

**TOWNSHIP OF WINFIELD  
MINUTES OF THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE - NOVEMBER 7, 2016**

**PUBLIC NOTICE:** In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. seq.; Mayor McManus read the public notice and indicated the fire exits.

**PRAYER & PLEDGE OF ALLEGIANCE:** Omitted

**CALL TO ORDER:** Mayor McManus called the meeting to order at 7:00pm.

**ROLL CALL:** Present: Mayor McManus Comm. Genz, Comm. Wright, Clerk Planas, Atty. DeAppolonio, WPD Sgt. Dyer  
Excused; WFD Chief Paschal

**APPROVAL OF MINUTES:** RMTC 10/17/16 & Exec. sess. 10/17/16

**COMMUNICATIONS:** None Presented

**DEPARTMENT REPORTS:** Finance 10/16 & WPD 10/16

**REQUISITIONS:** Comm. Genz moved approval of the listed requisitions, as follows:

LISTED REQUISITIONS FOR THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE, November 7, 2016

| REQ #         | DEPARTMENT | JUSTIFICATION            | AMOUNT           |
|---------------|------------|--------------------------|------------------|
| 6108          | WFD        | AMBULANCE DONATION       | \$1,707.50       |
| 6109          | WFD        | POSTAGE REIMBURSEMENT    | \$14.24          |
| 6110          | WPD        | FLAME RESISTANT MATTRESS | \$80.24          |
| <b>TOTAL:</b> |            |                          | <b>\$1801.98</b> |

REVISED 11/3/16

Comm. Wright seconded the motion. Roll call vote: Mayor McManus, aye; Comm. Genz, aye; Comm. Wright, aye;

**UNLISTED REQUISITIONS:** None Presented

**BILLS:** Comm. Genz moved the listed bills; Comm. Wright seconded the motion as follows:

List of Bills - (100001) CASH - CHECKING  
Current Fund

| Check# | Vendor                                 | Description                                 | Payment  | Check Total |
|--------|--|---|----------|-------------|
| 5295   | 933 - AOS                              | PO 12520 4TH QTR. COPIER MAINTENANCE        | 224.64   | 224.64      |
| 5296   | 1003 - ASSOCIATED HUMANE SOCIETIES     | PO 12531 OCT. ANIMAL CONTROL SERVICES       | 312.50   | 312.50      |
| 5297   | 962 - CDW -G                           | PO 12497 DELL COMPUTERS                     | 1,184.96 | 1,184.96    |
| 5298   | 962 - CDW -G                           | PO 12499 SCANNER                            | 320.00   | 320.00      |
| 5299   | 962 - CDW -G                           | PO 12500 LED MONITOR FOR PC                 | 116.54   | 116.54      |
| 5300   | 596 - CITY OF LINDEN                   | PO 12421 ENGINE PM                          | 2,194.96 | 2,194.96    |
| 5301   | 596 - CITY OF LINDEN                   | PO 12509 SENIOR VAN REPAIR                  | 436.00   | 436.00      |
| 5302   | 596 - CITY OF LINDEN                   | PO 12521 REPAIRS TO #602                    | 443.11   | 443.11      |
| 5303   | 596 - CITY OF LINDEN                   | PO 12522 REPAIRS TO 604                     | 1,070.99 | 1,070.99    |
| 5304   | 1034 - COVERALL NORTH AMERICA, INC.    | PO 12528 2016 CLEANING SERVICES FOR NOV.    | 322.47   | 322.47      |
| 5305   | 921 - CRANFORD PUBLIC LIBRARY          | PO 12508 LIBRARY SERVICES                   | 240.00   | 240.00      |
| 5306   | 1005 - DAVID ALTIERI                   | PO 12533 2016 VISION BENEFIT                | 111.96   | 111.96      |
| 5307   | 48 - DELTA DENTAL PLAN OF NJ           | PO 12525 NOVEMBER DENTAL COVERAGE           | 1,119.70 | 1,119.70    |
| 5308   | 777 - DR. KAMRAN TASHIROFI             | PO 12515 (16-331 SR.SVC) 2016 PHYSICIAN SV  | 300.00   | 300.00      |
| 5309   | 139 - FTC                              | PO 12489 FLOWERS FOR SYLVIA BRENDEL         | 45.00    | 45.00       |
| 5310   | 871 - KENILWORTH CAR WASH & QUICK LUBE | PO 12470 AUGUST CAR WASH                    | 7.50     | 7.50        |
| 5311   | 720 - LAWRENCE LUKENDA                 | PO 12518 2016 NJLM CONFERENCE EXPENSES      | 250.00   | 250.00      |
| 5312   | 196 - NJ CONFERENCE OF MAYORS          | PO 12515 (16-331 SR.SVC) 2016 PHYSICIAN SV  | 295.00   | 295.00      |
| 5313   | 992 - PALUMBO RENAUD & DEAPPOLONIO LLC | PO 12529 MUNICIPAL ATTORNEY SERVICES 2016   | 3,000.00 | 3,000.00    |
| 5314   | 983 - PRINCETON HOSTED SOLUTIONS       | PO 12532 NOVEMBER PHONE SERVICE             | 590.38   | 590.38      |
| 5315   | 934 - SUSANN COCCARO                   | PO 12517 (16-331 SR.SVC) NURSING SVCS. 2016 | 150.00   | 150.00      |
| 5316   | 51 - TWP. OF CRANFORD                  | PO 12530 NOVEMBER DISATCH SERVICE           | 1,828.88 | 1,828.88    |
| 5317   | 413 - Tooker's Carpet Service          | PO 12483 PADDING AND CARPET                 | 325.00   | 325.00      |
| 5318   | 167 - U.C. FIRE CHIEFS ASSOCIATION     | PO 12423 SHIRTS FOR THE ACADEMY             | 54.00    | 54.00       |
| 5319   | 984 - UNION COUNTY HEALTHCARE ASSOC.   | PO 12516 (16-331 SR.SVC) 2016 HEALTH CLIN   | 1,680.00 | 1,680.00    |
| 5320   | 841 - UNUM LIFE INS. CO OF AMERICA     | PO 12523 NOVEMBER LONG TERM DISABILITY INS  | 334.74   | 334.74      |
| 5321   | 32 - VERIZON                           | PO 12524 OCT. FIOS SERVICES                 | 129.99   | 129.99      |
| 5322   | 994 - WB MASON CO INC.                 | PO 12459 HAND SOAP                          | 33.19    | 33.19       |
| 5323   | 994 - WB MASON CO INC.                 | PO 12460 SEPTEMBER WATER                    | 59.90    | 59.90       |
| 5324   | 994 - WB MASON CO INC.                 | PO 12487 WFD OFFICE SUPPLIES                | 96.79    | 96.79       |
| 5325   | 994 - WB MASON CO INC.                 | PO 12501 (16-331 SR SVC HAND SANITIZER ONLY | 207.44   | 207.44      |
| 5326   | 994 - WB MASON CO INC.                 | PO 12519 OCTOBER WATER                      | 59.90    | 59.90       |
| TOTAL  |  |   |          | 17,545.54   |

Total to be paid from Fund 10 Current Fund

17,545.54

17,545.54

|  |                     |
|--|---------------------|
| WIRE TRANSFER - SCHOOL TAXES FOR NOVEMBER                | \$256,590.50        |
| WIRE TRANSFER - PBA DUES FOR NOVEMBER                    | \$400.00            |
| WIRE TRANSFER - 4 <sup>TH</sup> QTR COUNTY PURPOSE TAXES | \$21,925.87         |
| WIRE TRANSFER- 4 <sup>TH</sup> QTR OPEN SPACE TAXES      | \$621.13            |
|  | <b>\$279,537.50</b> |

Roll call vote: Mayor McManus, aye; Comm. Genz, aye; Comm. Wright, aye;

**UNLISTED BILLS:** Comm. Genz moved the listed bills; Comm. Wright seconded the motion as follows:

UNLISTED BILL FOR THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE, November 7, 2016

| CHECK # | DEPARTMENT | JUSTIFICATION       | AMOUNT |
|---------|------------|---------------------|--------|
| 5327    | A&E        | CONVENTION EXPENSES | 250.00 |
| 5328    | A&E        | CONVENTION EXPENSES | 250.00 |

TOTAL \$500.00

REVISED 11/7/16

Roll call vote: Mayor McManus, aye; Comm. Genz, aye; Comm. Wright, aye;

**COMMITTEE REPORTS:**

**UNFINISHED BUSINESS:** HPP for Eleanor DeMarzo was approved for in the area of 4A Pacific Dr.

**NEW BUSINESS:** Ord. # 429 1<sup>st</sup> Reading Adopted

**AN ORDINANCE # 429 TO AMEND ORDINANCE # 425  
TOWNSHIP OF WINFIELD -COUNTY OF UNION, STATE OF NEW JERSEY  
AN ORDINANCE FIXING SALARIES OF CERTAIN OFFICIALS  
AND EMPLOYEES OF THE TOWNSHIP OF WINFIELD FOR 2016**

**Be it ordained by the Township Committee of the Township of Winfield, County of Union:**

**WHEREAS,** the Winfield Township Committee amending the terms and or salary listed below for the purpose of this Ordinance shall be defined and interpreted; and

**NOW THEREFORE BE IT ORDAINED** by the Township Committee of the Township of Winfield, County of Union, State of New Jersey, as follows:

**SECTION 1, ITEM # 7** The salaries of all officials and employees of the Township of Winfield, hereinafter designated are hereby established and fixed in the amounts indicated;

**7. Tax Assessor** - \$3,000 - \$60,000 per annum and or  
Starting hourly rate of \$50 - \$70 per hr.

**SECTION 2:** All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistent parts or provisions.

**SECTION 3:** This Ordinance shall take effect immediately following final passage and publications as required by law and shall be effective beginning as of November 7, 2016

**Introduced:**

**PUBLIC NOTICE**

The foregoing ordinance was introduced and approved on first reading at the regular meeting of the Winfield Township Committee held on Nov. 7, 2016 and will be considered for public hearing and final adoption at the regular meeting of the Township Committee to be held on Nov. 21, 2016 at 7:00 PM in the Municipal Building, 12 Gulfstream Avenue, Winfield, NJ.

**DATED:** Nov. 7, 2016



**Resolutions #16-52- 16-55** – Comm. Genz moved the approval of resolution #16-50 through 16-55  
Comm. Wright seconded the motion as follows:

**TOWNSHIP OF WINFIELD RESOLUTION 16-52  
COUNTY OF UNION, STATE OF NEW JERSEY**

**AUTHORIZATION TO PERMIT USE OF A PROCUREMENT CARD**

**WHEREAS**, N.J.S.A 40A:5-16 permits the use of Procurement Cards (P-cards) by local units for specific circumstances to be used for certain payments, and

**WHEREAS**, the statute permits a municipality to adopt policies permit specifically named employees to use P-cards for the acquisition of goods and services under certain circumstances set forth in the statute, and

**WHEREAS**, FIA Card Services, N.A., a Bank of America company, has been awarded the State of NJ contract to provide State agencies and Cooperative Purchasing participants with the ability to purchase goods and services through the use of a Procurement Card (P-card) Index# T-1654, Contract #84675; and

**WHEREAS**, the Township of Winfield, as a cooperative purchasing participant, is eligible to enter into contract with FIA Card Services, N.A. and

**WHEREAS**, transactions must comply with provisions of the Local Public Contracts Law and the use of a P-card will not change or eliminate any provisions of that law, and

**WHEREAS**, internal controls that ensure compliance with the statutory authorization and the Local Finance Board's rules will be in place, and

**NOW, THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Winfield does hereby authorize the use of a Procurement Card in accordance with NJSA 40A:5:5-16 and NJAC 5:30-9A; and

**BE IT FURTHER RESOLVED**, that the Township CFO shall hereby be enabled to sign the Linking Authorization Contract with FIA Card Services, N.A. for Procurement Card Services.

**Dated: November 7, 2016**

|                           |   |   |   |  |   |
|---------------------------|---|---|---|--|---|
|                           |   |   |   |  | <b>CERTIFICATION:</b> I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on Nov. 7, 2016.<br><br>June Planas<br><hr/> June Planas, Acting Clerk |
| MAYOR MARGARET M. McMANUS |   |   | ✓ |  |   |
| COMM. GARY J. GENZ        | ✓ |   | ✓ |  |   |
| COMM. SUE E. WRIGHT       |   | ✓ | ✓ |  |   |

Roll call vote: Comm. Genz, aye; Comm. Wright, aye;

**TOWNSHIP OF WINFIELD RESOLUTION 16-53  
COUNTY OF UNION, STATE OF NEW JERSEY**

**MAINTENANCE AGREEMENT WITH ADVANCED OFFICE SYSTEMS (AOS)**

**WHEREAS**, a agreement has been received for the service and maintenance for the municipal copier serial # **J3027921**, equip ID **05029**, meter type **MONO**; and

**WHEREAS**, this agreement covers all parts, labor, fuser rollers, toner; and

**WHEREAS**, this agreement is for the term **11/1/16 to 10/31/17** with quarterly payment, first quarter billing of **\$224.64** 11/01/16 to 01/31/2017 an increase of \$15.00 per quarter from previous year; and

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and/or Clerk be authorized to enter into agreement with:

**AOS  
129 East 1<sup>st</sup> Ave.  
Roselle, NJ 07203  
Tel: 908-298-0220 Fax: 908-241-6774**

**Dated: November 7, 2016**

|                        | COMM. GENZ | COMM. WRIGHT |   |  |  |
|------------------------|------------|--------------|---|--|--|
| MAYOR MARGARET McMANUS |            |              | ✓ |  |  |
| COMM. GARY J. GENZ     | ✓          |              | ✓ |  |  |
| COMM. SUE E. WRIGHT    |            | ✓            | ✓ |  |  |

**CERTIFICATION:** I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on Nov. 7, 2016.

\_\_\_\_\_  
June Planas, Twp.Clerk

Roll call vote: Comm. Genz, aye; Comm. Wright, aye;

**TOWNSHIP OF WINFIELD RESOLUTION 16-54  
COUNTY OF UNION, STATE OF NEW JERSEY  
APPROVAL OF EXCESS FIRE HOSE DONATION**

**WHEREAS,** the Township of Winfield Fire Department wishes to donate eight (8) hoses that are no longer needed and have failed the required inspections; and

**WHEREAS,** In accordance with the law, used hoses can be disposed of after said hoses have been declared to be no longer of use to the Township since the hoses are surplus, obsolete or unused property; and

**WHEREAS,** the Winfield Fire Department wishes to donate the eight (8) hoses as is to;

**Turtle Back Zoo  
560 Northfield Ave  
West Orange NJ 07052  
Ph: 973-731-5800**

**BE IT FURTHER RESOLVED,** that hoses shall be donated in “as is” condition, without any warranties by the Township of Winfield Fire Department or the Winfield Township, and on the condition that the Turtle Back Zoo hold the Township & Fire Department harmless for any claims arising out of the hoses after its transfer to the Turtle Back Zoo.

**BE IT FURTHER RESOLVED,** that the Mayor and Clerk are hereby authorized to execute any and all documents, if necessary, to effectuate the foregoing.

**Dated: Nov. 7, 2016**

|                           | COMM. GENZ | COMM. WRIGHT |   |  |  |
|---------------------------|------------|--------------|---|--|--|
| MAYOR MARGARET M. McMANUS |            |              | ✓ |  |  |
| COMM. GARY J. GENZ        | ✓          |              | ✓ |  |  |
| COMM. SUE E. WRIGHT       |            | ✓            | ✓ |  |  |

**CERTIFICATION:** I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on Nov. 7, 2016.

\_\_\_\_\_  
June Planas, Acting Clerk

**TOWNSHIP OF WINFIELD RESOLUTION 16-55  
COUNTY OF UNION, STATE OF NEW JERSEY  
AWARD FOR PROVISION OF ROCK SALT**

**WHEREAS,** the Township of Winfield is a participant in the County of Union’s Cooperative Pricing System, with the County of Union, acting as “Lead Agency”; and,

**WHEREAS,** the County of Union has gone out to bid pursuant to NJSA 40A: 11-1et seq., fully meeting the intent and purpose of the fair and open process; and,

**WHEREAS,** the County of Union has awarded a contract for the provision of Rock Salt to:

**Atlantic Salt, Inc.**  
 134 Middle St., Ste. 210  
 Lowell, MA 01852  
 Phone 978-453-4911 / Fax 978-251-8244 / [info@easterminerals.com](mailto:info@easterminerals.com)

**Union County Cooperative Pricing Systems #UCCP- 55-15 Pricing \$69.90 per ton**

**WHEREAS,** the Township of Winfield is desirous of participating in this advantageous program, for the benefit of its citizenry.

**NOW, THEREFORE BE IT RESOLVED,** that the Township Committee of the Township of Winfield, County of Union State of New Jersey, designates the following as the Township’s provider for rock salt:

**Atlantic Salt, Inc.**  
 134 Middle St., Ste. 210  
 Lowell, MA 01852  
 Phone 978-453-4911 Fax 978-251-8244 [info@easterminerals.com](mailto:info@easterminerals.com)

**Union County Cooperative Pricing Systems #UCCP-55-15 Pricing \$69-90 per ton**

**BE IT FURTHER RESOLVED,** that the Township Committee of the Township of Winfield, County of Union State of New Jersey, designates:

**Winfield Mutual Housing Corporation**  
 1 Roosevelt Drive, Winfield, NJ 07036  
 908-486-5012

As the point of contact for the vendor for ordering, arranging deliveries and billing, on the Township’s behalf.

Dated : Nov. 7, 2016

|                           |  |  |  |  |  |  |   |
|---------------------------|--|--|--|--|--|--|---|
|                           |  |  |  |  |  |  | <b>CERTIFICATION:</b> I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on Nov. 7, 2016. |
| MAYOR GARY J. GENZ        |  |  |  |  |  |  |   |
| COMM. MARGARET M. McMANUS |  |  |  |  |  |  |   |
| COMM. SUE E. WRIGHT       |  |  |  |  |  |  |   |
|                           |  |  |  |  |  |  | <hr style="width: 20%; margin-left: auto; margin-right: 0;"/> June Planas, Dep. Clerk   |

**CITIZENS’ FORUM:** Mayor McManus briefly spoke on how the Freeholders help concerning the pot holes and the resurfacing.

**EXECUTIVE SESSION:** None Presented

**ADJOURNMENT:** There being nothing further to come before the Township Committee, Comm. Wright moved to adjourn, Comm. Genz seconded the motion.

Roll call vote, unanimous, affirmative.

**TIME 7:15PM**

Respectfully submitted,

June Planas, Clerk