



Greetings Vendors & Supporters,

As 2019 begins with a promise to be full of optimism and opportunity we are excited to share details with you about the upcoming 2019 Sandhills Ranch Exposition! We would like to invite all our returning vendors and supporters, as well as those new to our show, to Bassett, Nebraska June 19th – 20th, 2019. As the board starts to plan for this year, I can promise you that this will be one of the best shows yet!

If you have contributed to our show in the past, we want to thank you for helping us to be the success that the Sandhills Ranch Exposition has come to claim. Being the largest ranch-oriented trade show in the country, we strive to provide the most beneficial juncture for vendors and attendees. Without the support of people such as yourselves, we could never accomplish that objective. We look forward to another year of displaying the progressive, high quality products and services that your companies and organizations have to offer the people and businesses of the ranching community.

As you are planning for 2019, we would greatly appreciate your participation in the Sandhills Ranch Exposition. If you plan to join us for the 2019 show, you can register on the website, www.sandhillsranchexpo.com, or by returning the attached registration form. If you have any questions about the show, booths, or registration, feel free to contact us through the information at the end of this letter.

We look forward to you joining us for 2019 and cannot wait to showcase the Sandhills with you!

Sincerely,

Sandhills Ranch Exposition Board Members

Questions? We would love to hear from you!

(402) 684-2320

P.O. Box 678

Bassett, NE

sandhillsranchexpo@gmail.com

www.sandhillsranchexpo.com

www.facebook.com/sandhillsranchexpo

Sandhills Ranch Exposition & Rough Stock Challenge

2019 Vendor and Booth Details

The annual Sandhills Ranch Expo will be held **June 19th (Wednesday) and 20th (Thursday), 2019** at the Rock County Fairgrounds in Bassett, Nebraska. Show times are 9:00am – 7:00pm on Wednesday and 9:00am to 4:00pm on Thursday.

Booth Sizes and Costs:

Outside Booths: \$500/space. Each additional space is full price.

- Our outside locations vary in size across the fairgrounds to optimize our space and improve the experience for our vendors. They include electricity by your request if needed. We will reach out to all of our outside vendors as they register to place you if you are new to the show. If you are not contacted after registering for an outside booth, please call the office number [(402) 684-2320] to consult with our team to be able to accommodate your booth size if you are new with us this year.

Food Vendors: \$400/space

- We do limit the number of food booths we take each year to optimize the show quality for our vendors. If you register, you will be contacted to confirm your space.

Inside & Tent Booths (Includes Beef Tent): \$300/space

- We have great locations in all of our buildings and tent spaces with electricity provided upon request. Booth size is 10 feet x 10 feet (Beef tent is 10x20). We strive to place vendors in areas in which their crowds will be in highest demand of their products and services. Back & side drapery will be provided.

Previous Vendor Priority:

We give booth priority to those vendors who were with us in the previous year to be able to get their same booth back. Those previous vendors that register by **March 31st, 2019** are guaranteed their spot from last year. As of April 1st, we will start assigning our new vendors their booth numbers.

Tent, Table, & Chair Rentals:

Each inside/tent booth is provided a table and two chairs. If you are in need of more than what is provided, or have an outside booth in need of these, they are available at an additional cost and can be requested on your registration form. We are also happy to coordinate any tent rentals you might need, however, we must know by March 15th, to reserve the tents. Please contact the Ranch Expo office by phone or email to discuss size and cost.

Registration & Payment:

Registration is available through the enclosed form to be mailed back to us, with payment, or you are welcome to register online at our website as well (www.sandhillsranchexpo.com). Payment is due at the time of registration and is non-refundable if you have been assigned a booth. This payment includes any additional rentals that you have requested. We will confirm your registration status through email.

Set Up & Tear Down:

Booths are to be completely set up by 8:00am Wednesday. Booths will not be able to set up until payment for booth is received. We do require that booths remain open through the advertised hours to ensure a great show for all attendees and their schedules to be able to attend. Tear down cannot begin until 4:00pm on Thursday. Equipment is available to unload and load larger items.

Disclaimer: The Sandhills Ranch Expo Board reserves the right to accept or deny any applications and are not responsible for lost, stolen, or damaged items. We provide ground security, but your merchandise is your responsibility. It is also your responsibility to collect Nebraska sales tax. The fairgrounds are not in the city limits, therefore, sales tax rate is 5.5%. Vendor parking will be available in designated areas on the grounds (weather permitting) or you may park within your lot space if ample space is available and does not interfere with other booths. Elderly and handicapped vendors will need to make prior arrangements.



Sandhills Ranch Exposition 2019 Vendor Registration Form

Please return by mail or email (see contact information below), or locate form on website and register and pay online.

To reserve last year's booth, please submit your registration by March 31st, 2019.

Business Name: _____

Mailing Address: _____

Contact Person(s): _____

Office Phone: _____

Cell Phone: _____

Email Address: _____

Lot Type: (Please check type and include number of spaces needed)

Outside Lot \$500 - #: _____
Minimum size needed _____

Food Vendor \$400

Inside Space (Building/Tent) \$300 - # _____

Beef Tent \$300 - # _____

Electrical Hookups & Amps (If needed): _____

Number of Extra Tables (\$10) & Chairs (\$5) (If needed): _____

Tent Rental Size (If needed): _____

Amount of Fee Enclosed: \$ _____

Office: (402) 684-2320
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We greatly appreciate your registration and look forward to you joining us for our show. You will be contacted by email to confirm your registration and booth space.