

Inscription Canyon Ranch Sanitary District
P.O. Box 215
Chino Valley, AZ 86323

NOTICE OF MEETING

The Governing Board of the Inscription Canyon Ranch Sanitary District will meet in Special Session on Wednesday October 19, 2011 at 9:00 a.m. The meeting will be held at THE DAYS INN, 688 FLETCHER COURT, CHINO VALLEY, AZ IN CONFERENCE ROOM 1. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS
3. CONSENT AGENDA

APPROVAL OF MINUTES

- A. Public Meeting of August 23, 2011
- B. Executive Session of August 23, 2011
- C. Regular Meeting of August 25, 2011
- D. Special Session of September 16, 2011
- E. Executive Session of September 16, 2011
- F. Special Session of September 27, 2011
- G. Executive Session of September 27, 2011
- H. Emergency Session of October 7, 2011

4. **REPORTS AND CORRESPONDENCE**
 - A. Operations Report: possible discussion & approval
 - B. Accounting Report: possible discussion & approval

5. **CALL TO THE PUBLIC**

Consideration and discussion of comments and complaints from the public. Those wishing to address the Inscription Canyon Ranch Sanitary District Board need not request permission in advance. The Sanitary District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Sanitary District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. **POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR:** discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S.

Section 38-431.03.(A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03.(A)(4) re:

- A. Pending litigation with Harvard Investments et. al., Case #CV2010000036 & #P1300CV210-01855.
- B. Pending litigation with Marvin L. Kaiser et. al., Case # P1300CV201100061.
- C. A claim against the District by Alfred & Nancy Moss. Claim #AZSP210040024.
- D. Possible MOU referencing the various pending business/service negotiations between Harvard and Inscription Canyon Ranch Sanitary District.
- E. MDI Taxes & Accounting contract for billing and accounting services.
- F. Act III Investments contract for consulting services
- G Northern Arizona Websites contract for website design, hosting and maintenance services.
- H. Robert Busch management contract
- I. Method for collecting overdue invoices for users fees.
- J. Motion by Julianne C. Wheeler of Sacks Tierney, PA to withdraw as attorney of record for ICR Sanitary District in the Consolidated Damages Action #P1300CV2010000036.
- K. Discussion and possible action re: Motion by Harold Watkins of Aspey, Watkins & Diesel, P.L.L.C. to withdraw as attorney of record for ICR Sanitary District in the Consolidated Damages Action #P1300CV2010000036

During the Executive Session, the public will be asked to leave the Board meeting room until the general session is re-convened

RECONVENE INTO PUBLIC SESSION

7. DISCUSSION & POSSIBLE ACTION RE;

- A. Pending litigation with Harvard Investments et. al., Case #CV2010000036 & #P1300CV210-01855.
- B. Pending litigation with Marvin L. Kaiser et. al., Case # P1300CV201100061.
- C. A claim against the District by Alfred & Nancy Moss. Claim #AZSP210040024.
- D. Possible MOU referencing the various pending business/service negotiations between Harvard and Inscription Canyon Ranch Sanitary District.

8. OLD BUSINESS

- A. Discussion and possible action on contract with MDI Taxes & Accounting for billing and accounting services.
- B. Discussion and possible action on contract with Act III Investments for consulting services
- C. Discussion and possible action on contract with Northern Arizona Websites for website design, hosting and maintenance services.
- D. Discussion and possible action on employment agreement with Robert Busch as Manager for the District.

9. NEW BUSINESS

- A. Discussion and possible action re: Adoption of District Communication Policy
- B. Discussion and possible action re: Approval of Financial reports for August, 2011
- C. Discussion and possible action re: Approval of Financial reports for September, 2011
- D. Discussion and possible action re: Future meeting dates, times and locations

- E. Discussion and possible action re: Proposal from Act III Investments concerning preparation of a Request for Proposals for Operator Services
- F. Discussion and possible action re: Methodology to resolve overdue bills including overdue notices and process for placing liens on property with bills overdue more than 90 days.
- G. Discussion and possible action re: Motion by Julianne C. Wheeler of Sacks Tierney, PA to withdraw as attorney of record for ICR Sanitary District in the Consolidated Damages Action #P1300CV2010000036.
- H. Discussion and possible action re: Motion by Harold Watkins of Aspey, Watkins & Diesel, P.L.L.C. to withdraw as attorney of record for ICR Sanitary District in the Consolidated Damages Action #P1300CV2010000036

10. ADJOURNMENT

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Director Bob Hilb at hilb@cableone.net or calling 636-1725. Requests should be made as early as possible to arrange the accommodation.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at 14501 N. Talking Rock Ranch Road, Prescott, Arizona on October __, 2011 at ____ a.m/p.m. in accordance with the statement filed by the ICR Sanitary District.

Dated this __ day of October, 2011 .

Print Name

Signature