



VILLAGE OF INNSBROOK
PLANNING AND ZONING MEETING MINUTES
Innsbrook Village Hall
1835 Highway F, Innsbrook, MO 63390
Tuesday, June 6, 2017, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MEETING MINUTES
 - a. May 3, 2017
- 6) PUBLIC HEARING
 - a. Regarding amendment to the Village of Innsbrook Zoning Regulations generally to include: Appendix A – Stating that a sewer construction permit must be obtained in all residential zoning districts in the Village of Innsbrook.
- 7) PUBLIC COMMENTS
(Citizens who have concerns or remarks on Planning and Zoning matters may speak at this time.)
- 8) COMMISSION COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 10) UNFINISHED BUSINESS:
 - a. Appendix A Amendment
- 11) NEW BUSINESS:
- 12) VOTE TO ADJOURN

MINUTES

The June 6, 2017 regular meeting of the Innsbrook Planning and Zoning Commission was held at Innsbrook Village Hall and called to order at 5:00 PM with Planning and Zoning Chairman Bob Soderholm presiding. Chairman Soderholm led the Pledge of Allegiance. Upon Roll Call, Mike Gambill, Allen Huddleston, Bud Oldani and Bob Soderholm were present. Bob Grah, Jerry Rust and Bob Vogler were absent. After roll call Chairman Soderholm announced that a quorum was present for the transaction of business. Also in attendance were Village Administrator/Clerk, Carla Heggemann.

APPROVAL OF AGENDA

Chairman Soderholm asked for a motion to approve the June 6, 2017 agenda. Motioned by Mike Gambill, seconded by Bud Oldani, to approve the agenda. All members present voted "Aye". Motion passed and approved with a 4-0 vote.

APPROVAL OF MINUTES

Motioned by Mike Gambill, seconded by Bud Oldani to approve minutes from the previous Planning and Zoning Meeting held on May 3, 2017. All members present voted "Aye". Motion passed and approved with a 4-0 vote.

PUBLIC HEARING

Chairman Soderholm opened the Public Hearing at 5:02 pm. The Commission was informed of the reasons this amendment to Appendix A came about. After a meeting with the Innsbrook Sales Office, to

go over some confusion with the changes that were made in February, there was some concern over certain property owners not required to get a sewer construction permit but others were. Concerns about lake lots were taken into consideration. This amendment would require all property owners in any residential zoning district to obtain a sewer construction permit from the State and from Village Hall, regardless of the lot size. This would also aid the Village in tracking updates to sewer systems being installed within the Village limits. With no public comment, Chairman Soderholm closed the Public Hearing at 5:06 pm.

PUBLIC COMMENTS:

None at this time.

COMMISSION COMMENTS:

Bud Oldani commented that he would like the Planning and Zoning Commission to change its meeting time to 5:00 pm from now on. After a short discussion, motioned by Mike Gambill, seconded by Allen Huddleston to change the meeting time to 5:00 pm on the first Tuesday of each month. All members present voted "Aye". Motion passed and approved with a 4-0 vote.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

None at this time.

UNFINISHED BUSINESS:

- a. Appendix A Amendment - Chairman Soderholm suggested that Carla Heggemann make changes to the procedure manual and send to Commission via email for approval after the Board of Alderman approve the amendment. Motioned by Chairman Soderholm, seconded by Bud Oldani to approve the changes to the procedure manual via email after Board approval of Amendment to Appendix A. All members present voted "Aye". Motion passed and approved with a 4-0 vote. After review and discussion of the Appendix A Amendment, Motioned by Mike Gambill, seconded by Allen Huddleston to recommend approval of the Appendix A Amendment by Ordinance to the Board of Trustees. By roll call vote, Mike Gambill - "Aye", Bob Grah - Absent, Allen Huddleston - "Aye", Bud Oldani - "Aye", Jerry Rust - Absent, Bob Soderholm - "Aye" and Bob Vogler - Absent. All members present voted "Aye". Motion passed and approved with a 4-0 vote.

NEW BUSINESS:

None at this time.


VOTE TO ADJOURN

Motioned by Mike Gambill, seconded by Allen Huddleston, to adjourn the regular meeting. All Members present voted "Aye". Motion passed with a 4-0 vote. Meeting adjourned at 5:13 pm.

I hereby certify that these are the original minutes of the regular meeting of the Planning and Zoning Commission held on Tuesday, June 6, 2017.

Carla Heggemann, Village Administrator/Clerk

Date Minutes Approved: 10-4-17


 Allen Huddleston, Secretary
 (seal)


 Attest: Carla Heggemann,
 Village Administrator/Clerk