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HOW TO CHANGE THE TIME AND DATE OF THE SYSTEM:

FROM ANY MULTILINE PHONE:

- 1) PRESS PROGRAM or PROG/HELP, PRESS HOLD, DIAL 456, PRESS #
- 2) PRESS 1, 4
- 3) PRESS 1 TO SET THE TIME AND DATE
- 4) FOLLOW INSTRUCTIONS FROM THIS POINT

NOTE: YOU WILL FIRST ENTER TIME IN TWELVE HOUR FORMAT: 1233= 12:33 OR 330=3:30
SELECT AM OR PM BY USING THE SCROLL KEYS BESIDE THE ESI DEX BUTTON

ENTER DATE: MMDDYYYY EX: 07052002 = JULY 7, 2002

PRESS # TO SAVE ALL ENTRIES