

WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY

MINUTES September 15, 2020

Chairman Niece called the regular meeting of the Warren County (Pequest River) Municipal Utilities Authority to order at 7:32 p.m. The meeting was held at the Authority's Administration building located at 199 Foul Rift Road, Belvidere, New Jersey.

Roll Call:

Donald Niece, Chairperson
Everdina O'Connor, Vice Chairperson
Robert Piazza, Treasurer
Chad Chamberlain, Secretary
Sidney Deutsch
Drew Kiszonak
Laurel Napolitani
Robert Nyland
Morris Scott, Jr.

Also, in attendance: Stephen Donati, P.E., Authority Engineer; Brian Tipton, Esq., Authority Legal Counsel; Kim Francisco, Authority CFO; Kevin Shoudt, Authority Consultant and Patricia Kaspreen, Administrative Assistant. Susan Wright was also present.

Chairman Niece led everyone in the Pledge of Allegiance then read the Introductory Statement.

MINUTES

Mr. Scott moved, and Ms. O'Connor seconded to approve the minutes of the August 18, 2020 regular meeting, as presented. The motion passed, roll call was as follows:

Mr. Chamberlain	Yes	Ms. O'Connor	Yes
Mr. Deutsch	Abstain	Mr. Piazza	Yes
Mr. Kiszonak	Yes	Mr. Scott	Yes
Ms. Napolitani	Yes	Chairman Niece	Yes
Mr. Nyland	Yes		

Mr. Scott moved, and Mr. Nyland seconded to approve the Executive Session minutes from August 18, 2020, as presented. The motion passed, roll call was as follows:

Mr. Chamberlain	Yes	Ms. O'Connor	Yes
Mr. Deutsch	Abstain	Mr. Piazza	Yes
Mr. Kiszonak	Yes (on the second portion)	Mr. Scott	Yes
Ms. Napolitani	Yes	Chairman Niece	Yes
Mr. Nyland	Yes		

CORRESPONDENCE

Mr. Chamberlain recapped the correspondence listed below:

- 1) A Notice to Proceed dated August 19, 2020, from Stephen Donati, PE, Vice President, CP Engineers, LLC to DeMaio Electric Company, for Contract #20-01: Oxford WWTF UV Disinfection.
- 2) A letter dated August 20, 2020 from Michelle Afflitto, Weston Solutions, Inc., to the Authority, regarding Pequest Wildlife Management Area.
- 3) A letter dated August 31, 2020, from Stephen Donati, PE, Vice President, CP Engineers, LLC to DeMaio Electric Company, for Contract #20-01: Oxford WWTF UV Disinfection, attaching the signed and sealed drawings.
- 4) A letter dated September 5, 2020 from NEIS, Inc., scheduling an Insurance Audit for September 16, 2020, for proof of Workman's Compensation.
- 5) Notice from the attorneys for Skoog Holdings, LLC, who has applied to the White Township Zoning Board of Adjustment for a use variance and site plan approval to permit a self-storage business on property known as Block 54.01, Lot 2 located on Upper Sarepta Road. The applicant is to be heard at the White Township Zoning Board meeting on September 17, 2020.

EXECUTIVE SESSION

Chairman Niece announced that the Contract Negotiation/Attorney-Client Privilege portion of the Executive Session had been stricken as there was nothing to discuss. At approximately 7:36 pm, Mr. Scott moved, and Ms. O'Connor seconded to adopt Resolution #20-44, to enter into an executive session to discuss a personnel matter. All in favor, motion carried.

At 7:41 p.m., Mr. Scott moved, and Ms. O'Connor seconded to return to open session. All in favor, motion carried.

Chairman Niece announced that there were interviews conducted for a replacement for Pat Kaspereen who is retiring at the end of the month. The Personnel Committee recommended that Susan Wright be hired as the new Administrative Assistant at a salary of \$39,000.00 per year, with the office hours being reduced, by mutual agreement, from 8:00 a.m. to 4:00 p.m. to 8:00 a.m. to 2:30 p.m. with a half hour lunch. The Personnel Committee moved, and Mr. Scott seconded to hire Susan Wright as the new Administrative Assistant as stated above. The motion passed unanimously on a roll call vote.

CFO'S REPORT

Mr. Francisco summarized the monthly financial report. Our cash position was down because we made our final debt service payment for the year. We are 67% through the year; revenue is at 73%, expenses 62%. One line item, plant maintenance, is \$120,000.00, but it is at \$122,000.00 already. This year we had some exceptional items such as repairing the mixer in Belvidere which was over \$20,000.00 which is not a normal expense, installing the security door bell system, which was over \$4,000.00, bought a new John Deer mower which was over \$4,000.00, and had the generator serviced and repaired. The combination of all of that put it over budget; however other lines are well under budget so, overall, we are in good shape. We do not have to raise the budget on the maintenance line item because these were unusual events, which should not happen again next year. The last page is an accounting of the Jaindl escrow account, which has a good balance.

Mr. Francisco and Mr. Shoudt met with the budget committee to discuss the FY2021 Budget. We went over every line item and were able to reduce the appropriations by \$45,000.00 for next year. The consultant contract is \$20,000.00 less than it was last year and there is a decrease in debt service of \$25,000.00.

Last year, we lost the revenue from PCFA and Covanta closed and the other source of revenue is our interest income. There is about \$5,000,000.00 invested with CDs at 2% and Money Market 1.9%; however, since Covid the interest rates are down. CDs are now at .15%, so we are only earning \$600.00 per month. Revenue from interest is going down by about \$70,000.00. We decided not to raise the rates this year, which means we will be using an additional \$32,000 from our rate stabilization fund. Mr. Piazza explained to the public that even though Warren County MUA will not be raising its rates that does not mean that each town does not have the right and ability to raise their sewer rate.

As for the capital portion of the budget, Mr. Francisco mentioned some items for 2021, such as, the Belvidere Clarifier \$475,000.00, pretreatment screen \$185,000.00; the Water Street pump station improvement \$125,000.00; and Water Street inspection and evaluation \$60,000.00. For a total of \$845,000.00 for capital for next year. Chairman Niece advised that it is important for 2021 to do most if not all the projects because many have already been delayed.

Mr. Francisco summarized the changes in the budget from FY2020. Reducing the salary and hours for the Administrative Assistant position will save money. The \$33,000.00 for Accounting and Audit Service includes the \$5,000.00 to be paid to R&L Payroll. The \$65,000.00 for Mr.

Shoudt's Contract is a \$20,000.00 savings. The \$6,000.00 for uniforms is increased a little for the fifth operator. And the debt service will decrease by \$45,000.00.

Mr. Francisco then summarized the Revenues. Residential charges will be the same; however, the interest rate has decreased, which means we are using more of our rate stabilization funds.

Chairman Niece inquired about the Bond Series; Mr. Francisco advised that that will be retired in 2023 and \$325,000.00 will come off the budget.

Mr. Francisco presented a Resolution for setting 30 hours as the minimum number of hours required for the State Health Benefits Program, for consideration by the Board.

Robert Piazza moved to adopt Resolution #20-45, designating 30 hours per week as the minimum requirement for full-time status in accordance with NJSA 52:14-17.26 and NJSA 52:14-17.46.2. Laurel Napolitani seconded. The motion carried unanimously on a roll call vote.

GENERAL COUNSEL'S REPORT

As directed, Mr. Tipton's office reviewed the Personnel Policy. He distributed copies of the results of the review, which includes some new additions that should be considered and some amendments.

Mr. Tipton stated that the Contract from the third-party electric supplier contractor, Constellation, is standard.

ENGINEER'S REPORT

Mr. Donati's report was included in the agenda packets.

Sewer Extensions: No activities.

Operations: The Authority received the Draft of PCFA's SIU Permit renewal from DEP, now the Authority can submit comments.

Belvidere Pretreatment Screen: The TWA Application has been deemed Administratively Complete as of August 19, 2020, which means NJDEP has to take action within 90 days of that date (November 17, 2020).

Oxford WWTF Project: Notice Proceed was issued and documents were provided for local permitting.

Interceptor System Inspection Program: Preparing to advertise for Contract for Bids and will get it out within the next week.

AUTHORITY CONSULTANT

Mr. Shoudt recapped his report.

Belvidere: Still has not received a quote from Jack Shade and Bill Hodge regarding the new LED lights. Received a quote from Wire Electric for \$8,250.00. Still looking for more quotes.

Roof at the Water Street Pump Station was leaking. Warranty company was called and it has been fixed.

Oxford STP: The replacement of the doors has been completed and painting has been started.

Under General Business, Mr. Shoudt advised that a Resolution is needed for NJUA JIF Membership renewal and their 3 year agreement needs to be signed. We also need to appoint a fund manager. Will appoint the new Administrative Assistant as the fund manager.

Mr. Scott moved to adopt a Resolution #20-46, for renewal of membership in the New Jersey Utilities Authorities Joint Insurance Fund for three years. Mr. Nyland seconded. The agreement was signed by Chairman Niece and Mr. Chamberlain. The motion passed unanimously on a roll call vote.

At last month's meeting, Mr. Shoudt requested authorization to conduct a Reverse Online Auction with EMEX for Electricity Supply Services to acquire the lowest rate. The Reverse Online Auction was conducted earlier on that day and Constellation Energy was the lowest at \$0.07552 kWh for a 24-month period.

Mr. Scott moved, and Ms. O'Connor seconded, to adopt Resolution #20-47, for authorization to execute the contract for electrical supply services for 24 months with Constellation Energy. All in favor, motion carried.

R & L Payroll will not start until January 1, 2021. Pat Kaspereen will train both Susan Wright and Kevin Shoudt to do the payroll and Mr. Francisco and his staff with help to finish payroll out until the end of the year. Mr. Shoudt will obtain a quote from R&L as it gets closer to the beginning of the year.

Mr. Shoudt advised that we received a car from Warren County for one dollar. Would like to know how to dispose of the old Ford Escort. Chairman Niece advised to scrap the car. The Board agreed.

In December of 2018, we had a total phosphorus limit violation. DEP is trying to get the lowest possible settlement which would be \$1,000.00. The Board will be agreeable to the \$1,000.00 fine.

FINANCE

Mr. Piazza advised the Finance Committee met with Mr. Francisco and Mr. Shoudt and agreed to the proposed FY2021 Budget that will be presented next month.

Mr. Piazza moved that Resolution #20-48 (Certificate No. OP 409: \$51,792.72) be approved to pay all Operating bills, as presented. Mr. Scott seconded. The motion passed unanimously on roll call vote.

Mr. Piazza moved that Resolution #20-49 (Certificate No. CI 415: \$13,469.02) be approved to pay all Capital bills, as presented. Mr. Scott seconded. The motion passed unanimously on roll call vote.

Mr. Piazza moved that Resolution #20-50 (Certificate No. ESC 008: \$3,429.65) be approved to pay all Escrow bills, Mr. Scott seconded. The motion passed unanimously on roll call vote.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENT

There was public present, but there were no comments.

As there was no more business to come before the Authority, Mr. Scott moved, and Mr. Deutsch seconded that the meeting be adjourned. All in favor, motion carried. The meeting was adjourned at 8:18 p.m.



Susan Wright
Administrative Assistant

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Warren County (Pequest River) Municipal Utilities Authority of the Township of White, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The General nature of the subject matter to be discussed is as follows:

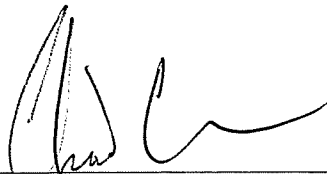
Personnel

3. It is anticipated at this time that the above subject matter will be made public when appropriate.
4. This Resolution shall take effect immediately.

WARREN COUNTY (PEQUEST RIVER)
MUNICIPAL UTILITIES AUTHORITY



Donald Niece, Chairperson



Chad Chamberlain, Secretary

DATED: September 15, 2020

HA-0106-0510

STATE OF NEW JERSEY
 DEPARTMENT OF THE TREASURY
 DIVISION OF PENSIONS AND BENEFITS
STATE HEALTH BENEFITS PROGRAM
SCHOOL EMPLOYEES' HEALTH BENEFITS PROGRAM
 PO BOX 299 TRENTON, NJ 08625-0299

RESOLUTION

A RESOLUTION to authorize a change in the average number of hours of employment per week required for "full-time" status for participation in the State Health Benefits Program and/or School Employees' Health Benefits Program in accordance with N.J.S.A. 52:14-17.26 and N.J.S.A. 52:14-17.46.2.

BE IT RESOLVED:

1. The Warren County Pequest River Municipal Utilities Authority — 1743-00
NAME OF EMPLOYER - COUNTY SHBP/SEHBP LOCATION NUMBER

a participating employer in the State Health Benefits Program and/or School Employees' Health Benefits Program, hereby designates 30 * hours per week (average) as the minimum requirement for the full-time status in accordance with N.J.S.A. 52:14-17.26 and N.J.S.A. 52:14-17.46.2.

**As of June 1, 2010, may not be less than 25 hours per week for employees, or less than 35 hours per week for elected or appointed officials.*

2. This change in the number of hours of employment required for State Health Benefits Program and/or School Employees' Health Benefits Program eligibility applies to: (check one)

ALL EMPLOYEES — We will inform employees currently enrolled in the State Health Benefits Program and/or School Employees' Health Benefits Program who do not work the minimum number of hours per week required to participate in the Program of this change and their termination from coverage. We will distribute COBRA notices to these employees and access the Employer Pensions and Benefits Information Connection (EPIC) and complete the online *Transmittal of Deletions* to terminate affected employees from coverage. We understand termination of coverage will occur thereafter in accordance with the statutes and regulations of the State Health Benefits Program and/or School Employees' Health Benefits Program.

EMPLOYEES HIRED AFTER _____

DATE

Current employees eligible for participation in the State Health Benefits Program and/or School Employees' Health Benefits Program under the previous full-time hours of employer definition will be permitted to continue coverage in the Program. The new designation of minimum number of hours worked per week for full-time status as designated in section one (1) will not apply to employees hired prior to the above date.

3. This resolution shall take effect immediately and the change in full time hours shall be effective as of December 1, 2020 (allow over 60 days) or as soon thereafter as it may be effectuated
DATE
 pursuant to the statutes and regulations.

**NOTE: AN INDIVIDUAL IS PERMITTED COVERAGE AS AN EMPLOYEE, RETIREE, OR DEPENDENT.
 MULTIPLE COVERAGE UNDER THE SHBP OR SEHBP IS PROHIBITED.**

I hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by

Warren County Pequest River Municipal Utilities Authority
CORPORATE NAME OF EMPLOYER

on the 15th day of September, 2020

Donald Mice
SIGNATURE

Chairman
OFFICIAL TITLE

**RESOLUTION FOR RENEWAL OF MEMBERSHIP
IN THE
NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND**

WHEREAS, the Warren County Pequest River Municipal Utilities Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2023 unless earlier renewed by agreement between the Authority and the Fund; and

WHEREAS, the Authority desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

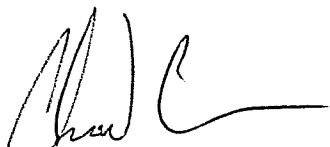
1. The Warren County Pequest River Municipal Utilities Authority agrees to renew its membership in the New Jersey Utility Authorities Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.

2. The Governing Body shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the New Jersey Utility Authorities Joint Insurance Fund evidencing the Authority's intention to renew its membership.

This Resolution agreed to this 15 day of Sept, 2020 by a vote

of:	<u>9</u>	Affirmative
	<u>0</u>	Negative

CHAIRPERSON



ATTEST Chad Chamberlain, Secretary



Donald Niece, Chairman

9/15/20

DATE

RESOLUTION NO. 20-47

A RESOLUTION OF WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE PURCHASE OF ELECTRICITY SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

September 15, 2020

WHEREAS, Warren County (Pequest River) Municipal Utilities Authority has determined to move forward with the EMEX Reverse Auction in order procure electricity for Warren County (Pequest River) Municipal Utilities Authority; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

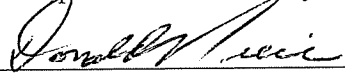
WHEREAS, the Warren County (Pequest River) Municipal Utilities Authority will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

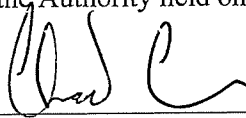
NOW THEREFORE BE IT RESOLVED, that Kevin Shoudt, Authority Consultant, of the Warren County (Pequest River) Municipal Utilities Authority is hereby authorized to execute on behalf of the Warren County (Pequest River) Municipal Utilities Authority any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction.

Warren County (Pequest River)
Municipal Utilities Authority


Donald Niece, Chairperson

Certification

I, Chad Chamberlain, Secretary of the Warren County (Pequest River) Municipal Utilities Authority, do certify the foregoing to be a true copy and demoralization of a resolution adopted by a majority of all members of the Authority present at a regular meeting of the Authority held on September 15, 2020.


Chad Chamberlain, Secretary

RESOLUTION RE:

EXPENDITURES FROM THE OPERATING FUND
DURING THE MONTHS OF SEPTEMBER 2020.

I HEREBY CERTIFY, that the bills listed on the attached Resolution of September 15, 2020, regarding payment of bills from the Operating Fund were for the operating expenses and were in accordance with the Authority's 2020 budget.



Chad Chamberlain, Secretary



Donald Niece, Chairperson

Certificate No. OP 409

Dated: September 15, 2020

Moved by: Mr. Piazza

Seconded by: Mr. Scott

Yes 9

No 0

Abstain 0

Absent 0

APPROVAL OF BILLS TO BE PAID FROM THE OPERATING FUND

Meeting: September 15, 2020

BE IT RESOLVED, that the following bills are approved by the Authority for payment from the Operating Fund in accordance with the Authority's Bond Resolution:

Vendor Invoices:

Date:

Check #19915 - #19923

8/28/20

\$6,529.72

9/15/20

45,263.00

Total \$51,792.72

PENTAMATION
 DATE: 08/28/2020
 TIME: 10:51:01

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

MUNICIPAL UTILITY AUTHORITY
 CHECK REGISTER

PAGE NUMBER: 1
 VENCHK11
 ACCOUNTING PERIOD: 8/20

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
19915	10101	08/28/20	CENTURYLINK	5076	TELE/ALRM BRKELD	19.90
19915	10101	08/28/20	CENTURYLINK	5076	TELE/ALRM S WTR ST PS	36.97
19915	10101	08/28/20	CENTURYLINK	5076	TELE/ALRM CIRCUIT	9.95
			TOTAL CHECK			66.82
19916	10101	08/28/20	COMCAST	5076	TELE/ALRM BEL STP	41.75
19916	10101	08/28/20	COMCAST	5076	TELE/ALRM/INT/FX ADM	247.47
			TOTAL CHECK			289.22
19917	10101	08/28/20	FISHER SCIENTIFIC CO, LLC	5509	LAB SUPPLIES	2,347.22
19918	10101	08/28/20	JCP&L	5071	ELECT LIBERTY ST MTR	3.10
19919	10101	08/28/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	307.00
19919	10101	08/28/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	357.00
19919	10101	08/28/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	307.00
19919	10101	08/28/20	NEW JERSEY ANALYTICAL LAB	5509	BIOASSAY	995.00
19919	10101	08/28/20	NEW JERSEY ANALYTICAL LAB	5509	BIOASSAY	995.00
19919	10101	08/28/20	NEW JERSEY ANALYTICAL LAB	5509	METALS	81.00
19919	10101	08/28/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	307.00
			TOTAL CHECK			3,349.00
19920	10101	08/28/20	ONE CALL CONCEPTS, INC.	5024	UTILITY LOCATES	7.15
19921	10101	08/28/20	RICOH USA, INC.	5026	QTRLY COPIER LEASE	197.46
19922	10101	08/28/20	THE COUNTY OF WARREN	5070	GASOLINE JUNE	154.07
19923	10101	08/28/20	VERIZON WIRELESS	5076	MOBILE PHONES & OCCS	115.68
			TOTAL FUND			6,529.72
			TOTAL REPORT			6,529.72

PENTAWATTON
 DATE: 09/10/2020
 TIME: 10:59:35

MUNICIPAL UTILITY AUTHORITY
 CHECK REGISTER

PAGE NUMBER: 1
 VENCHK11
 ACCOUNTING PERIOD: 9/20

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
19926	10101	09/15/20	BERGER, RUSSELL	5710	REIMBURSE FOR CI LICENSE	50.00
19927	10101	09/15/20	C & M AUTO PARTS	5025	GREASE FITTINGS	6.98
19928	10101	09/15/20	CENTURYLINK	5076	TELE/ALRM AXF AVE PS	43.06
19928	10101	09/15/20	CENTURYLINK	5076	TELE/ALRM WHPS1	36.77
19928	10101	09/15/20	CENTURYLINK	5076	TELE/ALRM WHPS2	53.75
		TOTAL CHECK				133.58
19929	10101	09/15/20	CINTAS CORPORATION	5043	UNIFORMS	39.53
19929	10101	09/15/20	CINTAS CORPORATION	5043	UNIFORMS	55.28
19929	10101	09/15/20	CINTAS CORPORATION	5043	UNIFORMS	51.30
19929	10101	09/15/20	CINTAS CORPORATION	5043	UNIFORMS	39.53
19929	10101	09/15/20	CINTAS CORPORATION	5043	UNIFORMS	51.30
19929	10101	09/15/20	CINTAS CORPORATION	5043	UNIFORMS	39.53
19929	10101	09/15/20	CINTAS CORPORATION	5043	UNIFORMS	39.53
		TOTAL CHECK				316.00
19930	10101	09/15/20	CODIS, MICHAEL	5710	REIMBURSEMENT LICENSES	50.00
19930	10101	09/15/20	CODIS, MICHAEL	5710	REIMBURSEMENT LICENSES	50.00
		TOTAL CHECK				100.00
19931	10101	09/15/20	CODIS, NICHOLAS	5710	REIMBURSEMENT LICENSES	50.00
19931	10101	09/15/20	CODIS, NICHOLAS	5710	REIMBURSEMENT LICENSES	50.00
		TOTAL CHECK				100.00
19932	10101	09/15/20	COUNTY OF WARREN	5028	FINANCE OFF SUPPORT SERV	1,000.00
19933	10101	09/15/20	CP ENGINEERS NJ, LLC	5545	ENG'RG SERV JULY	126.00
19933	10101	09/15/20	CP ENGINEERS NJ, LLC	5545	ENG'RG SERV JULY	1,206.00
19933	10101	09/15/20	CP ENGINEERS NJ, LLC	5545	ENG'RG SERV JULY	252.00
19933	10101	09/15/20	CP ENGINEERS NJ, LLC	5545	ENG'RG SERV JULY	1,554.00
19933	10101	09/15/20	CP ENGINEERS NJ, LLC	5545	ENG'RG SERV JULY	547.13
		TOTAL CHECK				3,685.13
19934	10101	09/15/20	CRISTAL ASSOCIATES, LLC	5024	WASP/HORNET SPRAY	212.88
19934	10101	09/15/20	CRISTAL ASSOCIATES, LLC	5024	C-FOLD TOWELS	82.00
		TOTAL CHECK				294.88
19935	10101	09/15/20	DEUTSCH, SIDNEY	5011	STIPEND SEPTEMBER	166.66
19936	10101	09/15/20	FLORIO PERRUCCI STEINHARD	5027	LEGAL SERVICES JULY	1,054.00
19937	10101	09/15/20	GERO, WAYNE	5092	REIMURSE HEALTH BENES	314.26
19938	10101	09/15/20	JCP&L	5071	ELECT WH PS2	286.58
19938	10101	09/15/20	JCP&L	5071	ELECT WH PS1	249.00
19938	10101	09/15/20	JCP&L	5071	ELECT OXF STP	4,262.60
19938	10101	09/15/20	JCP&L	5071	ELECT MONITORG	3.10
19938	10101	09/15/20	JCP&L	5071	ELECT AXF AVE PS	46.13
		TOTAL CHECK				4,847.41
19939	10101	09/15/20	JCP&L	5071	ELECT BEL STP	5,158.43
19940	10101	09/15/20	JCP&L	5071	ELECT BRKFLD MTR	461.69

PENTAMATION
 DATE: 09/10/2020
 TIME: 10:59:35

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

MUNICIPAL UTILITY AUTHORITY
 CHECK REGISTER

PAGE NUMBER: 2
 VENCHK11
 ACCOUNTING PERIOD: 9/20

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
19941	10101	09/15/20	KEVIN SHOUDT & ASSOCIATES	5029	MGMT & SUPER AUGUST	5,416.66
19942	10101	09/15/20	KISZONAK, DREW	5011	STIPEND SEPTEMBER	166.66
19943	10101	09/15/20	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	1,354.10
19943	10101	09/15/20	MAIN POOL & CHEMICAL CO.,	5521	SODIUM HYPOCHLORITE	268.80
19943	10101	09/15/20	MAIN POOL & CHEMICAL CO.,	5521	SODIUM HYPOCHLORITE	403.20
19943	10101	09/15/20	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	1,190.70
19943	10101	09/15/20	MAIN POOL & CHEMICAL CO.,	5521	SODIUM HYPOCHLORITE	386.40
19943	10101	09/15/20	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	1,181.00
			TOTAL CHECK			4,784.20
19944	10101	09/15/20	NAPOLITANI, LAUREL	5011	STIPEND SEPTEMBER	166.66
19945	10101	09/15/20	NEW JERSEY AMERICAN WATER	5072	WATER SERV S WTR ST PS	20.20
19946	10101	09/15/20	NEW JERSEY ANALYTICAL LAB	5509	TOTAL SOLIDS	20.00
19946	10101	09/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	296.50
19946	10101	09/15/20	NEW JERSEY ANALYTICAL LAB	5509	TOTAL SOLIDS	20.00
19946	10101	09/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	307.00
19946	10101	09/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	1,380.50
19946	10101	09/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	1,260.50
19946	10101	09/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	1,243.50
19946	10101	09/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	307.00
19946	10101	09/15/20	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	260.50
			TOTAL CHECK			4,095.50
19947	10101	09/15/20	NIECE, DONALD L.	5011	STIPEND SEPTEMBER	333.32
19948	10101	09/15/20	NJWEA	5042	CLASSES FOR OPERATORS	519.00
19949	10101	09/15/20	NYLAND, ROBERT F.	5011	STIPEND SEPTEMBER	166.66
19950	10101	09/15/20	OFFICE CONCEPTS GROUP, IN	5030	OFFICE SUPPLIES	78.49
19950	10101	09/15/20	OFFICE CONCEPTS GROUP, IN	5030	TONER CARTRIDGE	125.50
			TOTAL CHECK			203.99
19951	10101	09/15/20	PIAZZA, ROBERT	5011	STIPEND SEPTEMBER	291.66
19952	10101	09/15/20	RIGO GENERAL HARDWARE	5024	MISC MAINT ITEMS	5.58
19952	10101	09/15/20	RIGO GENERAL HARDWARE	5024	MISC MAINT ITEMS	20.78
19952	10101	09/15/20	RIGO GENERAL HARDWARE	5024	FASTENERS	2.32
19952	10101	09/15/20	RIGO GENERAL HARDWARE	5024	FASTENERS	6.00
19952	10101	09/15/20	RIGO GENERAL HARDWARE	5024	RAIN GAUGES	11.98
19952	10101	09/15/20	RIGO GENERAL HARDWARE	5024	MISC MAINT ITEMS	58.41
19952	10101	09/15/20	RIGO GENERAL HARDWARE	5024	BATTERIES	17.37
			TOTAL CHECK			122.44
19953	10101	09/15/20	SANICO INC.	5024	MTHLY DUMPSTER FEE	260.62
19954	10101	09/15/20	SHERWIN-WILLIAMS CO.	5024	PAINT AND SUPPLIES	126.67
19955	10101	09/15/20	SHOUDT, KEVIN	5710	REIMBURSE GODADDY RENEWAL	239.88
19956	10101	09/15/20	STROUDSBURG ELECTRIC MOTO	5024	SS ROLLER CHAIN/LINKS	285.00

PENTAMATION
 DATE: 09/10/2020
 TIME: 10:59:35

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

MUNICIPAL UTILITY AUTHORITY
 CHECK REGISTER

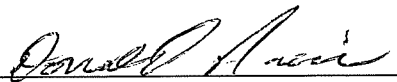
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 VENCHK11
 ACCOUNTING PERIOD: 9/20

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
19957	10101	09/15/20	THE COUNTY OF WARREN	5070	GASOLINE AUGUST	234.68
19957	10101	09/15/20	THE COUNTY OF WARREN	5070	GASOLINE	124.18
					TOTAL CHECK	358.86
19958	10101	09/15/20	WALTER N GROSS REMODELING	5024	NEW METAL DOORS, ETC. OXF	8,750.00
19958	10101	09/15/20	WALTER N GROSS REMODELING	5024	NEW METAL DOOR, ETC.	984.00
					TOTAL CHECK	9,734.00
19959	10101	09/15/20	WASSER, JOHN E.	5710	REIMBURSEMENT LICENSES	50.00
19959	10101	09/15/20	WASSER, JOHN E.	5710	REIMBURSEMENT LICENSES	50.00
					TOTAL CHECK	100.00
19960	10101	09/15/20	WASSER, JOHN E.	5042	REIMBURSE WEF DUES	182.00
					TOTAL FUND	45,263.00
					TOTAL REPORT	45,263.00

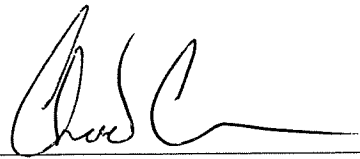
RESOLUTION RE:

EXPENDITURES FROM THE CAPITAL IMPROVEMENTS
FUND FOR THE MONTH OF SEPTEMBER 2020.

I HEREBY CERTIFY that the bills listed for CAPITAL IMPROVEMENTS are in
accordance with the Authority's budget.



Donald Niece, Chairperson



Chad Chamberlain, Secretary

Certificate No. CI 415

Dated: September 15, 2020

Moved by: Mr. Piazza

Seconded by: Mr. Scott

Yes 9

No 0

Abstain 0

Absent 0

**CAPITAL IMPROVEMENT
BILLS LIST**

Dated: September 14, 2020

1. CP Engineers, LLC Engineering Services Climbing Screen July 2020 Belvidere WWTP\$8,839.97
2. CP Engineers, LLC Engineering Services UV System July 2020 Oxford WWTP <u>4,629.05</u>
Total\$13,469.02

PENTAMATION
DATE: 09/10/2020
TIME: 10:55:55

MUNICIPAL UTILITY AUTHORITY
CHECK REGISTER

PAGE NUMBER: 1
VENCHK11
ACCOUNTING PERIOD: 9/20

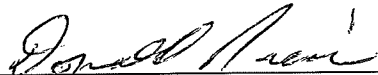
FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
19924	10101	09/14/20	CP ENGINEERS NJ, LLC	19002	ENGR' SERV BEL SCREEN	8,839.97
19925	10101	09/14/20	CP ENGINEERS NJ, LLC	19050	ENGRG SERV OXF UV	4,629.05
TOTAL FUND						13,469.02
TOTAL REPORT						13,469.02


RESOLUTION RE:

EXPENDITURES FROM THE ESCROW FUND FOR THE MONTHS OF SEPTEMBER 2020.

I HEREBY CERTIFY that the bills listed for ESCROW are in accordance with the Authority's budget.



Donald Niece, Chairperson



Chad Chamberlain, Secretary

Certificate No. ESC 008

Dated: September 15, 2020

Moved by: Mr. Piazza

Seconded by: Mr. Scott

Yes 9

No 0

Abstain 0

Absent 0

**ESCROW FUND
BILLS LIST
Dated: September 15, 2020**

Dated 8/27/2020

- | | |
|---|---------------|
| 1. CP Engineers NJ, LLC
Engineering Services
Jaindl Land Company
July 2020
Jaindl Escrow Account |\$672.00 |
| 2. Maraziti Falcon, LLP
Special Legal Counsel
Jaindl Land Company
July 2020
Jaindl Escrow Account |2,044.65 |

Dated 9/16/2020

- | | |
|--|---------------------|
| 3. Maraziti Falcon, LLP
Special Legal Counsel
Jaindl Land Company
April 2020
Jaindl Escrow Account | <u>713.00</u> |
| Total |\$3,429.65 |

PENTRAMATION
DATE: 08/28/2020
TIME: 10:47:23

MUNICIPAL UTILITY AUTHORITY
CHECK REGISTER

PAGE NUMBER: 1
VENCHK11
ACCOUNTING PERIOD: 8/20

FUND - MUA01 - MCM UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
19913	10101	08/27/20	CP ENGINEERS NJ, LLC	20500	ENGR'G SERV JAIMELE ESCROW	672.00
19914	10101	08/27/20	MARAZITI FALCON, LLP	20500	SPECIAL COUNSEL JAIMELE ES	2,044.65
TOTAL FUND						2,716.65
TOTAL REPORT						2,716.65

PENTAMATION
DATE: 09/10/2020
TIME: 11:02:59

PAGE NUMBER: 1
VENCHKLI
ACCOUNTING PERIOD: 9/20

MUNICIPAL UTILITY AUTHORITY
CHECK REGISTER

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
19961	10101	09/16/20	1221	20500	LEGAL SERV JAINDL ESCROW	713.00
TOTAL FUND						713.00
TOTAL REPORT						713.00