



Seabrook Island

Architectural Review Board

Application

Please fill out the entire form.

In order to protect each individual homeowner's property value and privacy, it is required for any homeowner or group of homeowners planning improvements or changes to their deeded property (properties), besides annual flower/plant replacement, to submit a **HOME IMPROVEMENT APPLICATION**. This request is reviewed by the Architectural Review Committee to ensure compliance with deed restrictions, local statutes, and to protect neighboring homeowners. If any change is made that has not been approved, the Committee has the right to ask the homeowner to remove the improvement and/or change from the property.

A Copy of the Building Permit from the City Of Seabrook is required on all submittals for any and all structures/improvements. Only cosmetic items do not require a City of Seabrook Building Permit.

DATE: _____

LAST NAME: _____

HOME #: _____

FIRST NAME: _____

WORK #: _____

ADDRESS: _____

EMAIL: _____

NOTE: The association will not be held responsible for ensuring compliance with restrictions regarding utility easements, building setbacks, building codes and other restrictions imposed by other local or state governing bodies or companies. Before digging or excavating anywhere in your yard, call the gas, power, telephone and cable companies for staking of the location of distribution and service lines. Some lines are located in easements and some are not. Some of the phone numbers you may need might include:

Centerpoint 281/534-4569 * Reliant 713/207-7777 * GTE 800/483-1000 * Comcast Cable 713/645-2311

Start Date: _____

Completion Date: _____

- 1) Describe in detail the change or improvement requested. (A copy of your plot/survey indicating location of change or improvement must be included.)

- 2) Who will perform the actual work? _____

- 3) The change or improvement will be located where?

_____ Front of house _____ Roof _____ Other
_____ Back of house _____ Patio _____ Basketball Goal
_____ Side of house _____ Carports

Continue to next page

4) **ITEM**

TYPE/COLORS:

_____ Paint*	_____
_____ Stain*	_____
_____ Lumber	_____
_____ Brick*	_____
_____ Screen	_____
_____ Cement	_____
_____ Fencing	_____
_____ Other	_____

*Attach a color sample from the color chart or a chip of the actual paint or stain. The request cannot be approved without them.

** Please attach a copy of the building permit from the City of Seabrook along with the submittal for review.

All structures, patio covers, shed, etc. require a building permit from the City for windstorm requirement purposes.

I understand that the Architectural Review Committee (ARC) has up to thirty (30) days but will act upon this request as quickly as possible and contact me regarding their decision(s). I agree not to begin property changes or improvements until the ARC informs me of their approval.

INDEMNITY AND HOLD HARMLESS AGREEMENT

Homeowner agrees to and will indemnify and hold harmless the Association, its Officers, Directors, Members, Employees, Agents and Deputies, from and against any and all liability of every kind, including all expenses of litigation, court costs and attorney's fees, for injury to or death of any person, or for damage to any property, arising out of or in connection with the above referenced ARC request, including where such injuries, death, or damages are caused by the associations, sole negligence or the joint or concurrent negligence of the association and any other person or entity.

Signature of Homeowner

Date

ARCHITECTURAL REVIEW COMMITTEE USE ONLY

NAME: _____	DATE: _____	APPROVED/DISAPPROVED
NAME: _____	DATE: _____	APPROVED/DISAPPROVED
NAME: _____	DATE: _____	APPROVED/DISAPPROVED

COMMENTS:

AGREEMENT

The undersigned Homeowner(s) acknowledge that it is said Homeowners' responsibility for the repair and associated cost of any such repair of any damage and/or erosion to or around the waterfront bulkhead that may occur as a result of a variance being granted.

Owner Signature

Date

Seabrook Island Homeowners Association

All HIA's for a boathouse, pier, and/or swimming pool on the water must be accompanied with the attached agreement for submittal. If you are in agreement with the attached responsibility statement, please sign and return to the Management Company in order for review of a boathouse and/or swimming pool. The Architectural Review Committee has adopted the following items during the August 2, 2004 Architectural Review Committee meeting.

Boathouse/Pier Installations:

1. The installation shall be in accordance with the standard drawings and restrictions as supplied by the Seabrook Island RC entitle "Seabrook Island Restrictions for Docks, Boat Docks, Piers and Jet Ski Docks".
2. Contractor to have placed a \$500 deposit to guaranty that contractor will properly clean up the site at the completion of construction.
3. Contractor to provide proof of having obtained proper permits, such as from General Land Office, Corp. of Engineers, City. (GLO and Corp. permits not required on canal channel, but are required on lake).
4. Variances of up to 100 feet for piers extending into the lake can be considered on a case-by-case basis, as need may be dictated by the depth of the water at various lot locations.

Variances for Pool Installations:

1. Variances of pool edge up to 15 feet from bulkhead can be considered by ARC.
2. Homeowner to acknowledge, in writing, homeowner's responsibility for any damage and/or erosion to or around the waterfront bulkhead that may occur as a result of the variance being granted.
3. The pool is to be installed on piers to isolate any loads that may otherwise affect the bulkhead and/or bulkhead tie backs.

Thank you for you understanding in this matter.