

**NOTICE OF REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES**

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act be advised that the Board of Trustees, governing body of the Town of Calumet, Oklahoma, shall conduct its REGULAR MEETING on February 6, 2020. Said REGULAR MEETING shall be held at 6:30 p.m., at the Calumet Town Hall, 118 W. Second Street. If you require special accommodations, please notify the Town Office at 893-2323.

**AGENDA:**

**Note:** The Board may discuss, vote to approve, vote to disapprove, vote to table, amend or decide not to discuss any item on the agenda.

1. Meeting called to order and roll call.
2. Consider and discuss opening sealed bids to provide Solid Waste and Recycling Services to the Town of Calumet, with action as necessary.
3. Consider approval or amendment of minutes for the Regular Meeting held January 7, 2020, with action as necessary.
4. Consider approval of claims, checks, and warrants for the month of January 2020, with action as necessary.
5. Consider and discuss report submitted by the Fire Department secretary, with action as necessary.
6. Consider and discuss report submitted by the Police Chief, with action as necessary.
7. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary.
8. Consider and discuss report submitted by the Planning Commission Administrator, with action as necessary.
9. Consider and discuss report submitted by the parks committee, with action as necessary.
10. Consider entering into executive session for the purpose of the following:
  - A. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1)
    - a) in reference to acceptance of Chief Brian Huckabee resignation with his last date of employment 01/25/2020.
    - b) in reference to employment, appointment, promotion, including pay raise for Drayton Morgan, per the minutes on 06/04/2019 to be received after CLEET certification.
    - c) In reference to applications received for the Chief of police position.
    - d) Stephen Havener

**11. Consider reconvening into open session.**

**12. Consider taking action on the following:**

- A. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1)**
  - A) in reference to acceptance of Chief Brian Huckabee resignation with his last date of employment 01/25/2020.**
  - B) in reference to employment, appointment, promotion, including pay raise for Drayton Morgan, per the minutes on 06/04/2019 to be received after CLEET certification.**
  - C) In reference to applications received for the Chief of police position.**
  - D) Stephen Havener**

**13. Consider and discuss changing the employee policy manual, time off accrual in regards to the use of sick time and vacation time to reflect as paid time off (PTO), if the employees are in agreeance with the policy change we can proceed with a motion carried, with action as necessary.**

**14. Consider and discuss adding another individual to the camera security system and the alarm system, with action as necessary.**

**15. Consider and discuss the membership of Oklahoma Municipal Alliance, with action as necessary.**

**16. Consider and discuss adopting the Ordinance 2020-01 to regulate the retail sale, growing, processing and storage of medical marijuana, with action as necessary.**

**17. Consider and discuss adopting the resolution 2020-04 to establish business license fees for medical marijuana retailers, growers and processors, with action as necessary.**

**18. Remarks and inquiries of the governing body members.**

**19. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary.**

**20. Adjournment.**

**Posted at the Calumet Town Hall on Wednesday February 5, 2020 at 12:00 pm.**

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**Jill Ray, Clerk**