

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20_____

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

January 4, 2020

Chairman Fredrick Houston called the January 4, 2020 regular meeting of the Ellsworth Trustees to order at 9:45 am. A roll call was taken to establish a quorum: Trustee William Spellman - present, Vice Chairman Robert Toman - present, Chairman Fredrick Houston – present. Also present were Fiscal Officer James DeCenso, Zoning Inspector Wayne Sarna, Maintenance Supervisor Matt Stroney, Fire Chief Ted Smith and ZBA Chairperson Jim Tripp. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the regular meeting held December 11, 2019. No one in attendance requested that the minutes be read. Trustee Toman made a motion to accept the minutes from the regular meeting held December 11, 2019. Trustee Spellman seconded the motion. The roll call vote was all in favor.

FISCAL REPORT: Fiscal Officer James DeCenso reported that December's receipts were \$19,604.31 and expenditures were \$45,235.54. Extraordinary expenses included \$7,165.40 to Graybar for the Parking Lot lighting project and the 2020 BWC annual premium of \$4,164.00 was paid. Receipts for the twelve months ended December 31, 2019 were \$488,581.34 and expenditures were \$519,168.24. Mr. DeCenso's reported that the revenue did not include the \$36,008.00 grant received from BWC for the power cot and that no related expenses were incurred in 2019. The total fund balances decreased by \$25,631.23 in December and that the funds have decreased by \$30,586.90 during 2019. The fund balance as of December 31, 2019 was \$578,532.35 minus the encumbrances as of December 31, 2018 of \$29,863.46 for a net balance of \$548,668.89. The current unencumbered balance, less the SIB ODOT Loan of \$100,107.63 was \$448,561.26. Mr. DeCenso then discussed the projects funded as of December 31st that will be carried over to 2020. Mr. DeCenso then discussed with the Board the need for 2020 Budget meetings. The Board agreed to hold a Budget workshop at 6:30 pm on Wednesday, January 15th. The public is invited.

MAINTENANCE REPORT: Mr. Matt Stroney reported that there were two funerals in December and that he had assistance from Berlin Twp. He sold one cemetery plot. He reported that he had numerous calls for fallen trees that he attended to. He assisted both the EFD and Mahoning County Sheriff on these calls. Mr. Stroney then gave an update on some of the projects completed in 2019 and those that are still in process, mainly the parking lot lighting project. The Board and he discussed the extensive work performed in-house on the Town Hall. The Board thanked Mr. Stroney and his crew for their work. The Board discussed the need for a new copier for the Town Hall. The old copier went to the Zoning office last year. Trustee Toman made a motion to purchase a new copier for the Town Hall and not to exceed \$300.00. Trustee Spellman seconded the motion. The roll call vote was all in favor.

ZONING REPORT: Wayne Sarna reported that there were no permits issued since the last meeting. He did report that the ZBA met on December 12, 2019 to review a variance request for an accessory structure on property that does not currently have a primary structure. The ZBA voted to deny the variance. As a result, the property owner has now requested a permit to build a structure to store agricultural equipment, on the same property. Mr. Sarna has sent the request to the Mahoning County Planning Commission. He then informed the Board about the site plan for the requested structure permit on the old coal tipple project. He explained that he is still waiting for additional information that he had requested from the property owner back in October 2019. He also informed the Board that he would be meeting with the property owners of the parcel on Gault Road, who had previously received a variance to have a mobile home on their property while they build a new home. The variance will soon expire and he would like to determine any needs for an extension. He then reviewed some of the complaints that were resolved in 2019. The Board thanked him for resolving these items without any litigation expenses.

The Board then asked Mr. Tripp to address the Board regarding any ZBA openings. Mr. Tripp announced that Mr. Ron Knight has informed him that his term will be expiring and he is not able to be available for an additional term. Mr. Tripp informed the Board that the alternate, Brenda Metz is currently interested in this newly available term. After some Board discussion, Trustee Toman made a motion to appoint Brenda Metz to fill a new five-year term effective February 1, 2020 and to advertise for an alternate to the ZBA. Trustee Spellman seconded the motion. The roll call vote was all in favor.

FIRE DEPARTMENT: Fire Chief Ted Smith reported that there were 22 calls in December including 11 Fire and 11 EMS. There were two calls for mutual aid to Berlin Twp. There were nine patient transports of which Ellsworth EMS transported five. The other four transports were performed by Canfield (3) and Berlin (1). Chief Smith discussed conversations with the respective fire chiefs from Canfield (Cardinal Fire District) and Green townships. They discussed the ability for all to "soft-bill" residents within the mutually agreed townships. Currently, Ellsworth has such an agreement with Berlin Township only. Chief Smith gave an update on the 911-call center and that a few issues with the Active 911 app have been corrected. He then reported that the M-400 needs service brake replacement and a routine PM; quoted for \$2,342.85. The Chief also requested that four members of EFD attend one day of the Fire Symposium to be held January 25th and 26th at the MCCTC. The Chief also advised the Board that the EMS PO Box is due for renewal for \$64.00. He suggested that the PO Box used by

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Regular Trustee Meeting January 4, 2020 Continued

the Fire department be allowed to expire and all mail would eventually move to the general PO Box 122. Trustee Toman then made a motion to approve \$2,706.85 for the M-400 repairs, \$300.00 for symposium attendance and \$64.00 for the PO Box. Trustee Spellman seconded the motion. The roll call vote was all in favor.

COMMITTEE REPORTS:

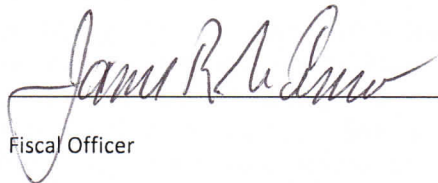
Trustee Spellman reported on the upcoming efforts of the 2020 Census and strongly encourages all residents to participate. He also thanked the Historical Society for their efforts in the Town Hall renovation project. He asked that the Society might be able to find some pictures to display on the Town Hall walls.

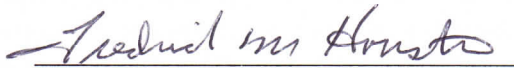
Trustee Toman reported that he is currently working on another informational meeting with residents regarding the proposed expansion of natural gas lines by Knox Energy. He is also setting up additional informational meetings for EMS/Fire regional improvements within the county.

The Board discussed the upcoming Ohio Township Association winter conference in early February. It is an always an opportunity to share experiences with other townships throughout Ohio as well as attend numerous workshops.

The next meeting will be held Wednesday February 12, 2020 at the Town Hall.

At 12:00 pm, Trustee Toman made a motion to adjourn. Trustee Spellman seconded the motion. The roll call vote was all in favor.

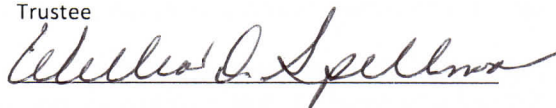

Fiscal Officer



Chairman



Trustee



Trustee