

OFFICIAL RECORDS REQUEST

TO: Board of Directors of :Pinewood Village of Melbourne HOA of Melbourne, Inc.

As a parcel owner and member of the Pinewood Village Homeowners Association and pursuant to Florida Statute 720.305 (4) (5)(a), the undersigned hereby request to inspect and copy the following official records of the association.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

This written request is made in pursuit of the Florida Statutes 720.303(4) (5) (a) and has been sent via certified mail. Florida law requires that "The official records shall be maintained within the state and must be open to inspection and available for photocopying by members or their authorized agents at reasonable times and places with 10 days after receipt of a written request for access, " Further, "The failure of an association to provide the records within 10 working days after receipt of a written request shall create a rebuttable presumption that he association willfully failed to comply".

Please provide the undersigned with three different appointments to review the records requested above. I will call you about the appointment time in the next 10 days. Thank You

Signature: _____

Printed Name: _____

Address: _____

Phone Number: _____

Dates(s): _____