REGULAR MEETING

**January 3, 2019**

**Aurora, Minnesota**

***The Regular Meeting of the Town of White was called to order by Chairman Skelton at 5:00 P.M., on Thursday, January 3, 2019, in the City/Town Government Center.***

**ROLL CALL:**

Present: Supervisors-Anttila, Kippley, Skelton; Clerk-Knaus; Treasurer-Shuck; Foreman-Hinsz, Attorney – Kearney

 Absent:

Also Present: Adam Heikkila, Mike Skinner

1. **APPROVAL OF AGENDA**

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO APPROVE THE AGENDA. UNANIMOUSLY CARRIED**

1. **APPROVAL OF MINUTES**

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY APPROVING THE MINUTES OF THE REGULAR MEETING ON DECEMBER 6, 2018, AND SPECIAL MEETINGS HELD ON DECEMBER 12TH, 13TH, AND 17TH, 2018. UNANIMOUSLY CARRIED**

**3. THE TREASURER’S REPORT FOR THE MONTH OF DECEMBER 2018, LISTED RECEIPTS IN THE AMOUNT OF $526,627.98 AS READ BY TREASURER SHUCK:**

|  |  |
| --- | --- |
| Tax ApportionmentDRA, Town Aid, PERA Aid, Ag MV CreditBiwabik Utility Reimbursement2018 Property/Casualty DividendGarbage Bag Revenue | 391,311.48126,287.543,690.002,503.001,386.00 |
| Propane ReimbursementsLLCC RentInterest Earned | 1,131.36230.0088.60 |
| **TOTAL** | **$526,627.98** |

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY SKELTON TO ACCEPT THE TREASURER’S REPORT FOR THE MONTH OF DECEMBER 2018 RECEIPTS AS READ. UNANIMOUSLY CARRIED**

**4. CITIZENS/GUESTS**:

* Brock Kick – Deputy Sheriff with St. Louis County; Knaus updated Board as Kick could not make the meeting last minute. He hopes to orgainzie a National Night Out Campaign at the Loon Lake Community Center on August 6, 2019. St. Louis County Sheriff’s Office pays for the cost of the event. The Township could also host a health and wellness fair at the same time to draw more people.

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO HOST A NATIONAL NIGHT OUT EVENT ON AUGUST 6, 2019 AT THE LOON LAKE COMMUNITY CENTER IN CONJUNCTION WITH THE TOWNSHIP’S HEALTH AND WELLNESS FAIR. UNANIMOUSLY CARRIED**

**5. UNFINISHED BUSINESS:**

5.1 PMSG/LLCC Usage Agreement – No response from the PMSG if they are willing to sign the proposed agreement.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE THIS ITEM. UNANIMOUSLY CARRIED**

5.2 Biwabik Connection/Lake Mine Road Update –Payment has been received through October 2018. Final invoices for services has been sent for November.

5.3 Joint Water Project Update – A draft agreement has been received by Couri for review.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO SCHEDULE A SPECIAL MEETING WITH COURI TO REVIEW AND DISCUSS THE AGREEMENT FOR THE JOINT WATER PROJECT. UNANIMOUSLY CARRIED**

5.4 Sharon Hilton Property – Kearney sent letter as directed.

5.5 Equipment Operator/Mechanic Search Process – Committee has been formed and interviews will take place the week of January 14th or January 21st. An application came in for the Office vacancy that meets all the qualifications for this position and they did not apply for this vacancy.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY DIRECTING CLERK TO CALL THE APPLICANT WHO APPLIED FOR THE OFFICE POSITION AND ASK IF THEY ARE INTERESTED IN BEING ADDED TO THE APPLICANT POOL FOR THE MECHANIC/EQUIPMENT OPERATOR VACANCY. UNANIMOUSLY CARRIED**

5.6 Gardendale Project – MPCA PPL Update – Jamnick was not at the meeting for update.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE THIS DISCUSSION. UNANIMOUSLY CARRIED**

5.7 Army Corps of engineers Section 569 Program – Knaus updated the Board we are waiting for the real estate capability assessment to take place. We were informed by Mike Allis, Project Manager design/engineering needs to take place in 2019 and construction could take place in 2020. The Township was awarded $400,000.00 which is a 75/25 match costing the Township $100,000.00.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE THIS DISCUSSION. UNANIMOUSLY CARRIED**

5.8 Road Resurfacing Discussion – Tabled from last month. The Board would like to resurface several roads in the Township. With the Section 569 Program now in place the Board would like to wait on completing these roads in 2019 due to budget constraints and a lot of unknowns with the Army Corps Project. The engineering for these roads could be completed simultaneously with the engineering for the culverts in the Section 569 Program.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO COMPLETE THE ENGINEERING NECESSARY FOR POPLAR STREET, PALO ROAD 41, LANE 49, AND ROAD 51 IN 2019 AT THE SAME TIME THE ENGINEERING IS COMPLETED FOR THE ARMY CORPS PROGRAM. UNANIMOUSLY CARRIED**

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING CLERK KNAUS TO SEEK STATEMENT OF QUALIFICATIONS FROM LOCAL ENGINEERING FIRMS FOR THE NEXT MEETING. UNANIMOUSLY CARRIED**

5.9 Northspan/ERJPB Meeting has been requested with the Board

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO SCHEDULE A SPECIAL MEETING WITH THE ERJPB CONSULTING FIRM NORTHSPAN FOR JANUARY 16, 2019 AT 5:30 P.M. AT THE CITY/TOWN GOVERNMENT CENTER. UNANIMOUSLY CARRIED**

5.10 Fire Department Meeting with the Board

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO SCHEDULE A SPECIAL MEETING WITH THE PVFD FOR JANUARY 16, 2019 AT 4:30 P.M. AT THE CITY/TOWN GOVERNMENT CENTER PENDING CONFIRMATION OF DATE/TIME WITH FIRE DEPARTMENT. UNANIMOUSLY CARRIED**

**6. NEW BUSINESS:**

6.1 Highway 135 Project Update – Kippley, Knaus, and Anttila attend the public meeting in Biwabik. The culvert in question for replacement on Highway 135 near Scenic Acres appears to be the responsibility of the Township, not the DOT due to location of the culvert. A timetable of the project was distributed.

6.2 Board of Audit

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO SCHEDULE THE ANNUAL BOARD OF AUDIT MEETING FOR FEBRUARY 7, 2019 AFTER THE REGULAR MEETING. UNANIMOUSLY CARRIED**

6.3 Emma Shuck Resignation

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA ACCEPTING THE RESIGNATION OF EMMA SHUCK FROM THE OFFICE ASSISTANT AND TREASURER POSITION EFFECTIVE JANUARY 4, 2019. UNANIMOUSLY CARRIED**

6.4 Office Assistant/Treasurer Vacancy Update – The position was posted and advertised and applications are being reviewed as they come into the office by Board members and the Town Manager. It is a very busy time of year. The Deputy Treasurer has agreed to fill in as much as she is available but has coaching and parenting comittments.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING KNAUS TO CONDUCT INTERVIEWS WITH AN AVAILABLE BOARD MEMBER AND FORWARD FINALISTS TO FULL BOARD WITH HIRING RECOMMENDATION. UNANIMOUSLY CARRIED**

6.5 Thomas Rantala Burial – Family is requesting the burial fee be waived due to his past service as a Township Supervisor. The Board thought this would set precedence and was not appropriate as the fee is supporting the operating costs of the cemetery and cost of the public works department personnel who take care of the burial.

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON DIRECTING CLERK TO SEND FLOWERS TO THE THOMAS RANTALA FAMILY WITH SYMPATHY. UNANIMOUSLY CARRIED**

6.6 W/WW agreement with City of Aurora for use of license – Agreement was reviewed and approved for up to two years at $400.00 per month.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE AGREEMENT FOR MANAGEMENT OF THE TOWN OF WHITE WATER AND WASTE WATER SYSTEMS WITH THE CITY OF AURORA AT A COST OF $400.00 PER MONTH FOR UP TO TWO YEARS EFFECTIVE JANUARY 1, 2019. UNANIMOUSLY CARRIED**

6.7 David Koivisto Written Request to Lease Town of White Dump Property – The Board reviewed the written request. Attorney Kearney recommended not leasing the property for liability reasons.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO DENY DAVID KOIVISTO’S REQUEST TO LEASE THE FORMER PALO DUMP PROPERTY AND DIRECTED KNAUS TO SEND A LETTER NOTIFYING KOIVISTO OF THE DECISION BASED UPON THE RECOMMENDATION OF THE TOWN ATTORNEY. UNANIMOUSLY CARRIED**

6.8 Richard Karolczak Retirement

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY ACCEPTING THE RETIREMENT OF RICHARD KAROLCZAK EFFECTIVE DECEMBER 31, 2018 FROM THE PALO VOLUNTEER FIRE DEPARTMENT. UNANIMOUSLY CARRIED**

6.9 Recreation/Youth Activities Coordinator Position – Shuck has been representative on the committee with Supervisor Anttila. The position description is in draft format. It is unclear what the cost of this position will be at this time for each entity participating. Initially, the cost was around $15,000.00 per entity. The question of does this amount include the lifeguard salaries or not needs to be answered before any decision is made.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY APPOINTING KNAUS TO THE RECREATION COMMITTEE AND DIRECTING KNAUS TO ATTEND THE NEXT MEETING SCHEDULED FOR JANUARY 23, 2019 IN HOYT LAKES. UNANIMOUSLY CARRIED**

**7. MINUTES:**

7.1 East Range Joint Powers Board November 2018 minutes

7.2 Northspan November/December 2018 Monthly Consultant Report

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY SKELTON TO FILE ALL MINUTES. UNANIMOUSLY CARRIED**

**8. REPORTS:**

Clerk Knaus

1.) Year-end processing of W-2’s and preparation for the February Board of Audit and March Annual audit has begun!!

2.) The window at the LLCC and the Pavilion were fixed by Arrow Auto on Friday, December 14, 2018

3.) Annual renewal process has begun for the Worker’s Compensation coverage and Property/Casualty Insurance through the LMCIT

4.) Kippley and Anttila are signed up for the Annual RAMS meeting & dinner on 1/10/19 as requested

5.) Michael Couri has been working with Brandon Larson at St. Louis County to calculate the updated 2018 annexation payment (for taxes collected in 2017) and has sent those figures to Jeff Jacobson. I will also forward to Tom Kelly.

6.) Hendershot Claim – Snow plow hit garage 12/28/18- discuss

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO ACCEPT AND FILE THE CLERK’S REPORT. UNANIMOULSY CARRIED**

**Updates not previously discussed:**

Anttila

 Public Works crew doing a great job!

**9. CORRESPONDENCE:**

1. MN Department of Revenue – Increase in Town Aid 2018 payment

2. News Article – MDN 12/7/18 2020 Primary

3. MPCA Notice – Cliffs Erie LLC Landfill Permit

4. Local #49 Health & Welfare Fund Rate effective 3/1/19 – no increase

5. LMCIT 2018 Property/Casualty Dividend Receipt Notice

6. MN Dept of Health LLCC Sanitary Survey Report

7. St. Louis County 9-1-1 Address Notice

8. Aurora Chamber of Commerce Dues Notice

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE MEMBERSHIP TO THE AURORA CHAMBER OF COMMERCE AT A COST OF $100.00 FOR 2019. UNANIMOUSLY CARRIED**

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO FILE ALL CORRESPONDENCE RECEIVED. UNANIMOUSLY CARRIED**

**10. TRAINING REQUESTS & MEETING NOTICES**:

* Public Works/Board – LTAP Culvert Installation, Maintenance, Inspection – March 7. 2019 in Duluth, MN - $60.00

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY SKELTON APPROVING A BOARD MEMBER OR A PUBLIC WORKS EMPLOYEE TO ATTEND WITH PAID EXPENSES. UNANIMOUSLY CARRIED**

**11. APPROVAL OF BILLS AND PAYROLL FOR THE MONTH OF DECEMBER 2018**

|  |  |  |  |
| --- | --- | --- | --- |
| **Check#** | **Vendor** | **Description** |  **Total**  |
| CC12-18 | Cardmember Service | Training Expense, Supplies |  $ 605.66  |
| 62564 | Payroll Period Ending 12/01/2018 | Regular Payroll Ending 12/01/2018 |  $ 1,653.37  |
| 62565 | Payroll Period Ending 12/01/2018 | Regular Payroll Ending 12/01/2018 |  $ 1,474.02  |
| 62566 | Payroll Period Ending 12/01/2018 | Payroll Ending 12/01/2018 |  $ 203.87  |
| 62567 | Payroll Period Ending 12/01/2018 | Regular Payroll Ending 12/01/2018 |  $ 1,586.64  |
| 62568 | Payroll Period Ending 12/01/2018 | Regular Payroll Ending 12/01/2018 |  $ 2,079.33  |
| 62569 | Payroll Period Ending 12/01/2018 | Regular Payroll Ending 12/01/2018 |  $ 1,492.06  |
| 62570 | Payroll Period Ending 12/01/2018 | Regular Payroll Ending 12/01/2018 |  $ 1,860.41  |
| 62571 | Payroll Period Ending 12/01/2018 | Regular Payroll Ending 12/01/2018 |  $ 729.42  |
| 62572 | Payroll Period Ending 12/01/2018 | Regular Payroll Ending 12/01/2018 |  $ 458.50  |
| 62573 | Payroll Period Ending 12/01/2018 | Regular Payroll Ending 12/01/2018 |  $ 1,312.18  |
| D12-05-18 | Empower | Def Comp & Roth EE Ded |  $ 1,786.06  |
| F12-05-18 | E.F.T.P.S. | Employee Withholding |  $ 4,407.68  |
| M12-05-18 | MN Department of Revenue | Employee Withholding |  $ 816.16  |
| P12-05-18 | P.E.R.A. | Retirement Deductions |  $ 2,736.03  |
| 31521 | Menard's-Virginia | FD Supplies |  $ 124.97  |
| 31522 | Mike Plesha Contracting & Sales | Nozzle |  $ 599.00  |
| 31523 | Pace Analytical Services, Inc. | Water Testing Services 1812002061 |  $ 53.50  |
| 31524 | Praxair Distribution Inc | Inv 86408675 |  $ 264.44  |
| 31525 | Tomahawk Ford | Refuse Collection NOV 18 |  $ 11,286.99  |
| 62577 | Colonial Life | NOV 2018 Employee Deductions |  $ 413.30  |
| ST12-12-18 | MN Dept of Revenue - Sales Tax | NOV 18 Sales Tax Payment |  $ 1,288.00  |
| 62578 | Payroll Period Ending 12/15/2018 | Regular Payroll Period Ending 12/15/2018 |  $ 1,650.07  |
| 62579 | Payroll Period Ending 12/15/2018 | Regular Payroll Period Ending 12/15/2018 |  $ 1,439.02  |
| 62580 | Payroll Period Ending 12/15/2018 | Regular Payroll Period Ending 12/15/2018 |  $ 265.47  |
| 62581 | Payroll Period Ending 12/15/2018 | Regular Payroll Period Ending 12/15/2018 |  $ 1,551.64  |
| 62582 | Payroll Period Ending 12/15/2018 | Regular Payroll Period Ending 12/15/2018 |  $ 2,334.45  |
| 62583 | Payroll Period Ending 12/15/2018 | Regular Payroll Period Ending 12/15/2018 |  $ 1,465.83  |
| 62584 | Payroll Period Ending 12/15/2018 | Regular Payroll Period Ending 12/15/2018 |  $ 1,653.87  |
| 62585 | Payroll Period Ending 12/15/2018 | Regular Payroll Period Ending 12/15/2018 |  $ 672.61  |
| 62586 | Payroll Period Ending 12/15/2018 | Regular Payroll Period Ending 12/15/2018 |  $ 482.97  |
| 62587 | Payroll Period Ending 12/15/2018 | Regular Payroll Period Ending 12/15/2018 |  $ 1,296.76  |
| 62610 | William Robillard | Payroll 12/19/18 CK#62586 Balance Owed |  $ 42.32  |
| D12-19-18 | Empower | Def Comp & Roth EE Ded |  $ 1,786.06  |
| F12-19-18 | E.F.T.P.S. | Employee Withholding |  $ 4,443.21  |
| M12-19-18 | MN Department of Revenue | Employee Withholding |  $ 824.33  |
| P12-19-18 | P.E.R.A. | Retirement Deductions |  $ 2,769.69  |
| 62588 | Payroll Period Ending 12/20/2018 | Sick Leave Incentive 12/20/2018 |  $ 1,237.19  |
| F12-20-18 | E.F.T.P.S. - SLI | Employee Withholding |  $ 204.98  |
| SLI12-20-18 | Empower-SLI | SLI 2018 |  $ 1,159.40  |
| 62594 | Payroll Period Ending 12/30/2018 | 4th Qtr FD Payroll Ending 12/30/2018 |  $ 73.84  |
| 62595 | Payroll Period Ending 12/30/2018 | 4th Qtr FD Payroll Ending 12/30/2018 |  $ 451.29  |
| 62596 | Payroll Period Ending 12/30/2018 | 4th Qtr FD Payroll Ending 12/30/2018 |  $ 455.23  |
| 62597 | Payroll Period Ending 12/30/2018 | 4th Qtr FD Payroll Ending 12/30/2018 |  $ 411.87  |
| 62598 | Payroll Period Ending 12/30/2018 | 4th Qtr FD Payroll Ending 12/30/2018 |  $ 42.30  |
| 62599 | Payroll Period Ending 12/30/2018 | 4th Qtr FD Payroll Ending 12/30/2018 |  $ 10.77  |
| 62600 | Payroll Period Ending 12/30/2018 | 4th Qtr FD Payroll Ending 12/30/2018 |  $ 83.69  |
| 62601 | Payroll Period Ending 12/30/2018 | 4th Qtr FD Payroll Ending 12/30/2018 |  $ 315.29  |
| 62602 | Payroll Period Ending 12/30/2018 | 4th Qtr FD Payroll Ending 12/30/2018 |  $ 476.91  |
| 62603 | Payroll Period Ending 12/30/2018 | 4th Qtr FD Payroll Ending 12/30/2018 |  $ 801.14  |
| 62604 | Payroll Period Ending 12/30/2018 | 4th Qtr FD Payroll Ending 12/30/2018 |  $ 42.30  |
| 62605 | Payroll Period Ending 12/30/2018 | 4th Qtr FD Payroll Ending 12/30/2018 |  $ 568.56  |
| 62606 | Payroll Period Ending 12/30/2018 | 4th Qtr FD Payroll Ending 12/30/2018 |  $ 182.24  |
| 62607 | Payroll Period Ending 12/30/2018 | 4th Qtr FD Payroll Ending 12/30/2018 |  $ 261.08  |
| 62608 | Payroll Period Ending 12/30/2018 | 4th Qtr FD Payroll Ending 12/30/2018 |  $ 58.07  |
| 62609 | Payroll Period Ending 12/30/2018 | 4th Qtr FD Payroll Ending 12/30/2018 |  $ 1,323.45  |
| 62611 | Palo Volunteer Fire Department | Good Will Fund |  $ 80.00  |
| 31526 | XZ8966930 | HCSP Reimbursement |  $ 192.00  |
| 31527 | XZ6344990 | HSCP Reimbursement |  $ 381.93  |
| 31528 | XZ6272397 | HCSP Reimbursement |  $ 416.67  |
| 31529 | Arrowhead Regional Firefighters  | 2019 Dues |  $ 65.00  |
| 31530 | Bradach Lumber | Batteries, Coffee Maker |  $ 88.44  |
| 31531 | Central Pension Fund | Retirement Contributions |  $ 3,360.00  |
| 31532 | Colosimo, Patchin, & Kearney, LTD | Legal Retainer |  $ 2,274.00  |
| 31533 | Como Oil & Propane | Propane |  $ 566.45  |
| 31534 | Dale Erickson | Operating Supplies |  $ 120.43  |
| 31535 | Excel Business Systems | Copier Contract |  $ 126.45  |
| 31536 | Hoyt Lakes, City of | Ambulance Agreement |  $ 350.00  |
| 31537 | Hoyt Lakes IGA | Supplies |  $ 249.41  |
| 31538 | KB Plumbing & Heating | Boiler Maintenance |  $ 570.00  |
| 31539 | Lake Country Power | Electric Service |  $ 2,551.00  |
| 31540 | Lawson Products | Shop Supplies INV 9306331408 |  $ 203.55  |
| 31541 | Madison National Life Ins Co, Inc | STD/LTD Insurance |  $ 351.20  |
| 31542 | Menard's-Virginia | FD Supplies, Ice melt, posts |  $ 217.66  |
| 31543 | Minnesota Power | Electric Service |  $ 218.68  |
| 31544 | Northern Engine & Supply, Inc. | Clamp |  $ 19.70  |
| 31545 | Nuss Truck & Equipment | Parts |  $ 595.35  |
| 31546 | Pit & Quarry Supplies Inc. | Blades for Plow |  $ 3,705.00  |
| 31547 | Polansky, Roxane | Travel Expense |  $ 71.94  |
| 31548 | Range Paper | Supplies |  $ 4,952.19  |
| 31549 | Skubic Bros. International | Parts |  $ 375.48  |
| 31550 | St. Louis County Auditor | Tax Notice Preparation |  $ 362.67  |
| 31551 | St. Louis County Auditor-PW | Nov 18 Fuel |  $ 5,311.65  |
| 31552 | Martin Thorne | Travel Expense |  $ 233.84  |
| 31553 | Town of White Petty Cash Fund | Postage, Retirement Cake |  $ 90.00  |
| 31554 | Verizon | Cell Phone |  $ 32.38  |
| 31555 | Frontier | Telephone & Internet Service |  $ 688.01  |
| 31556 | I.U.O.E. Local 49 Fringe Benefits | Group Health Insurance - Feb 19 |  $ 8,680.00  |
| 31557 | Range Office Supply  | Office Supplies |  $ 87.96  |
| 31558 | APG Media of MN | Mtg Notice, Job Posting |  $ 507.20  |
| 31563 | Carquest Aurora | Supplies & Parts |  $ 251.11  |
| 31564 | Arrow Auto Glass & Supply | Window Repair @ LLCC & Pavilion |  $ 1,012.13  |
| 31565 | Fondie, Lance | Overtime Meals Dec 18 |  $ 56.00  |
| 31566 | Heikkila, Adam | Overtime Meals Dec 18 |  $ 56.00  |
| 31567 | Hinsz, Greg | Overtime Meals Dec 18 |  $ 56.00  |
| 31568 | Niemi, Clark | Overtime Meals Dec 18 |  $ 56.00  |
| 31569 | Peterson, Wesley | Overtime Meals Dec 18 |  $ 56.00  |
| 31571 | Praxair Distribution Inc | Inv 86961905 |  $ 244.99  |
| 31572 | L & M Supply, Inc. | Supplies |  $ 140.60  |
| 62589 | Payroll Period Ending 12/31/2018 | Monthly Payroll December 2018 |  $ 416.41  |
| 62590 | Payroll Period Ending 12/31/2018 | Monthly Payroll December 2018 |  $ 296.66  |
| 62591 | Payroll Period Ending 12/31/2018 | Monthly Payroll December 2018 |  $ 193.16  |
| 62592 | Payroll Period Ending 12/31/2018 | Monthly Payroll December 2018 |  $ 64.38  |
| 62593 | Payroll Period Ending 12/31/2018 | Monthly Payroll December 2018 |  $ 304.04  |
| 62623 | Colonial Life | DEC 2018 Employee Deductions |  $ 413.30  |
| 62624 | I.U.O.E. Local 49 | Union Dues Deductions DEC 18 |  $ 315.00  |
| 62625 | Minnesota Life Insurance Company | Life Insurance - Jan 19 |  $ 163.00  |
| 62626 | MN NCPERS | Employee Deductions |  $ 32.00  |
|  |  | **TOTAL** |  **$ 110,292.51**  |

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO APPROVE ALL BILLS AND PAYROLL FOR THE MONTH OF DECEMBER 2018 IN THE AMOUNT OF $ AS PRESENTED. UNANIMOUSLY CARRIED**

**12. ANNOUNCEMENTS:** Next Regular Meeting: Thursday, February 7, 2019 5:00 PM @ City/Town Government Center; Regional Safety Training: Thursday, January 24, 2019, Virginia, MN – Annual AWARE, Right to Know & BBP; PVFD Meeting: Wednesday, January 16, 2019 at 4:30 PM @ City/Town Government Center; Northspan/ERJPB Meeting: Wednesday, January 16, 2019 @ 5:30 PM at City/Town Government Center;

**13. ADJOURNMENT**

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO ADJOURN THE REGULAR MEETING AT 7:10 P.M. UNANIMOUSLY CARRIED**

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**Jodi L. Knaus, Clerk Jon Skelton, Chairman**