

APPROVED

Arrowbear Park County Water District Regular Meeting February 15, 2024 6:00 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held February 15, 2024, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Sheila Wymer
Vice President Mark Bunyea
Director Seth Burt
Director Craig Carpenter
Director Paul Miller

Directors who were absent:

None

Also present were the following:

General Manager Magaña
Board Secretary Rimmer
Chief Lindley
Field Operations Supervisor Weber

Visitors present:

T. Fernandez
A. Underwood
O. Rendelman
R. Barrett

Open Session

President Wymer called the meeting to order. Director Burt led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call, Directors that were present: Directors Miller, Carpenter, Wymer, Bunyea, and Burt. Directors that were absent: None

Public Comments:

There were no public comments.

Approval of Consent Agenda:

Director Miller made a motion to accept the consent agenda, second was by Vice President Bunyea. Motion passed by unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: None

Staff Reports:

1. Field Operations Supervisor Weber gave a field operations report on the monthly repairs and routine services performed in January and reported that Service Person Fernandez celebrated his 1-year anniversary, and that Service Person Stinson passed his D2 Cert. test.
2. Chief Lindley reported on the Fire Department calls for the month of January.
3. General Manager Magaña reported that the District has not used any snow days this year, that he spent time with RCAC and the USDA regarding the Highway 18 Pipeline Project, electronic meters, and a wastewater treatment plant.

President Wymer excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

Ron Barrett – Rim Family Services

1. There was a presentation by Ron Barrett of Rim Family Services regarding the Prescription Institutional Policy Partnership and the proper disposal of prescription medication. There was a discussion with a motion to include providing the information from Rim Family Services in the Waterline, bills, etc. and on the District webpage. Motion to include providing information from Rim Family Services in the Waterline, bills, etc. and on the District webpage was made by Director Miller. Second was by Director Burt and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: None

General Manager Magaña

2. There was a discussion regarding the review and adoption of District Policy 2090 (Water) and 3080 (Sewer) for the Control of Backflow and Cross-Connections as it pertains to water and sewer. Motion to adopt District Policy 2090 (Water), and 3080 (Sewer), for the Control of Backflow and Cross-Connections as it pertains to water and sewer was made by Director Miller. Second was by Director Burt and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: None

3. General Manager Magaña presented the 2023 SSMP Audit. There was a discussion with a motion made by Director Miller to accept the 2023 SSMP Audit as performed by General Manager Magaña, seconded by Vice President Bunyea, and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: None

Board

4. President Wymer assigned the Directors to their respective Committees for 2024. Motion to accept the assignments was made by Director Miller, seconded by Vice President Bunyea, and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: None

5. There was a discussion with no nominations for an APCWD Board Member to be a candidate for the SDRMA Board of Directors.
6. There was a discussion with no nominations for an APCWD Board Member to be a candidate for the CSDA Board of Directors (Seat C).
7. There was a discussion with a motion to approve Resolution 2024-02-15A, annually authorizing the District investment in LAIF with the current signatories authorized on the

account. Motion to approve Resolution 2024-2-15A was made by Director Miller, seconded by Vice President Bunyea, and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt
Nays: None
Abstain: None
Absent: None

8. There was a discussion with a motion to approve Resolution 2024-02-15B, the annual District investment policy review. Motion to approve Resolution 2024-02-15B was made by Director Miller, seconded by Vice President Bunyea, and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt
Nays: None
Abstain: None
Absent: None

Fire Department

9. There was a discussion with a motion to approve the Master Instructional Services Agreement between San Bernardino County Community College District c/o Crafton Hills College and Arrowbear Lake Fire Department. Director Miller made a motion to approve the Master Instructional Services Agreement between San Bernardino County Community College District c/o Crafton Hills College and Arrowbear Lake Fire Department. Second was by Vice President Bunyea and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt
Nays: None
Abstain: None
Absent: None

10. There was a discussion with a motion to approve Resolution 2024-02-15C, the 2023/2024 State Mandated Fire Inspections completion. Motion to approve the 2023/2024 State Mandated Fire Inspections completion was made by Director Carpenter. Second was by Director Burt and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt
Nays: None
Abstain: None
Absent: None

11. There was a discussion with a motion to approve the sale of surplus vehicle Engine 271A. Motion to approve the sale of surplus vehicle Engine 271A was made by Director Miller. Second was by Vice President Bunyea and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt
Nays: None
Abstain: None
Absent: None

Announcements:

- A) The President had no announcements.
- B) The Board members had no announcements.
- C) Staff had no announcements.

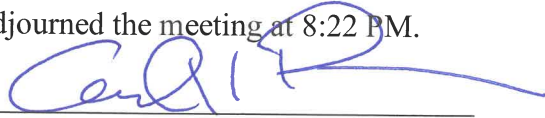
The next Regular Board Meeting will be March 21, 2024, at 6:00 PM.

Adjournment of Open Meeting

There being no further business, President Wymer adjourned the meeting at 8:22 PM.



Sheila Wymer, President



Caroline V. Rimmer, Secretary