

# **Now Hiring: Community Paramedicine Program Coordinator (Paramedic)**

**Jackson Parish Ambulance Service District (JPASD)**  
Jackson Parish, Louisiana

Jackson Parish Ambulance Service District (JPASD) is seeking a motivated, forward-thinking Paramedic to assist with the development, implementation, and daily operations of our expanding organization to include a Community Paramedicine Program. This position is ideal for a Paramedic interested in blending clinical expertise with office-based, programmatic, data-driven, and community-facing work to improve health outcomes across our rural parish.

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## **Position Overview**

The Community Paramedicine Program Coordinator will work closely with JPASD leadership to support preventive health initiatives, grant-funded programs, data tracking, reporting, and community partnerships. This role requires strong organizational skills, a willingness to learn, and the ability to effectively engage with patients, partners, and the community.

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## **Key Responsibilities**

- Assist with planning, implementation, and coordination of Community Paramedicine initiatives
  - Serve as a positive, professional representative of JPASD within the community
  - Support grant-funded programs, including data collection, reporting, and compliance tracking
  - Perform data entry, tracking, and basic analysis related to patient outcomes, program metrics, and quality improvement
  - Maintain organized program documentation and assist with audits and reporting requirements
  - Collaborate with community partners, healthcare providers, and internal JPASD teams
  - Assist with program development, workflow creation, and process improvement
  - Participate in community outreach, education events, and public speaking opportunities
  - Provide occasional field support as needed within scope of licensure
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## Minimum Qualifications

- Current Louisiana-licensed Paramedic in good standing with Louisiana Bureau of EMS (LA BEMS)
  - Current Nationally Registered Paramedic (NRP)
  - BLS Healthcare Provider (required)
  - ACLS and PALS or EPC (required)
  - Strong interest in office-based work and program coordination
  - Excellent interpersonal skills; must be a strong people person
  - Ability to communicate effectively with patients, families, community members, and partners
  - Comfortable with community engagement and public speaking
  - Willingness and ability to learn new systems, processes, and reporting requirements
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## Preferred Qualifications

- Interest in grant writing or desire to learn grant development and management
  - Experience with or interest in data tracking, analytics, and quality improvement
  - Microsoft Excel knowledge (data entry, basic formulas, tracking spreadsheets)
  - Strong organizational, communication, and time-management skills
  - Self-motivated with the ability to work independently and as part of a team
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## Why JPASD?

Jackson Parish Ambulance Service District is actively building and expanding our services to include a Community Paramedicine Program, and this position offers a unique opportunity to be involved from the ground up. The selected Paramedic will help implement, shape, and grow a new program designed to improve access to care and strengthen community health outcomes across our rural parish.

This role is ideal for a Paramedic who wants to:

- Take part in the development and implementation of a new and growing program
  - Contribute ideas, structure, and innovation to a meaningful community initiative
  - Build strong relationships through community engagement and education
  - Expand skills in program coordination, data analysis, grant-supported healthcare, and population health
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## **Career Growth & Advancement**

JPASD is committed to investing in our people. This position offers opportunities for professional growth beyond traditional EMS roles, including:

- Development of skills in community paramedicine, program management, public engagement, and healthcare analytics
- Hands-on experience with grant-funded initiatives and reporting requirements
- Potential for expanded leadership, program oversight, and advancement as the Community Paramedicine Program grows
- Ongoing education, mentorship, and involvement in innovative rural healthcare and prevention initiatives

This role is well-suited for a Paramedic seeking a long-term career path within a progressive EMS organization.

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## **How to Apply**

Interested applicants should submit a resume and brief statement of interest to Jackson Parish Ambulance Service District.

Forward to:

Aaron Johnson – EMS Director

[emsdirector@jpasd.com](mailto:emsdirector@jpasd.com)

318-259-2877

115 Watts St.

Jonesboro, LA, 71251