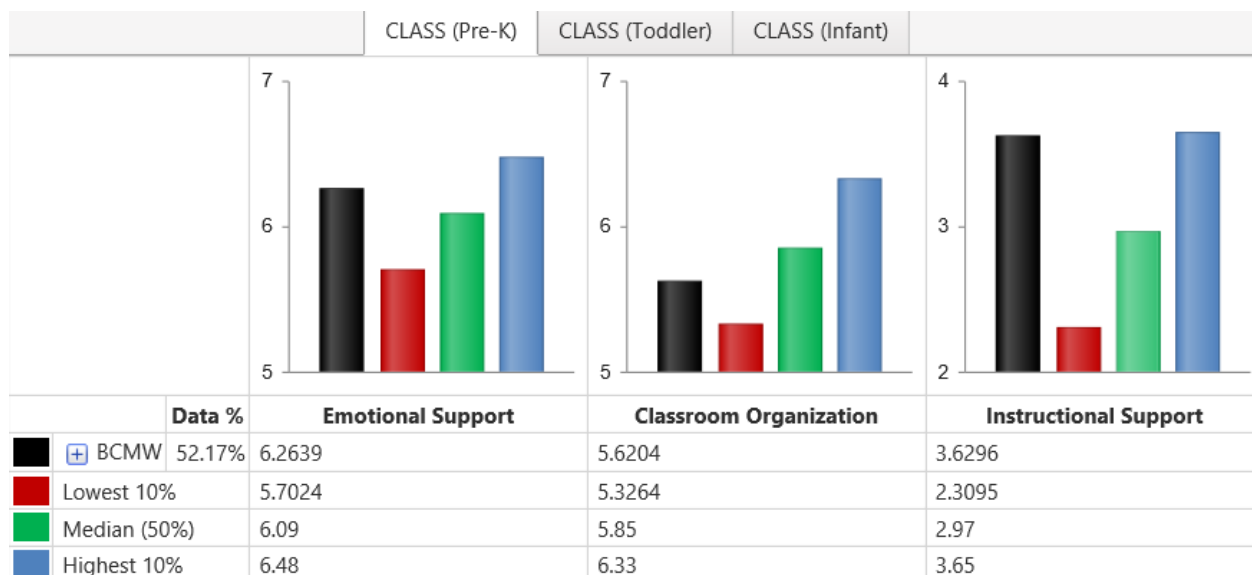
The Classroom Assessment Scoring System (CLASS®) is an observation instrument that assesses the quality of teacher-child interactions in center-based preschool classrooms. CLASS® includes three domains or categories of teacher-child interactions that support children's learning and development: Emotional Support, Classroom Organization, and Instructional Support. Within each domain are dimensions which capture more specific details about teachers' interactions with children.

CLASS® is scored by trained and certified observers using a specific protocol. Following their observations of teacher-child interactions, CLASS® observers rate each dimension on a 7-point scale, from low to high. The following is a breakdown of these scores:

- Scores of 1-2 mean the quality of teacher-child interactions is low. Classrooms in which there is poor management of behavior, teaching that is purely rote, or that lack interaction between teachers and children would receive low scores.
- Scores of 3-5 are given when classrooms show a mix of effective interactions with periods when interactions are not effective or are absent.
- Scores of 6-7 mean that effective teacher-child interactions are consistently observed throughout the observation period.

During the CLASS® observation reviewers independently review and score each classroom using a computer-based scoring system in the Office of Head Start Monitoring Software (OHSMS). After the review OHSMS averages the scores across the grantee to result in grantee-level dimension scores. The dimension scores are then used to calculate the grantee-level domain scores. Reviewers do not have access to the grantee level score during or after the review. CLASS observations are not required by OHS but are done by the program to prepare for federal reviews. Due to understaffing, CLASS observations were not performed. Below are the actual scores for 2018-2019 program year.

2018-2019 CLASS® Assessment Scoring System



COMMUNITY NEEDS ASSESSMENT SUMMARY

The Community Needs Assessment describes the context in which Head Start/Early Head Start programs operate and is useful for ensuring that the correct services are provided to the appropriate population. The assessment paints a picture of the community and describes the diverse needs of families who may receive services. In addition, the community assessment covers the community's history, its economic and political scene, and its strengths and challenges.

Our current Community Needs Assessment was reviewed and updated in 2023 and reflected any significant changes from the 2022 assessment.

Collaboration with other community organizations, both public and private, will ensure that the provision of services is comprehensive, non-duplicated and community based.

The following table shows the available Head Start, Early Head Start, Preschool for All (PFA), State Pre-K services, Private Pre-K services, Birth to Three services, and daycare slots available in BCMW's five-county area served.

Head Start, Early Head Start, Preschool for All (PSA), State Pre-K, Private Pre-K, Birth to Three Programs, and Daycare Slots Available						
	Total Slots Available	Bond County	Clinton County	Franklin County	Marion County	Washington County
Head Start	354	2	22	114	214	2
Early Head Start	167	0	44	85	28	10
Preschool for All	1,140	240	120	420	320	40
State Pre-K	420	0	200	20	140	60
Private Pre-K	274	0	42	20	100	112
Birth to 3	434	194	60	70	100	10
Daycare Slots	2,202	188	1,154	429	424	37

<https://www.illinoisreportcard.com/>; <http://www.illinoiscaresforkids.org/>;
<https://sunshine.dcf.illinois.gov/Content/Licensing/Daycare/ProviderLookup.aspx>; <https://privateschoolreview.com>

EXTERNAL REVIEWS



The Office of Head Start (OHS) assesses grantee compliance through a monitoring system that is aligned with a comprehensive five-year continuous oversight plan. Reviews of Head Start agencies are conducted by the OHS under the authority of the Head Start Act to determine whether Head Start agencies meet regulatory requirements with respect to program, administrative, and financial management, and to help programs identify areas for improvement and areas of strength as part of their ongoing self-assessment process.

The following information shows the reviews that have been issued or are currently scheduled for BCMW Head Start/Early Head Start:

- Focus Area 2 Review completed the week of February 28, 2022; Result, four Areas of Non-Compliance: Program Management, Safety Practices, Budget

Execution, and Facilities and Equipment. A corrective action plan was developed and implemented. A follow-up review was conducted the week of October 18, 2022; Result, all Areas of Non-Compliance were corrected.



State of IL, Department of Children & Family Services (DCFS), day care center licenses are current and in good standing for all six (6) centers presently servicing children.



BCMW Community Services' independent auditor's report on internal control over financial reporting, compliance, and other matters based on financial statements in accordance with Government Auditing Standards was conducted by Sikich Certified Public Accountants for the fiscal year ending on June 30, 2022. Report is available.

“Did You Know....”

✎ BCMW Head Start/Early Head Start continues the usage of **iStartSmart** mobile HATCH Tablets since August of 2015. Each classroom and home base are equipped with the preschool learning tablet that uses technology to build school readiness skills and improve outcomes.

Preloaded with research-based early learning software and apps, hand-picked by experts, it monitors child progress as they play, showing adults exactly what each child knows. Unique reporting tools allow administrators to see faster child learning results allowing for personalized learning and refocused instruction.

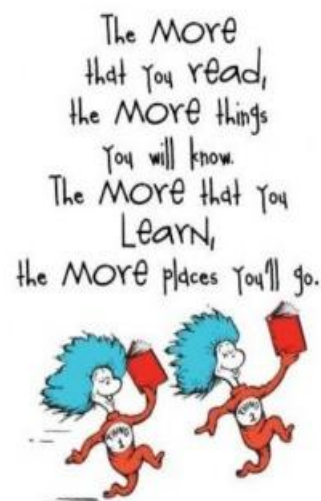
✎ BCMW Head Start/Early Head Start incorporated into its curriculum, Teaching Strategies GOLD (TSGold), several years ago. The Teaching Staff and Education team have been trained in the technology to provide a seamless system for assessing children from birth through kindergarten. Extensive field tests have shown it to be both valid and reliable.

The 38 objectives at the heart of TSGold guide teachers through the assessment cycle, helping them to link observable behavior to essential early learning requirements and predict likely next steps in every area of development and learning.

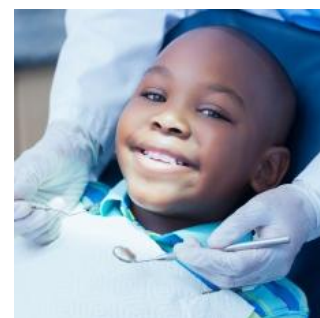
The objectives cover 10 areas of development and learning, indicated below. Many of the objectives also include dimensions that guide teachers' thinking about various aspects of a given objective and help clarify the behavior it addresses.

Literacy	Mathematics	Science & Technology	Social Studies	The Arts
English Language Acquisition	Social/Emotional	Physical	Language	Cognitive

BCMWS Head Start/Early Head Start, in partnership with the local communities, seek donations of new and slightly used books. Book Walks are planned every year in March to distribute the books to enrolled children and their families to promote literacy. During these events, families enjoy music and movement to “win” books to take home.

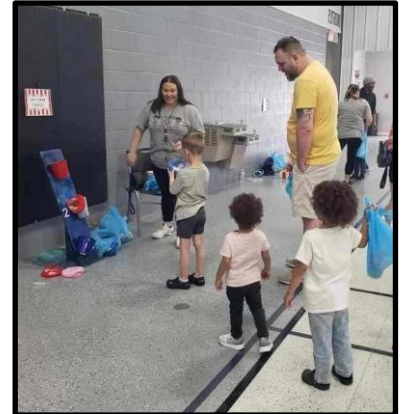


Dental Safari has a collaboration with BCMWS Head Start/Early Head Start to provide dental screenings, including minor follow-up treatment for the children in our program. If they are unable to provide the necessary follow-up treatment for the children, they provide resources to our families. Because Dental Safari is not accessible to families for emergency situations, BCMWS Head Start/Early Head Start cannot count them as a dental home for our children.



Stock Photo

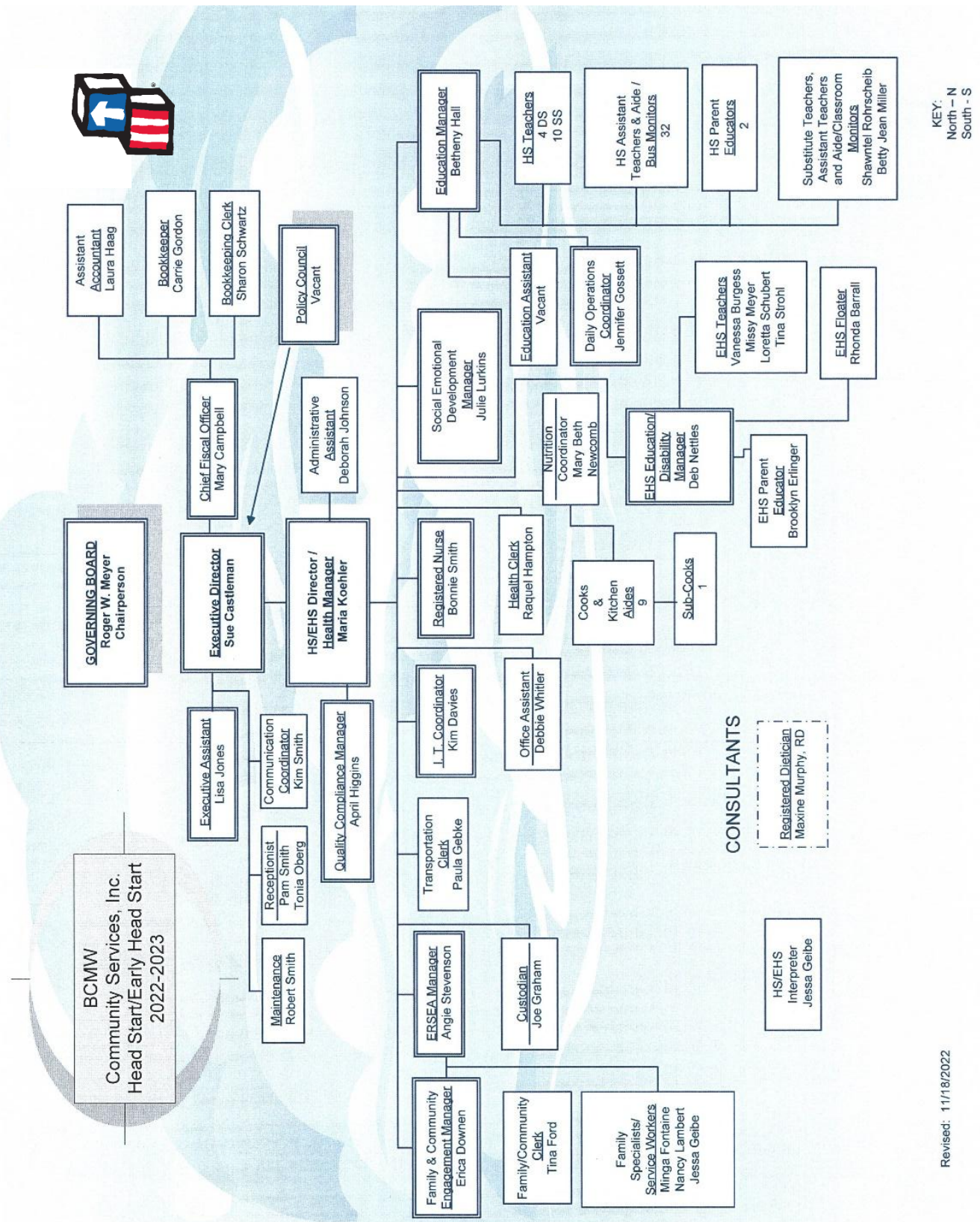
BCMWS Head Start/Early Head Start hosts an annual Family Fun Day at the end of each school year to celebrate the families' participation in our Head Start/Early Head Start program. Families get together and participate in face painting, train rides, a cake walk, bounce houses, carnival type games, and more. A Resource Fair is included at this event to promote services to our families. Many community organizations donate items for the Family Fun Day, including their time by volunteering in person. This helps us reach our Non-Federal Match requirement.



"Play is often talked about as if it were a relief from serious learning. But for children, play is serious learning."

Mr. Rogers

BCMw COMMUNITY SERVICES HEAD START/EARLY HEAD START ORGANIZATIONAL CHART



Revised: 11/18/2022