

*Bay Laurel Center for Psychotherapy*

*110 Manly Street*

*Greenville, South Carolina 29601*

*Phone: 864-298-8026 Fax: 864-298-8032*

*www.baylaureltherapy.com*

*Linda G. Hutton, MSW, LISW-CP  
Madora D. Howell, MSW, LISW-CP  
Leigh F. Bostic, MSW, LISW-CP*

*M. Jill Jones, MSW, LISW-CP  
Audrey Greene, MSW, LISW-CP  
Cori Evans, MA, LPC*

## **Office Safety Precautions in Effect During the Pandemic**

Our office is taking the following precautions to protect our clients and help slow the spread of COVID-19.

---

- Waiting areas are not available for use until further notice.
- Please wait in your car or outside until the therapist texts or signals you to enter.
- Enter through the back door and exit through the front door.
- Wear masks and maintain safe distancing in all public areas.
- Wash your hands often. Restroom soap dispensers are maintained.
- Hand sanitizer that contains at least 60% alcohol is available in therapy offices and at the reception counter.
- We sanitize high touch areas after every client/use.
- Physical contact is not permitted.
- Tissues and trash bins are easily accessed. Trash is disposed of on a frequent basis and cans are disinfected.
- Common areas are disinfected throughout the day.

