

CALL MEETING TO ORDER BY: Jeffrey Bixler: 7:30 p.m. Pledge of Allegiance

Roll Call

Bixler: Chair, present, Vice chair: Diehl present Trustee Pfile: present, Bill McCluskey, Fiscal officer, present, Jesse Baughman, fire chief, present. Rhonda Lippy, zoning, Absent. Guest Jacob Michael, fire department.

I. MOTION TO APPROVE AGENDA FOR 1/25/2024

Moved By: Pfile Second: Diehl
Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

II. MOTION TO APPROVE MINUTES:

a. 1/11/2023 Trustee meeting
Moved By: Pfile Second: Diehl
Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

III. Correspondences

Jeffrey shared information from BWC Managed care Sedgwick regarding employee claim. Bill said the claim has maxed out. He read invitation for a political fundraiser invitation. Letter from Southeast Primary Schools for information (but dates in January, Kindergarten enrolment April 9 and April 10. Letter provided from another political candidate.

Bridge Report from the portage county Engineers and also Road Mileage 14.955 miles. Shared letter from Land Back for potential grants for Brownfield or hazard remediation.

IV. Old BUSINESS.

none

IV. Trustee Report:

none

VI. Department Reports.

1. Roads: Nate presented quotes for new road vehicle, and cab chassis. Still a couple waiting. Conversion pricing also shared. Discussion of beds, systems, cabs, etc. Salted roads, some vehicle and equipment maintenance also done.

Discussion on vehicles continued, After review of vehicles and specs, Road department recommends the 550 and TSI for conversion. Sarchiones for 550. \$60-61 thousand, cab conversion apro. \$34,000.00. Purchase time is 3 months out. Asked bill for appropriations, however, he said at this time yearend is not complete, Funding from property tax does not come in until end of March, and present budget does not support the purchase from any road fund, however, it is likely the funding can be supported after 3 months if spending controlled until then.

Motion: Chris made motion to proceed with orders Ford 550 and TSI for conversion. Sarchiones for 550. \$60-61 thousand, cab conversion \$34,000.00. Tim seconded the motion.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Nate presented new contract for porto pottys (CJ's) which is not necessarily cheaper (but does not bill for some items other company does delivery insurance), than our present

provider, who's service has become terrible, not maintaining nor cleaning units. Pricing of units on contract discussed (number of units). Bill pointed out the contract appears that they are including units at cemetery for Memorial Day as well based on confusion of pricing.

Motion: Trustees approved to change Vendor, Chris made motion to go with CJ's. Seconded by Tim.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Nate asked permission to sale unused plow as obsolete equipment.

Jeffrey made motion to put plow in Edinburg Auction, Seconded by Chris.

Mr. Pfile: yes Mr. Diehl: yes Mr Bixler: yes

2. Fire: Jesse reported fire run reports with 37 in 2023 December compared to 44 in December 2022. Total runs 2023-494, 426 for 2022. Discussed training on new protocols and updates in January. Epi-pens will no longer be used, rather administration of injections by trained personnel. (based on cost of epi-pens and short expiration period.

Jesse presented information on a new firefighter applicant. trustee discussed and reviewed. Chris made motion to approve hire of Wayne Scott at FF only after successful completion of post offer screens. Seconded by Tim

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Received estimate for primer replacement/ repair 1518 Countryside Truck Service
some discussion regarding air/hydraulic.

Jeff made motion to proceed with replacement of primer at \$2730.53, seconded by Tim

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Jesse presented graphics quote at, 2100

Jesse share estimates for caps on new fire vehicle, 1526. possible 3-month wait time. Tim made motion to approve purchase and installation of Cap for not exceeding \$4800, JWW Auto Acres, Alliance. Seconded by Chris

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

2024 pricing on new engine established Sutphen and will take place by Spartan in February. Plates for new vehicle discussed, using old plate versus new. Bill mentioned that he is now reporting motor vehicle plate versus plate. Tom did this in past. This is required for all vehicles, not just those tested at E-Check. So, he needs to make sure what plate is on which Vehicle. Chris said it is his (Bill's) job to take care of it. Bill asked says who. Tim said it is always the fiscal officer but he does not know why. Tim said he will find out what the procedure is. Bill says he can see recording it, but not in his job duties to get it. Exemptions discussed.

Jesse asked if any movement on Land purchase. Chris said he found some property, approx 25 acres, willing to sell some acreage. Chris will follow up.

Bill discussed access was given to Scott Simmons at BWC website for safety grant, however, he never authorized it specifically, so not sure how it happened, However, now

he is locked out.

Bill shared that information of VFFD is now done online, and he forwarded it to Jesse.

3. Zoning: (came in late) Rhonda mentioned she attended Portage County Regional Planning. Membership discussed, with potential to rejoin Regional Planning. Rhonda said she did not know if it is of any benefit.

She discussed meeting included issue with Portage County Prosecutor office and zoning code enforcement in general discussed. Also open space requirements to Housing development, in-law suites or detached buildings for rental, and if township would want to look into changing zoning regarding this. Trustees said no. Also discussed New Development guidelines regarding ditches or curb and gutter, street lighting.

Run off hazards discussed, potential issue Rock Spring business, another needing Fire Inspection, Plans for new house waiting.

Bill shared inquirer from a title agency, for any liens on township property. Bill asked if this property was reported, said yes, however then was in foreclosure, so no action taken.

4. Fiscal Officer: Bill said presently he had reviewed financials during meeting and all he could free up would be 36,000 for the truck for road department at this time.

Motion: Resolution 2024-003 Bill requested motion to reallocate \$20,000 from contingencies 2231 to small tools and minor equipment. Motion made by Chris, Seconded

Jeffrey made motion to pay the bill 43325-43336 , seconded by Chris.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

VII. Motion to adjourn at pm. 8:40 Moved By: Bixler Second: Diehl
Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Jeffrey Bixler, Chairman

Chris Diehl, Vice Chairman

Tim Pfile, Trustee

William McCluskey, Fiscal Officer